

Arvada Sustainability Advisory Committee (ASAC) Minutes

December 10, 2025, 5:30 pm – 7:30 pm
Virtual Special Meeting | No In-Person Meeting Space

Membership Attendance:

Name, Role	Term Exp	Attendance	Name, Role	Term Exp	Attendance
Dar-Lon Chang, Chair	2026	V	Kristin Klipka, Member	2028	V
Kia Ruiz, Vice Chair	2027	A	Krystle Morey, Member	2026	V
Harriet Hall, Secretary	2027	V	Laurel Mattrey, Member	2026	V
Randy Moorman, Council Liaison	NA	V	Mark Jelinske, Member	2027	V
Aaron Coffeen, Member	2026	V	Michelle Martin, Member	2027	V
Alex Pray, Member	2027	V	Rachael Smallwood, Member	2028	V
Emma Boff, Member	2027	V	Marissa LaPorta, Member	2028	V
Haley Hall, Member	2028	V			
Steven Russell, Staff Liaison		V	Arvada Team Guests:		
Eric Lewin, Staff Liaison		V			
Jaqueline Rhoades, Staff Liaison		A			
X = Present, in person V = Virtual participant A = Absent					

Minutes

5:30 p.m. Convene

- Convened 5:38
- Land Acknowledgement
- *Approval of November 2025 minutes*
 - Harriet motioned, Rachel seconded; passed unanimously by voice vote

5:35 p.m. Public Comment (3 min/ speaker)

- No public comment

5:50 p.m. General Business

- Updates from Committee members
 - Mark: took a great class <https://www.ucdenver.edu/change-makers/>
 - Met with Kyley Flynn and Steven about mechanical and wildfire codes
 - Decarbonization tour in November

- Stakeholders meeting on graywater systems. Mark also spoke to the Arvada City Council on this. Arvada voted to opt out.
 - Mark also got a new job.
 - Dar Lon
 - Arvadans for Progressive action- great engagement
 - [Missing notes]
 - Alex
 - CEO has launched rebate program funded thru IRA: <https://energyoffice.colorado.gov/home-energy-rebates>
 - There are currently over 30 contractors that are registered for the program with CEO and the list is growing
 - Criteria:
 - Income qualified, maxes out at 150% of AMI (which goes far in Jefferson County)
 - Have to work with a CEO approved contractor. Eligibility is checked through an online application; Alex is currently going through that process
 - Randy: More info on what this covers? For Single family homes?
 - Alex: Funds building/home electrification, i.e. heat pumps, water heaters, electrical panel upgrades
 - Mark: there's a good role for ASAC here in outreach & education. A lot of folks think that all federal funding went away, but there's a lot still out there, particularly on commercial side
 - Aaron: 179-D is going away, can no longer qualify for this tax incentive; there have been some blows, but agreed, there's still a lot of opportunity on the residential side
 - Mark: Commercial geothermal is also still available
 - Aaron: yes, and tax incentives for wind and solar; deadlines need to be met; other energy programs not impacted as much; still tax credits out there for geothermal, heat pumps, etc.
 - Emma: worked with Elephant Energy to install a heat pump, had a great experience
- Updates from Council Liaison
 - New council, pretty exciting!
 - New councilmembers (Michael Griffith and Rebecka Lovisone); encourages ASAC to meet with them, share work we're doing on committee, esp in prep for CASAP
 - Randy reappointed as council liaison for ASAC
 - Reminder: under new council liaison policies, Randy will give updates then drop off
 - Looking forward to CASAP workshop in February
 - Composting: EPR - state approved the plan today! Money will start coming in next year around July
 - This is an opportunity to consider offsetting compost and adding into residential service
 - Has been discussing this with other councilmembers and Republic
 - Comprehensive plan update incoming - encourages ASAC engagement

- Want to ensure this includes pieces from CASAP and Bike Master Plan (still gaps in bike network, esp north and south)
 - Arvada awarded BPC grant to support decarbonization & building/energy code
 - After we get thru CASAP, Randy will propose to Council that Arvada join CC4CA ; this will be a good way to demo support for CASAP, build capacity and support and funding opps
 - <https://www.cc4ca.org/>
 - CC4CA = Colorado Communities for Climate Action
 - Dar-Lon: how much money to join CC4CA?
 - Steven will check
 - Staff update: Steven attempted to contact CC4CA for info on membership but the contact address is bouncing. He will seek alternative contacts.
 - Mark: Can you address Council's decision to opt out of graywater ordinance?
 - Randy:
 - This is not a permanent decision, it's something we can re-evaluate in the future;
 - From a staff perspective, there were challenges.
 - There's also concern over contract with Denver Water (which explicitly disallows reuses of Arvada's water supply)
 - Also, regulating would require quick turnaround to set up a regulatory mechanism and staff; the timing on this was really tight
 - Mark: let's consider a pilot strategy; this is not low hanging fruit, but we could do a special project ; let me know how I can help as SME
 - Mark noted the staffing limits with implementing Low-Energy Carbon Code as well; Staff noted this is a big step and staff time is limited; claimed this is not true and asked if we can get new FTEs to adopt building codes
 - Steven: As previously discussed, Arvada is going to adopt the LECC in the next update cycle and we will use the FTEs funded by the BPC grant to support this work. The issue with rushing this is the process of adoption of 2024 IECC code is already nearly complete. Staff is not going to stall the whole process to update to a code that was still a draft at the time this came up. It's a matter of timing and the codes will be adopted on a realistic timeline that is compliant with law.
- Updates from Staff Liaison
 - BPC grant
 - We got the grant! 900k to fund 2 staff (building electrification specialist and energy code specialist) and a big software package
 - Alex asked about the timeline for the use of BPC grant
 - Steven: we expect to finalize the contract in spring 2026 and begin implementation shortly after. We will work on RFP in advance of contract finalization, so that we can hit the ground running. Expect in best case scenario we will hire these 2 positions by summer 2026. Grant runs through September 2029.
 - CEO Building Code Adoption & Enforcement Grant: We will apply in February to better align with implementation timeline for BPC
 - WalMart Spark Grants Small grant opp for materials; considering for:
 - Waste diversion equipment

- Or canopies for waste diversion stations at Bulky Item Dropoff events
 - Steven briefly discussed vision for specialty waste diversion stations at BIDO events in future
 - CASAP update:
 - Public comment started today for CASAP runs through January 4th.
 - Laurel: Plan for using public comments on CASAP now that we no longer have consulate support to help with this?
 - Steven: This will largely fall on me. I intend to address everything I can and develop a backlog of action items for the next GHG inventory contractor to address.
 - Marissa: Do we have a data management plan for GHG inventories?
 - Steven: No. And that's a problem. We don't have standard practices for our GHG data, which has created inconsistencies across our inventories. We're planning for the first major update to be a data review, which establishes data management plan and revisits past inventories. We will make adjustments if needed at this time.
 - Dar-Lon: Will ASAC be a part of the one-on-one City Council engagement on CASP?
 - Steven: Potentially. We should strategize. It may be a benefit for ASAC and staff to approach councilmembers individually, but thoughts?
 - Harriet: It would be a good idea to meet with Randy one-on-one. Not all of ASAC but a smaller group and maybe have Randy be part of this with other Councilmembers
 - Alex: Like the idea of meeting with Councilmembers one-on-one. Take the perspective of community members and ASAC reps.

6:45 p.m. New Business

- Excuse remaining absences
 - Mark exceeded the absences limit, due to taking a class with UC
 - Rachael acknowledged that Mark gave us advance notice of this and has been engaged during his time away from meetings
 - Motion to excuse Mark's absences due to class
 - Rachel motioned, Harriet seconded; Unanimously approved by voice vote
- ASAC Letter of Support for CASAP
 - Dar-Lon in addition to the community LOS, we should write a LOS from ASAC; any volunteers to write?
 - Krystle volunteered; asked for general goals from group
 - Alex: will share thoughts, but wants to mull on it a bit; thinking about how things have come and gone over the last year. Offered to email Krystle
 - Mark: coming from ASAC, a good approach would be to talk about process, collaboration, and consensus, as opposed to specifics. We should share that this is a good plan and had a good process. Noted that the language balances vagueness and specificity, intended to allow for decision-makers to have room. Not a lot of specifics in the plan (some may say not enough) but intended to give wiggle room for implementation.

- Kristi suggested setting up a shared document in the drive instead of doing this over email. Happy to make a doc after the meeting for reference; this way we can see each other's comments and build off e/o as well
 - Steven will reshare folder with Krystle, she doesn't see it in Drive
 - Krystle: when do we need this?
 - Steven: You will need to pass this through ASAC by vote in Jan meeting; need to create a draft in advance
- Outreach and mobilization planning for CASAP
 - The committee engaged in an outreach planning activity. ASAC Members brainstormed potential groups to reach out to and assigned individuals to take lead on outreach.
 - Clarified that the task is to send an email asking the group to participate in public comment and to offer to send a speaker to meet with the group if desired.
 - Steven will set up a tracker in the shared folder and draft a template letter.
 - Emma shared contact list from past engagement
- Officer elections
 - Chair:
 - Nominees: Alex, Dar-Lon, and Kia
 - Vote 1: Kia (2), Alex (5), Dar-Lon (5); Kia is lowest vote-getter, dropped from next ballot
 - Vote 2: Alex (6), Dar-Lon (6); tie
 - Vote 3: Alex (7), Dar-Lon (3), Abstain (2); concluded
 - Alex Pray declared winner
 - Vice Chair:
 - Nominees: Dar-Lon, Kia, and Kristi
 - Vote 1: Dar-Lon (6), Kia (3), Kristi (3); concluded
 - Dar-Lon Chang declared winner
 - Secretary:
 - Nominees: Harriet, Kia, Kristi
 - Harriet and Kia withdrew their nominations
 - Vote 1: Kristi (12); concluded
 - Kristi Klipka declared winner

7:30 p.m. Adjourn

- Adjourned at 7:42