



City of Arvada

City Council Agenda

FEBRUARY 3, 2025

Councilmembers:

Lauren Simpson, Mayor
Randy Moorman, Mayor Pro-Tem
Shawna Ambrose, District 2
Sharon Davis, At large
Bob Fifer, District 4
John Marriott, District 3
Brad Rupert, At large

Staff Members Usually Present:

Linda Haley, Acting City Manager
Don Wick, Deputy City Manager
Rachel Morris, City Attorney
Jacqueline Rhoades, Director of Public Works
Jessica Morales, Interim Director of Utilities
Jessica Garner, Director of Community & Econ. Dev.
Bryan Archer, Director of Finance
Gabriella Bommer, Director of Human Resources
Ryan Stevenson, Director of Vibrant Community & Neighborhoods
Rachael Kuroiwa, Director of Communications & Engagement
Ed Brady, Chief of Police
Kristen Rush, City Clerk

Info: 720-898-7550

**THIRD FLOOR CONFERENCE ROOM
EXECUTIVE SESSION
5:00 P.M.**

Legal Advice, Pursuant to CRS 24-6-402(4)(b) Relating to PUC application for West 72nd Project
Legal Advice, Pursuant to CRS 24-6-402(4)(b) and Instructions to Negotiators, Pursuant to CRS 24-6-402(4)(e)(I) Regarding the final settlement for Hamon

**REGULAR BUSINESS
CITY COUNCIL CHAMBERS
6:00 P.M.**

1. Call to Order - 6:00 PM
2. Moment of Reflection and Pledge of Allegiance - Councilmember Rupert
3. Roll Call of Councilmembers
4. Approval of Minutes - None
5. Recognitions and Communications - None
6. Presentations - None
7. Public Comment on Issues not Scheduled on Agenda - Three Minute Limit
8. New Business
 - A. Consent Agenda
 1. R25-017, A Resolution Approving a Settlement and Easement Agreement with Becky Jean and Joel Gerard Hassell and Granting Associated Easement
 2. R25-018, A Resolution Authorizing the Jefferson County Jail Booking Area Site Use Agreement
 - B. Resolutions - None
 - C. Ordinances (First Reading) - None

9. Other
 - A. Appointments of City Council Members to Various Boards and Committees
10. Public Hearings - 6:15 PM - None
11. Workshops
 - A. 2024 Community Survey
12. Public Comment - Five Minute Limit
13. Reports from City Council
 - A. Council Committee Reports
14. Reports from City Manager
 - A. Review of Future Workshops and Presentations
15. Reports from City Attorney
16. Adjournment



REPORT TO CITY COUNCIL

AGENDA ITEM
8.A.

TO: THE HONORABLE CITY COUNCIL

DATE: February 3, 2025

SUBJECT: Consent Agenda

Report in Brief

1. R25-017, A Resolution Approving a Settlement and Easement Agreement with Becky Jean and Joel Gerard Hassell and Granting Associated Easement

2. R25-018, A Resolution Authorizing the Jefferson County Jail Booking Area Site Use Agreement

Suggested Motion: Moved by: _____ I move that the Consent Item(s),
Number(s) _____
be

(Removed from the Consent Agenda and Heard Upon Item _____) (Referred to a Workshop) (Postponed Indefinitely).

YES _____ NO _____ ABSENT _____

That All/Remaining Consent Items be (Approved) (Rejected).

YES _____ NO _____ ABSENT _____

Prepared by:
Chris Koch, CCO Admin

Reviewed by:

Approved by:

Enclosure, exhibits & attachments required to support the report



REPORT TO CITY COUNCIL RESOLUTION

AGENDA ITEM
8.A.1.

TO: THE HONORABLE CITY COUNCIL

DATE: February 3, 2025

SUBJECT: R25-017, A Resolution Approving a Settlement and Easement Agreement with Becky Jean and Joel Gerard Hassell and Granting Associated Easement

Report in Brief

PRESENTER: Rachel Morris

Becky Jean and Joel Gerard Hassell ("Plaintiffs") sued the City of Arvada in Jefferson County Case 24CV30001 for quiet title and adverse possession concerning a disputed parcel of land adjacent to 9480 W 68th Avenue including Arvada's Hayes Lake/Oberon Reservoir No. 1. The Parties have reached an agreement as to the boundary between the respective properties. In addition, Arvada is granting Plaintiffs an easement which allows the Plaintiffs to use the land in accordance with the agreement's terms. This agreement requires Plaintiffs to remove the fence they built upon the property which is currently preventing Arvada's contractors from accessing the Reservoir to test water quality.

The Arvada team recommends that the City Council approve R25-017, A Resolution Approving a Settlement and Easement Agreement with Becky Jean and Joel Gerard Hassell and Granting Associated Easement.

Financial Impact

Approving the Agreement will preserve the City's ownership of the disputed parcel of land and save the City further litigation costs. Rejecting the agreement will risk the City's ownership of the land and the City will have to pay the costs of further litigation.

Background

Becky Jean and Joel Gerard Hassell ("Plaintiffs") sued the City of Arvada in Jefferson County Case 24CV30001 for quiet title and adverse possession concerning a disputed parcel of land adjacent to 9480 W 68th Avenue including Arvada's Hayes Lake/Oberon Reservoir No. 1. The Parties have been engaged in litigation over the last year. The dispute arises from language in a series of deeds which cites to the "high water line." The high water line has changed over the years due to both natural causes (drought, weather, etc.) and dam improvements implemented due to safety concerns. The Parties have reached an agreement as to the boundary between the respective properties. In addition, Arvada is granting Plaintiffs an easement which allows the Plaintiffs to use the land in accordance with the agreement's terms. This agreement requires Plaintiffs to remove the fence they built upon the property which is currently preventing Arvada's contractors from accessing the Reservoir to test water quality.

Discussion

This settlement agreement benefits the City because it resolves the boundary dispute between the parties. It recognizes Plaintiffs' use of the land and allows them access, but preserves the City's ownership. In addition, it requires Plaintiffs to remove the fence they have built which obstructs the City's contractors from accessing the water. This settlement will save the City the cost of further litigation.

There are two attached agreements - the Settlement and Easement Agreement and an associated Easement Agreement. Although the two documents look similar, the Easement Agreement is a more formalized version of the terms found in the

Settlement and Easement Agreement, and the Easement Agreement is the document which the parties intend to record with the Jefferson County Clerk and Recorder.

Public Contact

Posting of the City Council agenda.

Commission Recommendation

None.

Strategic Alignment

The settlement supports the infrastructure strategic goal of providing the community with a safe, resilient, high-quality water supply, and drainage systems. It preserves the City's reliable infrastructure for storm water management and water supply.

Alternative Courses of Action

1. Approve the Settlement and Easement Agreement and grant the associated easement.
2. Reject the agreement and proceed with litigation.
3. Approve with amendments.

Recommendation for Action

The Arvada team recommends that the City Council approve R25-017, A Resolution Approving a Settlement and Easement Agreement with Becky Jean and Joel Gerard Hassell and Granting Associated Easement.

Suggested Motion:

I move that R25-017, A Resolution Approving a Settlement and Easement Agreement with Becky Jean and Joel Gerard Hassell and Granting Associated Easement, be (approved) (rejected).

Prepared by:
Kylie Justus, Assistant City Attorney

Reviewed by:

Approved by:

Rachel Morris, City Attorney 1/24/2025
Linda Haley, Acting City Manager 1/25/2025

Enclosure, exhibits & attachments required to support the report

RESOLUTION NO. R25-017

A RESOLUTION APPROVING A SETTLEMENT AND EASEMENT AGREEMENT WITH
BECKY JEAN AND JOEL GERARD HASSELL AND GRANTING ASSOCIATED
EASEMENT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ARVADA, COLORADO:

Section 1. The Mayor or Mayor Pro Tem is authorized to sign and the City Clerk to attest, in a form approved by the City Attorney, a Settlement and Easement Agreement with Becky Jean and Joel Gerard Hassell, along with a copy of the associated Easement Agreement, copies of which are attached hereto.

Section 2. This resolution shall be effective upon its approval by the City Council.

APPROVED AND ADOPTED this 3rd day of February, 2025.

Lauren Simpson, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:
Rachel A. Morris, City Attorney

By: _____

Settlement and Easement Agreement

Re: *Hassell v. City of Arvada*, Case No. 24CV30001

District Court, Jefferson County, CO

1. The parties agree that the City will grant a perpetual, non-exclusive, appurtenant easement with the dominant estate being the Plaintiff's Property and the servient estate as the Easement Parcel. Any rights granted herein to Plaintiffs shall be subordinate to the City's right to maintain, operate, and use the Easement Parcel for purposes of water storage, stormwater control, and uses consistent with the ownership of Reservoir No. 1 as a reservoir.
2. The following covenants will burden the Easement Parcel, shall run with the land perpetually and inure to the benefit of Plaintiffs as the owners of Lot 7, Vigil Subdivision, and their heirs, successors and assigns.
3. Definitions:
 - a. "Easement Parcel" refers to the land owned by the City and designated as the Disputed Parcel on the attached Exhibit 1.
 - b. "Reservoir No. 1" means Reservoir No. 1 as shown on the plat of Oberon Second Filing recorded July 6, 1904, in Book 2 at Page 55, and the plat of Amended Map of a Portion of Oberon recorded October 5, 1910, in Book 3 at Page 4, Jefferson County, Colorado. Reservoir No. 1 includes the land used for storage of water, the land beneath the water that the City stores in Reservoir No. 1 and the dam and inlet ditches. The amount of water stored in Reservoir No. 1 varies based on a number of conditions and factors. The maximum water surface area of Reservoir No. 1 for the City's water storage right is 7.31 acres.
 - c. "Plaintiffs' Property" means Lot 7, Vigil Subdivision, also known as 9480 W. 68th Ave., Arvada, CO 80004.
4. Plaintiffs shall have the right to use the Easement Parcel for reasonable uses associated with the ownership of an adjacent single-family home including pedestrian access, but shall not operate motor vehicles on the Easement Parcel, disturb wildlife, enter the water stored in Reservoir No. 1, or disturb any native grasses or wetlands. Plaintiffs agree not to construct any structures or other improvements on the Easement Parcel and agree that they will not block or impede Oberon Water Company's or the City's access to the water in any way.



5. The City may continue to use the Easement Parcel without limitation as the owner of the Easement Parcel. The City's uses include, but are not limited to, having City staff and contractors enter the Easement Parcel without notice to Plaintiff for the purposes of performing maintenance, repairs and replacement of Reservoir No. 1 on the Easement Parcel, including sampling or testing water quality in Reservoir No. 1.
6. The Parties agree that the boundary line between Plaintiff's Property and the City's Property (*i.e.* Reservoir No. 1) shall be the western boundary as described and defined between W 68th Avenue and the Denver & Rio Grande Western Railroad in Hubbell's Range View subdivision plat, recorded July 17, 1980, at Book 62, Page 56, Reception No. 80052116 in Jefferson County, Colorado. The boundary line is highlighted on the copy of the Hubbell's Range View subdivision plat attached hereto as Exhibit 2 and made a part hereof.
7. The City, in its full discretion, may raise the water level of Reservoir No. 1 to its maximum decreed capacity or use Reservoir No. 1 to store water in the event of an emergency.
8. There shall be no expansion of the water surface of Reservoir No. 1 beyond the boundary line described in Paragraph 6 absent an act of God to include a flood, fire, or other natural disaster.
9. The City may store water in Reservoir No. 1 at any time up to the City's decreed water right amount for Reservoir No. 1.
10. In exchange for the Easement granted herein, Plaintiff's agree to the following:
 - a. To not mow any native grasses, nor disturb, damage, or remove any natural landscaping (trees, cattails, etc.) or wildlife on the Easement Parcel, provided however, Plaintiffs may continue to mow, maintain, and remove invasive or noxious weeds (as defined by the Colorado Department of Agriculture) on the Easement Parcel. Plaintiffs agree that native grasses and other native or naturalized vegetation are not weeds and shall not be removed.
 - b. To remove any fencing on the Easement Parcel at Plaintiff's cost within 90 days of the execution of this Agreement.
11. In entering into this Agreement, the City does not waive any rights or immunities it has under the Colorado Governmental Immunity Act, C.R.S. § 24-10-101 *et. seq* (CGIA). No term or condition of the Agreement shall be construed or interpreted

A handwritten signature in black ink, located in the bottom right corner of the page. The signature is stylized and appears to be a combination of initials and a surname.

as a waiver, express or implied, of any of the immunities, rights, benefits, protections, or other provisions contained in the CGIA.

12. The Agreement does not and is not intended to confer any rights or remedies upon any person or entity other than the City and Plaintiffs, their heirs, successors, or assigns. Enforcement of the Agreement and all related rights and obligations are reserved solely to the City and Plaintiffs, their heirs, successors, and assigns. Any services or benefits which third parties receive as a result of the Agreement are incidental and do not create any rights for such third parties.
13. Any breach of these covenants and restrictions shall be enforceable by either Party in state court in Jefferson County, Colorado.
14. The terms and provisions set forth herein will be incorporated into a mutually acceptable Easement and Boundary Line Agreement which will be recorded in Jefferson County, Colorado.
15. Upon mutual execution and recording of the Easement Agreement, the claims in the pending action will be dismissed, and each party will be responsible for paying their own costs, expenses and attorney's fees.

[THE REMAINDER OF THIS PAGE LEFT INTENTIONALLY BLANK]

A handwritten signature in black ink, located in the bottom right corner of the page. The signature is stylized and appears to be a combination of initials and a surname.

I declare under penalty of perjury under the law of Colorado that the foregoing is true and correct. I enter into this agreement voluntarily and waive all other claims and causes of action against the City of Arvada concerning the Disputed Parcel that occurred prior to the date of this Agreement being executed.

Executed on the 6th day of January, 2025 at Golden (city),
Jefferson (county), CO (state).

Printed Name: Becky Jean Hassell

Signature: Becky Jean Hassell

Executed on the 6TH day of JANUARY, 2025 at GOLDEN (city),
JEFFERSON (county), COLORADO (state).

Printed Name: Joel Gerard Hassell

Signature: Joel Gerard Hassell

APPROVED AS TO FORM:

By: Joel Dalk

Karsh Gabler Call PC
Fred Gabler
Alan E. Karsh
1658 Cole Blvd. Bldg. 6 Suite G10
Lakewood, CO 80401
Phone #: 303.759.9686
E-mail: fgabler@karshgabler.com
akarsh@karshgabler.com
Atty Reg. #: 8978
Atty Reg. #: 1620

I declare under penalty of perjury under the law of Colorado that the foregoing is true and correct. I enter into this agreement voluntarily on behalf of the City of Arvada and waive all other claims and causes of action against Becky Jean Hassell and Joel Gerard Hassell and concerning the Disputed Parcel that occurred prior to the date of this Agreement being executed.

Executed on the ____ day of _____, 2025 at _____ (city),
_____ (county), _____ (state).

Printed Name: Lauren Simpson, Mayor

Signature: _____

APPROVED AS TO FORM:

By: _____

CITY OF ARVADA
OFFICE OF THE CITY ATTORNEY
Rachel A. Morris, #36710
8101 Ralston Road
Arvada, CO 80002
720-898-7180
rmorris@arvada.org

EXHIBIT 1

LOCATED IN THE SOUTHWEST QUARTER OF SECTION 3, TOWNSHIP 3 SOUTH,

RANGE 69 WEST OF THE 6TH PRINCIPAL MERIDIAN DATE FILED: January 2, 2024 1:35 PM

CITY OF ARVADA, COUNTY OF JEFFERSON, STATE OF COLORADO: B15A1D126ADD1

CASE NUMBER: 2024CV30001

SHEET 3 OF 3

FOUND #5 REBAR
W/1 1/4" BLUE PLASTIC CAP
"EASTLAKE LS 29425"

BERRYMAN'S SUBDIVISION
(BK 12, P61 REC NO 576932)

WEST 68TH AVE
(30' RIGHT-OF-WAY)
S89°00'00"W 5.00'

L=149.18'
R=109.93'
Δ=77°45'14"
CH=N40°47'14"E
137.99'

BASIS OF BEARINGS
— S89°00'00"W 219.96' (AM)

POINT OF COMMENCEMENT
FOUND #4 REBAR W/1
1/4" YELLOW PLASTIC CAP
"COWAN LS 1802"

POINT OF BEGINNING

PARCEL CONTAINS
68,067 SQ. FT. OR
1.6 ACRES ±

LOT 7

VIGIL SUBDIVISION
PLAINTIFFS' PROPERTY

L=112.53'
R=45.00'
Δ=143°16'41"
CH=S70°38'52"W
85.42'

N50°00'00"W 80.38'
N86°23'10"E 70.57'

S88°33'22"W 147.41'

WEST 67TH PLACE
(45' RIGHT-OF-WAY)

S89°01'43"W 83.22'

L=96.00'
R=1962.00'
Δ=2°48'13"
CH=N38°04'53"W 96.00'



S00°51'30"E 230.00'

LOT 6

LOT 3

LOT 5

LOT 4

KARNER'S MINOR SUBDIVISION
REC. NO. F2174070



Digitally signed by James Z. Gowan
DN: cn=James Z. Gowan, o=Flatirons,
ou=Flatirons, email=jgowan@flatironsinc.com,
c=US
Date: 2023.06.06 09:52:29 -0700

James Z.
Gowan

JOB NUMBER: 18-70,849
DRAWN BY: J. STEPHENSON
DATE: JUNE 6, 2023

THIS IS NOT A "LAND SURVEY PLAT" OR "IMPROVEMENT SURVEY PLAT" AND THIS EXHIBIT IS NOT INTENDED FOR PURPOSES OF TRANSFER OF TITLE OR SUBDIVISIONS OF LAND. RECORD INFORMATION SHOWN HEREON IS BASED ON INFORMATION PROVIDED BY CLIENT.

Flatirons, Inc.
Surveying, Engineering & Geomatics
4501 LOGAN ST.
DENVER, CO 80216
PH: (303) 936-6997
FAX: (303) 923-3180
www.FlatironsInc.com

EASEMENT AGREEMENT

THIS EASEMENT AGREEMENT ("Agreement") is entered into as of February 3, 2025 by and between the City of Arvada, a Colorado Municipal Corporation (the "City"), whose address is 8101 Ralston Road, Arvada, Colorado 80002, and Becky Jean Hassell and Joel Gerard Hassell (collectively the "Hassells") whose address is 5782 Secrest Court, Golden, Colorado 80403.

Recitals

A. The Hassells are the fee owners of the following described real property in Jefferson County, Colorado:

Lot 7, Vigil Subdivision, according to the plat recorded June 8, 2000 at Reception No. F1068285, Jefferson County, Colorado.

Also known as 9480 West 68th Avenue, Arvada, Colorado 80004

Assessor's PIN: 300434893

B. The City is the fee owner of the property adjacent to the westerly boundary of Lot 7 which includes Reservoir No. 1 as shown on the Plat of Oberon Second Filing recorded July 6, 1904 in Book 2 at Page 55, and the Plat of the Amended Map of Oberon recorded October 5, 1910 in Book 3 at Page 4, Jefferson County, Colorado.

C. The Hassells desire to obtain, and the City is willing to grant, a non-exclusive easement over that portion of the City's Property described by metes and bounds on **Exhibit 1** attached hereto and made a part hereof, subject to the terms and conditions of this Agreement set forth below.

NOW THEREFORE, in consideration of the foregoing and the promises and covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

Agreement

1. Incorporation of Recitals. The foregoing recitals are incorporated herein as material terms of this Agreement.

2. Definitions:

(a) "Easement Parcel" refers to the land owned by the City and described by metes and bounds in **Exhibit 1**, attached hereto and made a part hereof.

(b) "Reservoir No. 1" means Reservoir No. 1 as shown on the plat of Oberon Second Filing recorded July 6, 1904, in Book 2 at Page 55, and the plat of Amended Map of a Portion of Oberon recorded October 5, 1910, in Book 3 at Page 4, Jefferson County, Colorado.

Reservoir No. 1 includes the land used for storage of water, the land beneath the water that the City stores in Reservoir No. 1 and the dam and inlet ditches. The amount of water stored in Reservoir No. 1 varies based on a number of conditions and factors. The maximum water surface area of Reservoir No. 1 for the City's water storage right is 7.31 acres.

(c) "City's Property" means the property adjacent to the westerly boundary of Lot 7 which includes Reservoir No. 1 as shown on the Plat of Oberon Second Filing recorded July 6, 1904 in Book 2 at Page 55, and the Plat of the Amended Map of Oberon recorded October 5, 1910 in Book 3 at Page 4, Jefferson County, Colorado

(d) "Lot 7" means Lot 7, Vigil Subdivision, according to the plat recorded June 8, 2000 at Reception No. F1068285, Jefferson County, Colorado; also known as 9480 West 68th Avenue, Arvada, Colorado 80004

3. Grant of Easement. The City, as the owner of the City's Property hereby grants, bargains, sells and conveys to the Hassells, as the owners of Lot 7, and their heirs, successors and assigns, a perpetual, non-exclusive, appurtenant easement with the dominant estate being Lot 7 and the servient estate being the Easement Parcel. Any rights granted herein to the Hassells shall be subordinate to the City's right to maintain, operate, and use the Easement Parcel for purposes of water storage, stormwater control, and uses consistent with the ownership of Reservoir No. 1 as a reservoir.

4. The following covenants will burden the Easement Parcel, shall run with the land perpetually and inure to the benefit of the Hassells as the owners of Lot 7, Vigil Subdivision, and their heirs, successors and assigns.

(a) The Hassells shall have the right to use the Easement Parcel for reasonable uses associated with the ownership of an adjacent single-family home including pedestrian access, but shall not operate motor vehicles on the Easement Parcel, disturb wildlife, enter the water stored in Reservoir No. 1, or disturb any native grasses or wetlands. The Hassells agree not to construct any structures or other improvements on the Easement Parcel and agree that they will not block or impede Oberon Water Company's or the City's access to the water in any way.

(b) The City may continue to use the Easement Parcel without limitation as the owner of the Easement Parcel. The City's uses include, but are not limited to, having City staff and contractors enter the Easement Parcel without notice to Plaintiff for the purposes of performing maintenance, repairs and replacement of Reservoir No. 1 on the Easement Parcel, including sampling or testing water quality in Reservoir No. 1.

(c) The Parties agree that the boundary line between Lot 7 and the City's Property (i.e. Reservoir No. 1) shall be the western boundary as described and defined between W 68th Avenue and the Denver & Rio Grande Western Railroad in Hubbell's Range View subdivision plat, recorded July 17, 1980, at Book 62, Page 56, Reception No. 80052116 in Jefferson County, Colorado. The boundary line is highlighted on the copy of the Hubbell's Range View subdivision plat attached hereto as **Exhibit 2** and made a part hereof.

(d) The City, in its full discretion, may raise the water level of Reservoir No. 1 to its maximum decreed capacity or use Reservoir No. 1 to store water in the event of an emergency.

(e) There shall be no expansion of the water surface of Reservoir No. 1 beyond the boundary line described in Paragraph 6 absent an act of God to include a flood, fire, or other natural disaster.

(f) The City may store water in Reservoir No. 1 at any time up to the City's decreed water right amount for Reservoir No. 1.

5. In exchange for the Easement granted herein, the Hassells agree to the following:

(a) To not mow any native grasses, nor disturb, damage, or remove any natural landscaping (trees, cattails, etc.) or wildlife on the Easement Parcel, provided however, the Hassells may continue to mow, maintain, and remove invasive or noxious weeds (as defined by the Colorado Department of Agriculture) on the Easement Parcel. The Hassells agree that native grasses and other native or naturalized vegetation are not weeds and shall not be removed.

(b) To remove any fencing on the Easement Parcel at the Hassells' cost within 90 days of the execution of this Agreement.

6. In entering into this Agreement, the City does not waive any rights or immunities it has under the Colorado Governmental Immunity Act, C.R.S. § 24-10-101 et. seq (CGIA). No term or condition of the Agreement shall be construed or interpreted as a waiver, express or implied, of any of the immunities, rights, benefits, protections, or other provisions contained in the CGIA.

7. This Agreement shall be recorded with the Jefferson County Clerk and Recorder. This Agreement does not and is not intended to confer any rights or remedies upon any person or entity other than the City and the Hassells, their heirs, successors, or assigns. Enforcement of the Agreement and all related rights and obligations are reserved solely to the City and the Hassells, their heirs, successors, and assigns. Any services or benefits which third parties receive as a result of the Agreement are incidental and do not create any rights for such third parties.

8. Any breach of these covenants and restrictions shall be enforceable by either party in the District Court of Jefferson County, Colorado.

[Signature Page Follows]

Executed as of the date set forth above.

City of Arvada, a Colorado Municipal
Corporation

Becky Jean Hassell

By: _____
Lauren Simpson, Mayor

Joel Gerard Hassell

STATE OF COLORADO)
) ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this _____ day of _____
2025, by Lauren Simpson, as Mayor City of Arvada, a Colorado Municipal Corporation.

WITNESS my hand and official seal.

My commission expires: _____

Notary Public

STATE OF COLORADO)
) ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this _____ day of _____
_____ 2025, by Becky Jean Hassell and Joel Gerard Hassell.

WITNESS my hand and official seal.

My commission expires: _____

Notary Public

EXHIBIT 1

EXHIBIT 2



REPORT TO CITY COUNCIL RESOLUTION

AGENDA ITEM
8.A.2.

TO: THE HONORABLE CITY COUNCIL

DATE: February 3, 2025

SUBJECT: R25-018, A Resolution Authorizing the Jefferson County Jail Booking Area Site Use Agreement

Report in Brief

PRESENTER: Laura Hemler

Our Public Safety Department requests that technology equipment be installed at the Jefferson County Sheriff's Booking area. This is critical to achieving a reliable network connection. This Site Use Agreement allows us to install such equipment.

The Arvada team recommends that the City Council approve R25-018, A Resolution Authorizing the Jefferson County Jail Booking Area Site Use Agreement. This resolution shall be effective upon its approval by the City Council.

Financial Impact

The cost impact will be minimal. We will need a new switch (which has already been purchased), some cabling and the fiber (which has already been run). Total estimated costs is \$5,000 and is included in the 2025 budget.

Background

The current network equipment is owned and managed by the City of Lakewood. Over the past year, changes to connectivity, software, and security have rendered this connection unreliable for our Public Safety Officers. The City would now like to install our own equipment to ensure officers with the Arvada Police Department have the necessary connectivity, software, and security while they are working at the Jefferson County Jail.

Discussion

The City team has partnered with the Jefferson County Sheriff's Department to install fiber connections and host City hardware. This initiative is designed to provide officers with a reliable network connection, enabling them to complete their workflows in the booking area efficiently.

The current wired and wireless networks are outdated, unreliable, and inefficient. By deploying fiber and upgrading the network equipment, we will deliver a stable, high-performance infrastructure that empowers officers to carry out their duties with greater efficiency and reliability.

There will be no monthly fees and the City of Arvada will purchase, install and maintain the equipment.

Public Contact

Posting of the City Council agenda.

Commission Recommendation

N/A

Strategic Alignment

The recommended action aligns with the Organizational and Service Effectiveness Priority to implement and maintain a robust, scalable, and secure IT infrastructure that ensures 99.9% network uptime while streamlining workflows and minimizing operational disruptions.

Alternative Courses of Action

N/A

Recommendation for Action

Staff recommends that the City Council approve A Resolution Authorizing the Jefferson County Jail Booking Area Site Use Agreement.

Suggested Motion:

I move that R25-018, A Resolution Authorizing the Jefferson County Jail Booking Area Site Use Agreement, be (approved) (rejected).

Prepared by:

Erin Green, Technology Infrastructure and Operations Manager

Reviewed by:

Approved by:

Craig Poley, Chief Information Officer 1/14/2025

Bryan Archer, Director of Finance 1/14/2025

Kelsy Sargent, Assistant City Attorney 1/15/2025

Rachel Morris, City Attorney 1/24/2025

Linda Haley, Acting City Manager 1/25/2025

Enclosure, exhibits & attachments required to support the report

RESOLUTION NO. R25-018

A RESOLUTION AUTHORIZING THE JEFFERSON COUNTY JAIL BOOKING AREA
SITE USE AGREEMENT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ARVADA, COLORADO:

Section 1. The Mayor or Mayor Pro Tem is authorized to sign and the City Clerk to attest, in form approved by the City Attorney, an Agreement, which is in substantially the same form as that attached hereto, by and between the City of Arvada and Jefferson County Sheriff's Office to use the Licensed Area in the Jefferson County Jail to connect extended fiber and install and maintain a network switch and wireless access point for Arvada officers.

Section 2. This resolution shall be effective upon its approval by the City Council.

APPROVED AND ADOPTED this 3rd day of February, 2025.

Lauren Simpson, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:
Rachel A. Morris, City Attorney

By: _____

JEFFERSON COUNTY JAIL BOOKING AREA SITE USE AGREEMENT

THIS SITE USE AGREEMENT (this “Agreement”), dated for reference purposes only this 1st day of November, 2024, is entered into by and between the JEFFERSON COUNTY SHERIFFS OFFICE, COLORADO (the “JCSO” or “Licensor”), and CITY OF ARVADA, a Colorado governmental entity, on behalf of the Arvada Police Department (“Arvada” and, together with the JCSO, the “Parties”).

WHEREAS, the Licensor operates the Jefferson County Jail located at 200 Jefferson County Parkway, Golden, CO 80419 including the booking lobby area of such property (the “Premises”); and

WHEREAS, Arvada needs a City-owned wired and wireless network on the Premises for Arvada Police Department officers to receive two factor authentication prompts; and

WHEREAS, Arvada owns fiber optic cable that connects Arvada to Licensor’s Dakota Building near the Premises; and

WHEREAS, the Parties agree that extending this fiber connection from the Dakota Building to the Premises using fiber belonging to the Licensor would assist Arvada in obtaining network connectivity for its officers; and

WHEREAS, Arvada wishes to use the Licensed Area to connect the extended fiber and install and maintain a network switch and wireless access point for Arvada officers (the “Permitted Purpose”); and

WHEREAS, the Licensor is willing to permit Arvada to use the Licensed Area for the Permitted Purpose under the terms set forth herein.

NOW THEREFORE, for and in consideration of the mutual covenants and agreements hereinafter contained, the Parties agree as follows:

1. **GRANT OF LICENSE.** Subject to the terms of this Agreement, the Licensor grants to Arvada, and Arvada accepts from the Licensor, a license to use and occupy a portion of the booking lobby area of the Premises designated for use by Arvada, (the “Licensed Area”) including all improvements thereon, for the Permitted Purpose at all times during the period beginning November 1, 2024, and ending October 31, 2025 (the “Initial Period.”) Upon expiration of the Initial Period, this Site Use Agreement will automatically renew for additional one-year period unless either Party gives 30 calendar days’ notice of non-renewal. The Initial Period and any renewals shall be considered the “Period of Use.” The Licensor further agrees to provide Arvada with access to the Licensed Area and any nearby area necessary to install, maintain, or remove any hardware, software, or equipment related to the network switch, wireless access point, and desktop computer. The parties agree that this license does not create or grant any interest in real property.

2. **USE OF PREMISES.** Subject to any restrictions set forth in this Agreement, Arvada shall be free to use the Licensed Area and any area near the Licensed Area necessary to accomplish the Permitted Purpose during the Period of Use in such manner as it deems necessary or beneficial to

accomplish the Permitted Purpose so long as the use does not interfere with JCSO's use of the Premises or any reasonable instructions of any JCSO employee.

3. **SERVICES FURNISHED BY LICENSOR.** The Licensor shall furnish the following services for the Licensed Area to the extent necessary or beneficial for Arvada to use the Licensed Area for the Permitted Purpose during the Period of Use:

- a. a communication method by which Arvada can contact the JCSO to provide an escort to access the Licensed Area when Arvada requires such access;
- b. heating or cooling, as appropriate;
- c. electrical service;
- d. a secure location (limited to Arvada and JCSO access only) within the Licensed Area for Arvada to house any hardware or equipment related to the Permitted Purpose;
- e. timely communication to Arvada in the event of any network changes that would affect Arvada's ability to operate the network switch; and
- f. any other customarily supplied utilities, maintenance, security, and building operation services.

4. **CONSIDERATION.** It is understood and agreed that no rent or other payment is due or payable by Arvada under this Agreement.

5. **ALTERATIONS.** With the prior approval of the Licensor, Arvada may install electrical and/or telephone/internet wiring, cabling, or other hardware in the Licensed Area as necessary to accomplish the Permitted Purpose. Any costs associated with alteration shall be the responsibility of Arvada. Representatives of the Licensor may supervise all alteration work as necessary to ensure that any alterations are made in the manner authorized by the Licensor.

6. **ENTRY BY THE LICENSOR.** Arvada shall permit representatives of the Licensor to enter into and upon the Licensed Area at all times to inspect the same, to furnish the services described in this Agreement, and to perform such other reasonably necessary activities. Arvada may restrict access to portion of the Licensed Area housing the hardware or equipment related to the Permitted Purpose by the Licensor's representatives to the extent necessary to comply with applicable laws, rules or policies.

7. **SURRENDER OF POSSESSION.** Arvada agrees remove any hardware or equipment from the Licensed Area at the expiration of the Period of Use and leave the Licensed Area in as good condition and repair as when Arvada first used it, except for any alterations authorized by Licensor, any damage or loss caused by acts outside of the reasonable control of Arvada, such as acts of nature, and ordinary wear and tear.

8. **LIABILITY.**

- a. Arvada acknowledges that the booking lobby is not open to the public but is used by multiple law enforcement agencies. JCSO disclaims all responsibility for the safety, security,

maintenance, repair, or upkeep of Arvada's equipment while in the Licensed Area. Agency shall be responsible for the equipment and agrees not to sue or make any claim against JCSO for any loss incurred to Arvada's equipment.

- b. The parties hereto intend that nothing herein shall be deemed or construed as a waiver by either party of any rights, immunities, limitations, or protections afforded to them under the Colorado Governmental Immunity Act (§ 24-10-101, C.R.S., et seq.) as now or hereafter amended or otherwise available at law or equity.

9. **OTHER OBLIGATIONS OF ARVADA.** Arvada (or its designated vendor, as appropriate) shall:

- a. Keep the Licensed Area reasonably free and clear from waste resulting from the use of the Licensed Area by its employees;
- b. Take reasonable steps to ensure that its employees comply with all applicable Licensor policies when accessing the Licensed Area;
- c. Take reasonable steps to ensure that its employees comply with any laws or policies applicable to the Premises; and
- d. Be responsible for paying for the installation of any equipment, hardware, or service related to the Permitted Purpose and timely repairing any damaged cause to JCSO caused to JCSO property by Arvada during such installation;
- e. Be responsible for maintaining the switch, including all hardware, equipment, and internet service;
- f. Be responsible for removing the switch, including all hardware and equipment, upon expiration or termination of this Agreement, as appropriate.

10. **NETWORK SWITCH.** Any network switch installed by Arvada pursuant to this Agreement must:

- a. Not be removed, moved, or otherwise altered by JSCO at any time except for the safety or security of the JCSO, its employees, or invitees; and
- b. Remain the property of Arvada.

11. **COMMUNICATIONS.** All communications between the Parties concerning this Agreement shall, to the extent practicable, be made to the representatives of the Parties identified below:

JCSO
IT Director
Jefferson County
Sheriff
800 Jefferson
County Pky
Golden, CO 80401
SheriffIT@jeffco.us

The Licensor
Erin Green
City of Arvada
8101 Ralston Rd
Arvada, CO 80002
egreen@arvada.org

12. **NOTICE OF UNAVAILABILITY AND SUBSTITUTION OF SPACE.** In the event the Licensed Area becomes unavailable for use as contemplated by this Agreement for any reason beyond the reasonable control of the Parties (such as fire or flooding), or in the event the Licensor becomes aware of circumstances that could impact accessibility to the Licensed Area, the Licensor shall promptly notify Arvada and, if reasonably possible, provide substitute space for use by the Arvada for the Permitted Purpose.

13. **ENTIRE AGREEMENT; AMENDMENTS.** This Agreement constitutes the entire agreement and understanding, and supersedes any prior written or oral agreements, between the Parties regarding the subject matter described herein. No amendment or modification of this Agreement shall be valid unless evidenced by a written instrument executed by both Parties with the same formality as this Agreement.

14. **VENUE, GOVERNING LAW.** This Agreement and the interpretation thereof shall be governed by the laws of the State of Colorado and venue shall lie in the District Court in and for the County of Jefferson, State of Colorado.

15. **AUTHORITY TO GRANT USE.** The Licensor warrants and represents it has the authority to grant the use of the Licensed Area contemplated by this Agreement.

16. **TERMINATION – WITHOUT DEFAULT.** Either Party may terminate this Agreement at any time for any reason by providing the other Party with a minimum of 90 calendar days' notice of its intent to terminate pursuant to this Section.

17. **EXECUTION BY COUNTERPARTS; ELECTRONIC SIGNATURES.** This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument. The Parties approve the use of electronic signatures for execution of this Agreement. All use of electronic signatures shall be governed by the Uniform Electronic Transactions Act, C.R.S. §§24-71.3-101 to -121.

Remainder of page intentionally left blank

IN WITNESS WHEREOF, the Parties have caused this Election Site Use Agreement to be executed by their duly authorized representatives.

LICENSOR:

JEFFERSON COUNTY, COLORADO

By: _____

Name: Reggie Marinelli

Title: Sheriff

Date: _____

CITY OF ARVADA:

JEFFERSON COUNTY, COLORADO

By: _____

Name: Lauren Simpson

Title: Mayor

Date: _____

APPROVED AS TO FORM:

By: _____
Jean Biondi
Assistant County Attorney

ATTEST:

Kristen Rush
City Clerk

APPROVED AS TO FORM:
Rachel A. Morris, City Attorney

By: _____
Laura A. Hemler, Assistant City Attorney I



REPORT TO CITY COUNCIL

AGENDA ITEM
9.A.

TO: THE HONORABLE CITY COUNCIL

DATE: February 3, 2025

SUBJECT: Appointments of City Council Members to Various Boards and Committees

Report in Brief

City Council will make the following appointments of City Council members to various boards and committees:

I move to appoint Councilmember Shawna Ambrose to the Housing Advisory Committee and as an alternate to the Olde Town Business Improvement District (BID).

I move to appoint Councilmember Sharon Davis to the Denver Regional Council of Governments (DRCOG) and the Jeffco Transportation Action & Advisory Group (JEFFTAAG).

I move to appoint Councilmember Brad Rupert to the Arvada Chamber of Commerce Government Affairs Committee, Arvada Fire Protection District Coordinating Committee, Jefferson County R-1 Schools Coordinating Committee, Smart City Advisory Committee, and as an alternate to the Adams County Regional Economic Partnership (ACREP), Denver Regional Council of Governments (DRCOG) Jeffco Transportation Action & Advisory Group (JEFFTAAG), Jefferson County Community Corrections Board, West Connect Coalition.

Prepared by:
Kristen Rush, City Clerk

Reviewed by:

Approved by:

Rachel Morris, City Attorney 1/24/2025

Linda Haley, Acting City Manager 1/25/2025

Enclosure, exhibits & attachments required to support the report



REPORT TO CITY COUNCIL WORKSHOP

AGENDA ITEM
11.A.

TO: THE HONORABLE CITY COUNCIL

DATE: February 3, 2025

SUBJECT: 2024 Community Survey

Report in Brief

PRESENTER: Rachael Kuroiwa

Since 2022, Probolsky Research has been conducting the annual Community Survey on behalf of the City of Arvada. Adam Probolsky, President of Probolsky Research, will present the 2024 Community Survey methodology and key findings.

A few key findings from the 2024 Survey include:

- Sustained high-quality of life for Arvada residents;
- High sense of safety in residential areas and commercial areas during the day;
- Continued high satisfaction with parks and the water system;
- Persistent dissatisfaction with road conditions;
- Low satisfaction with the City's response to homelessness and progress on addressing affordable housing;
- Divided perspectives on increasing taxes or fees to pay for resident priorities such as road quality improvements.

Background

Since 1997, Arvada residents have been rating their satisfaction with regard to quality of life, community amenities, and local government via the Community Survey. The survey gives residents an opportunity to provide feedback to the City government on what they believe is working well and what is not, and to communicate their priorities regarding community planning and resource allocation. This information is critical to the City's understanding of the current and future needs of Arvada residents.

The City Council and the City's Leadership Team use Community Survey findings to inform their strategic planning. Resident perspectives help direct focus on opportunities to maintain or improve service levels in order to better meet expectations.

Key findings from the 2023 Community Survey are reflected in the City Council Strategic Plan through a focus on addressing homelessness, identifying appropriate solutions to housing affordability, maintaining and improving quality of life and a thriving local economy, and addressing the need for physical and technology infrastructure investments

Community Survey results are used by the City Council and City team to help ensure that the City Council's strategic plan and the City's operation plans are aligned with the community's needs and expectations.

Strategic Alignment

The annual Community Survey findings are incorporated into City Council and City Leadership Team strategic planning. Findings from the 2023 Community Survey are reflected in the current City Council Strategic Plan through a focus on addressing homelessness, identifying appropriate solutions to housing affordability, maintaining and improving quality of life and a thriving local economy, and addressing the need for physical and technology infrastructure investments.

Next Steps

Full Community Survey results will be provided to City Council and posted to arvadaco.gov for the community to review. The community voice will be incorporated into strategic planning at City Council's annual retreat as well as the Leadership Team's strategic planning.

Prepared by:

Rachael Kuroiwa, Director of Communications & Engagement

Reviewed by:

Gail Walker, Legal Specialist-Contracts 1/9/2025

Laura Hemler, Assistant City Attorney 1/10/2025

Approved by:

Rachel Morris, City Attorney 1/14/2025

Linda Haley, Acting City Manager 1/14/2025

Enclosure, exhibits & attachments required to support the report

City of Arvada Community Survey 2024 Results Presentation

February 3, 2025



**Opinion Research on
Elections and Public Policy**
Adam Probolsky
President



PROBOLSKY RESEARCH
23 Corporate Plaza Suite 150 Newport Beach CA 92660

Newport Beach
(949) 855-6400

San Francisco
(415) 870-8150

Washington DC
(202) 559-0270

City of Arvada – Community Survey 2024

Survey Methodology*

	Survey Details
Mode	Phone (call-in, landline, and mobile) Online (email, QR code, text-to-web, and survey web link)
Language	English and Spanish
Length	18 minutes
Target Respondents	City of Arvada residents
Survey Fielding	September 28 – October 30, 2024
Survey Participants	1,480
Margin of Error	+/-2.6

Sample

Our sample was secured via consumer databases and readers of the Arvada Report. We called, emailed, and texted residents. We matched the demographics of City of Arvada residents.

Data Collection Explained

Interviews were conducted by phone (17%) and online (83%). Phone interviews were conducted via respondent call-in (<1%) or landline (34%) and mobile (64%) calls. Online participants were invited by email (20%), text message (20%), and the Arvada Report by QR code (14%) and survey web link (46%).

Respondents in all modes chose their preferred language, English (94%) and Spanish (6%).

The online survey was accessible by computer, tablet, and smartphone.

Security measures precluded individuals from completing the survey more than once.



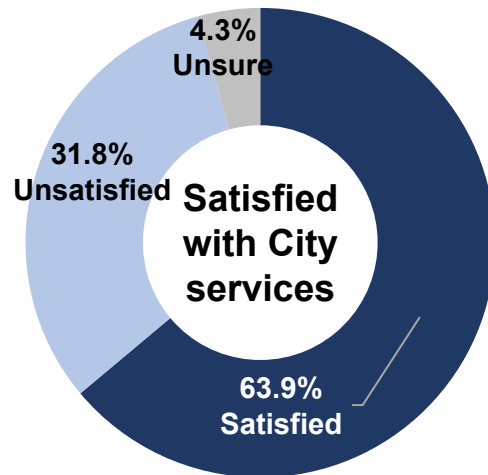
Probolsky Research is a Latina- and woman-owned market and opinion research firm with corporate, election, government, and non-profit clients.

**Due to rounding, totals shown on charts may not add up to 100%*

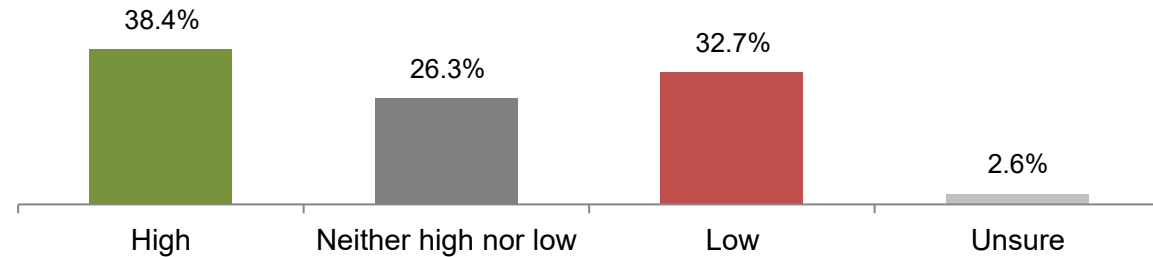
Key Finding #1: Residents are satisfied living in Arvada but there is room for growth in fostering trust and a sense of responsiveness between residents and government

67%

rate the quality of life in Arvada as **good** and 61% rate Arvada as a **good place to live**



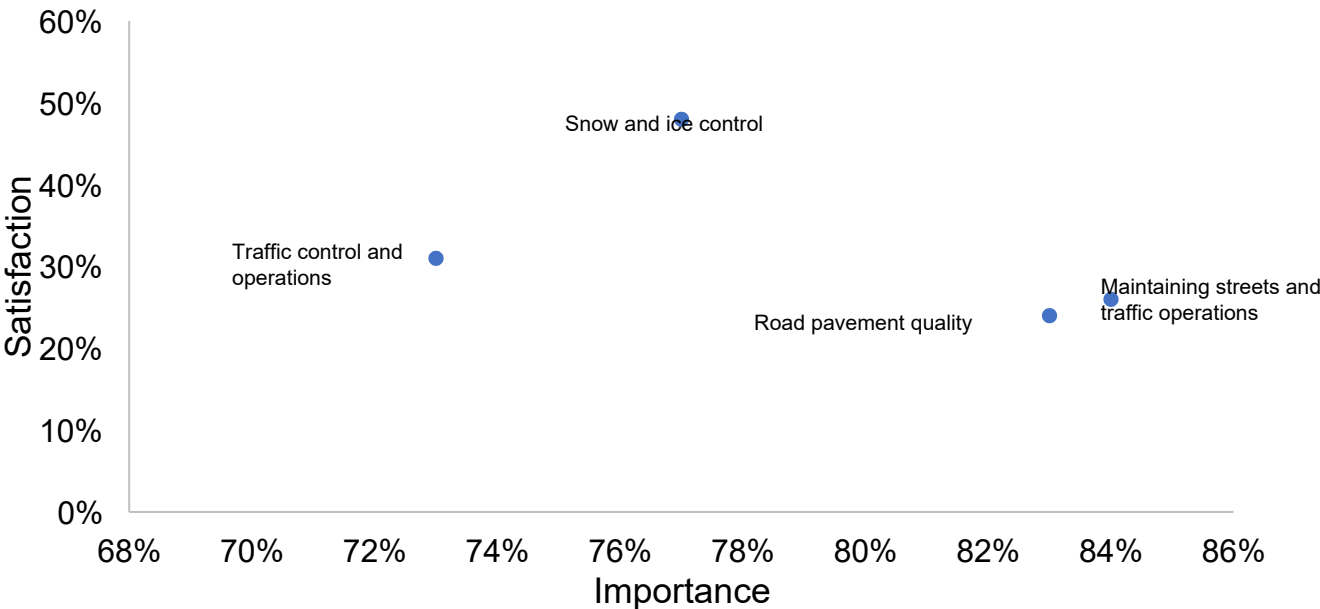
- Residents are mixed in their trust of the City's government



- 45%** feel the City is responsive to the priorities of residents
- Among those who have had an interaction with a City of Arvada employee, **67%** rate the interaction as excellent/good
- About half (**52%**) of Arvada residents are satisfied they are getting their money's worth from their tax dollars

Key Finding #2: Traffic management and road conditions are significant growth opportunities for the City

Importance Versus Satisfaction with Traffic Management and Road Conditions



Satisfaction Residents Are Getting Their Money's Worth for Tax Dollars

Overall
52%

Water and
Sewer
61%

Trash and
Recycling
46%

71%

can get where they need to go using their preferred mode of travel. Among those who disagreed, 60% said improving the quality of road pavement would improve their experience

48%

support increasing funding with a tax or fee for public works services

76%

are confident in the City of Arvada's utilities employees to complete repairs quickly and correctly in the event of a failure

Key Finding #3: Residents feel safe living in Arvada neighborhoods, on par with levels from 2023; they generally feel a sense of community and equity in the City

90%

feel safe in their neighborhood during the day

68%

feel safe in commercial areas during the day

47% feel safe nationally & 54% feel safe in Colorado*

Average score on a scale of 1-10 of feeling “included in the community”	6.1
Average score on a scale of 0-10 of feeling a “sense of community” from their neighborhood	6.6**
The ability of the City to deliver services to its residents in a fair and equitable way	77%
Residents who reported NOT experiencing any barriers to accessing City facilities, services, information or meetings due to abilities or identity characteristics	89%
Confident that the justice system in Arvada treats all individuals with fairness, dignity and respect	66%



*Data derived from SafeWise State of Safety in America (2021)
+Perceptions of equity measures vary by race and gender identity

**Increased from 6.0 in 2023

Key Finding #4: Homelessness and affordable housing are salient issues for City residents

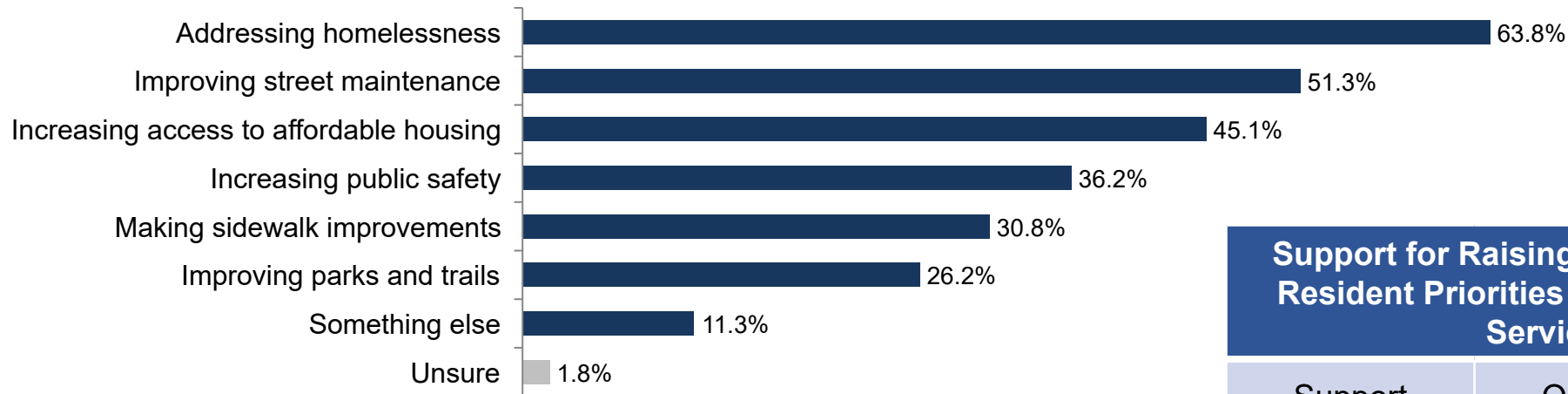
21%

are satisfied with the City's efforts to address homelessness

25%

are satisfied with the progress in improving access to affordable housing options and programs

Among those who support raising local taxes to improve service, which issues are the most pressing need? Select all that apply.



Support for Raising Local Taxes to Pay for Resident Priorities or to Improve/Increase Service Levels

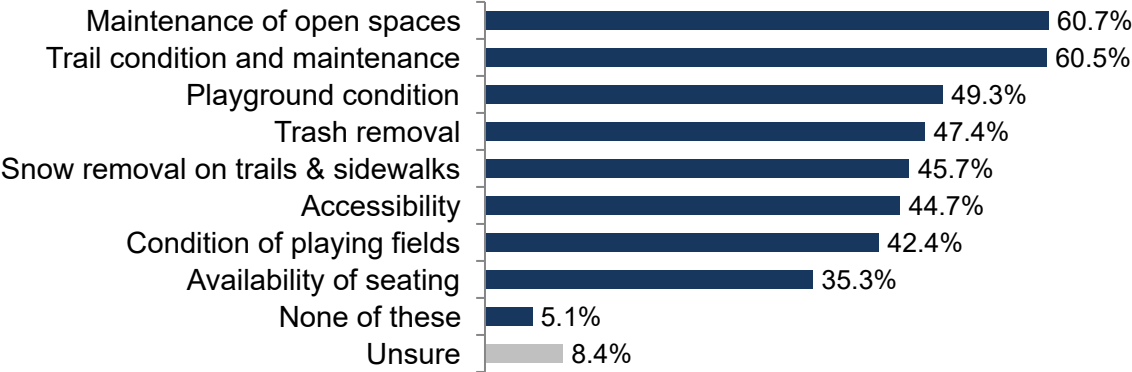
Support
41%

Oppose
52%

Unsure
7%

Key Finding #5: Residents are satisfied with Arvada parks and there is some support for City and individual climate action

Satisfaction with Aspects of the City’s Parks, Trails, and Open Space



93%

say parks, trails, and open space are important to their quality of life

74%

are satisfied with the maintenance of parks, trails, and open space

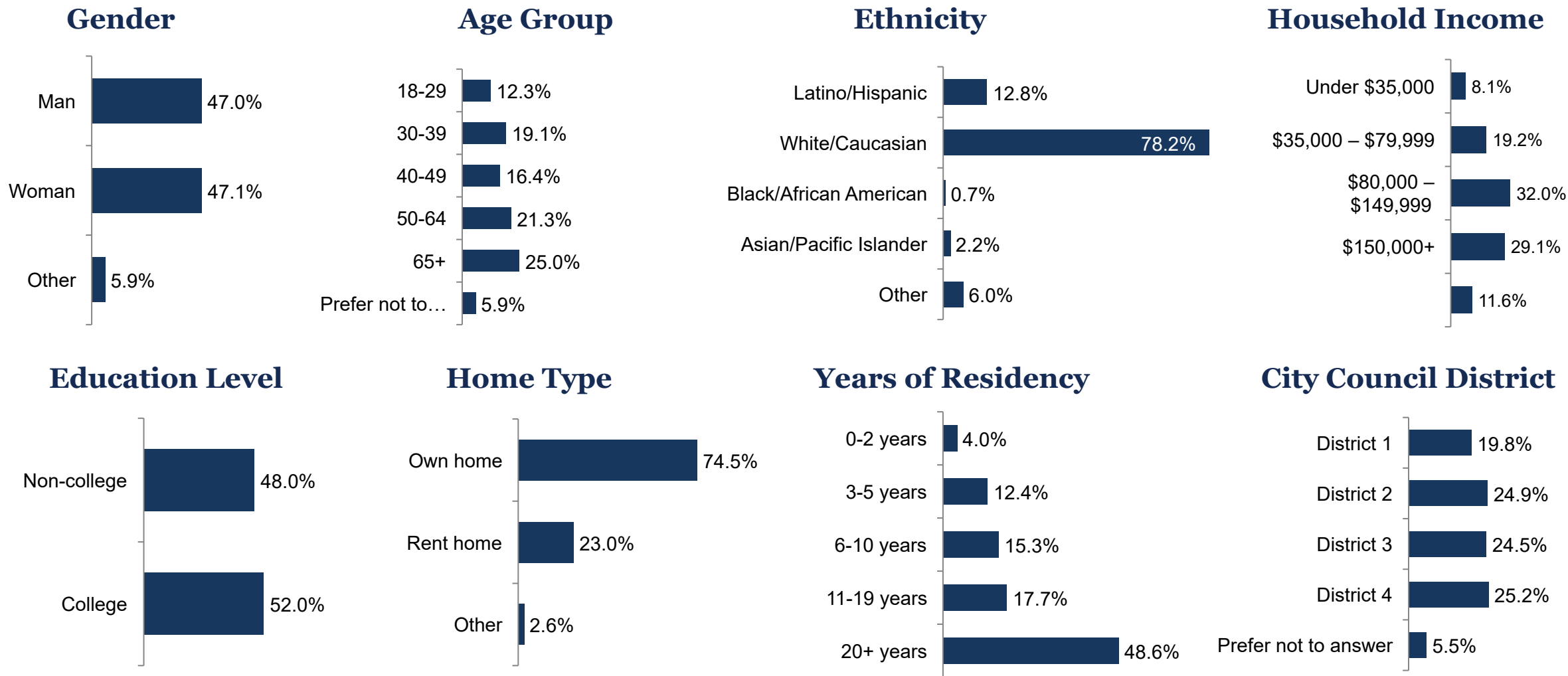
63%

support the additional conversion of turf grass to native grasses at Arvada parks

Sustainability and Climate Actions Taken by Residents	
Increased household waste diversion through composting and/or recycling	49%
Taken fewer car trips	39%
Switched from gas—powered lawn tools to electric lawn tools	26%

Demographics

Respondent demographics by gender, age group, ethnicity, household income, education level, home type, years of residency, and City Council District



Questions?

Adam Probolsky, President

O: 949-855-6400 | M: 949-697-6726

E: adamp@probolskyresearch.com

Michael McLaughlin, Research Director

O: 202-559-0270



**Opinion Research on
Elections and Public Policy**



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Washington DC

(202) 559-0270



REPORT FROM CITY COUNCIL

AGENDA ITEM
13.A.

DATE: February 3, 2025

SUBJECT: Council Committee Reports

Report in Brief

City Council members are appointed to various committees and boards as set out on the attached listing. As meetings are held, individual council members will report back to the full City Council any relevant discussions and issues that occurred.

Prepared by:
Chris Koch, CCO Admin

Lauren Simpson	Arvada City Attorney Committee Arvada Municipal Court/Judicial Committee Arvada Urban Renewal Authority Arvada Visitors Center Committee *Metro Mayors' Caucus Urban Drainage and Flood Control District West Connect Coalition E-470 Authority (Alternate) Olde Town Business Improvement (BID) (Alternate)
Shawna Ambrose	Adams County Regional Economic Partnership (ACREP) Arvada Audit Committee Bond Oversight Committee Jefferson County R-1 Schools Coordinating Committee Arvada Visitors Center Committee (Alternate)
Sharon Davis	Apex Coordinating Committee Arvada Municipal Court/Judicial Committee Arvada Parks Advisory Committee CML Policy Committee Jefferson Economic Development Council (JDEC) Denver Regional Council of Governments (DRCOG) (Alternate) E-470 Authority (Alternate) Jeffco Transportation Action & Advisory Group (JEFFTAAG) (Alternate)

	Jefferson County Community Corrections Board West Connect Coalition (Alternate)
Lisa Feret	Arvada Chamber of Commerce Government Affairs Committee Arvada Fire Protection District Coordinating Committee Denver Regional Council of Governments (DRCOG) Housing Advisory Committee Jeffco Transportation Action & Advisory Group (JEFFTAAG) Jefferson County Community Corrections Board Smart City Advisory Committee Adams County Regional Economic Partnership (ACREP) (Alternate)
Bob Fifer	Apex Coordinating Committee Arvada City Attorney Committee Arvada Fire Protection District Coordinating Committee Arvada Transportation Committee Jefferson County R-1 Schools Coordinating Committee Jefferson Parkway Public Highway Authority Smart City Advisory Committee Northwest Parkway Authority (Alternate)
John Marriott	Arvada Economic Development Association Board Bond Oversight Committee Olde Town Business Improvement (BID)
Randy Moorman	Arvada Audit Committee Arvada Center for the Arts and Humanities Arvada Sustainability Committee CML Policy Committee Jefferson Parkway Public Highway Authority Northwest Parkway Authority (Alternate)

*asterisked committees are not appointed by Council



REPORT TO CITY COUNCIL

AGENDA ITEM
14.A.

TO: THE HONORABLE CITY COUNCIL

DATE: February 3, 2025

SUBJECT: Review of Future Workshops and Presentations

Report in Brief

The City Manager's Office maintains a list of upcoming workshops and presentations to be scheduled for City Council meetings. During City Manager Reports, at the end of City Council business meetings, Interim City Manager, Linda Haley, will review with City Council the tentative schedule and make any adjustments necessary.

Prepared by:
Chris Koch, CCO Admin

Reviewed by:

Approved by:

Rachel Morris, City Attorney 1/14/2025

Linda Haley, Acting City Manager 1/14/2025

Enclosure, exhibits & attachments required to support the report

2025 CITY COUNCIL WORKSHOPS, STUDY SESSIONS, PRESENTATIONS AND RETREATS (TENTATIVE)

WORKSHOPS	Date	Lead
Short Term Rentals discussion @Business Meeting	Feb 10	CED, PD
No meeting – NLC Cnference	March 11	
Street Light Acquisition The City Team along with Tanko Lighting will present the results of Tanko's work regarding the street light asset inventory and Tanko's economic analysis for acquiring the street light infrastructure in Arvada.	Mar 25	PW
Legislative Update	Mar 25	CED
Municipal Court Update	Apr 8	
Building Code Update	April 8	CED
Micromobility The Shared Micromobility workshop will provide a comprehensive status update on the program which has been operational since January 2022. It will highlight key metrics, including usage trends and operational changes, to inform a discussion of future plans for the program.	April 22	PW
	May 13	
	May 27	
	June 10	
No Meeting – Appointee Evaluations	Jul 8	
	Jul 22	
	Aug 12	
	Aug 26	
	Sept 9	
Certified Local Government (CLG) Discussion and Consideration (Tentative)	Sept 23	CED
	Oct 14	
	Oct 28	
	Dec 9	
PRESENTATIONS		
STUDY SESSIONS		
Housing Advisory Committee Bylaws	TBD	CED
BID and Chamber funding	TBD	
City Expenditures	TBD	Finance
WORKSHOP TBD's		
Climate Action and Sustainability Plan Update @Business Meeting The City team and consultants will be providing an update on the draft Climate Action and Sustainability Plan. We will be seeking input from the Council on direction and priorities to include in the final plan we intend to bring forward for adoption in January.	TBD	Utilities
Stormwater 101	TBD	Utilities
Stormwater Master Plan	TBD	Utilities
New Water Tank @ Gross Reservoir (4th quarter)	TBD	CMO
Right of Way Acquisition	TBD	PW
Water Infrastructure for Fire Protection	TBD	Utilities
Smart Meters Update	TBD	Utilities
Capital Campaign Update and Strategy Discussion	TBD	CMO/Fin
Community Engagement	TBD	CMO

Fleet Electrification	TBD	Utilities
Pre-Sentencing/One Small Step	TBD	Courts
Financial Scenarios for Street Maintenance Deficit/Options for Increasing Maintenance Funds Engage City Council in a discussion around the current street maintenance needs and how the City might fund them. This will include revenue enhancements, future allocations and expenditure realignments.	TBD	PW/Fin/ CMO
Fiber Master Plan The Fiber Master Plan which is also called Arvada Fiber Optic Network (AFON), was first presented to City Council 4/10/2017. City Councils had set a strategic goal to build a fiber network to enable high speed/real-time connectivity to city facilities and assets in order to enhance city operations. This workshop is intended to brief City Council as to the progress of the AFON build out. Updates are intended to cover conduit installation progress, fiber installation progress, current co-locate opportunities, IGA member updates, and connections to current assets (city buildings, traffic, signals, utilities, radio, etc.).	TBD	PW
Problem Properties	TBD	P.D.
Activation of Historical Assets	TBD	VCN
Customer Service Philosophy	TBD	CMO
Ask Arvada Update	TBD	CMO
COUNCIL JOINT MEETINGS/DINNERS:		
Denver Water Board Apex Board AURA Board Arvada Center Board—Per Coop Agreement - Annually after October 1 of each year Jefferson Parkway Meeting with Jeffco and Broomfield Council Annual Retreat		