

City of Arvada

City Council Agenda

DECEMBER 4, 2023
CITY COUNCIL CHAMBERS
Regular Business

Councilmembers:

Lauren Simpson, Mayor
Randy Moorman, Mayor Pro-Tem
Lisa Feret, At large
Sharon Davis, At large
Shawna Ambrose, District 2
Bob Fifer, District 4
John Marriott, District 3

Staff Members Usually Present:

Lorie Gillis, City Manager
Linda Haley, Deputy City Manager
Don Wick, Deputy City Manager
Rachel Morris, City Attorney
Jacqueline Rhoades, Director of Public Works
Sharon Israel, Director of Utilities
Jessica Garner, Director of Community & Econ. Dev.
Bryan Archer, Director of Finance
Gabiella Bommer, Director of Human Resources
Rachael Kuroiwa, Director of Communications & Engagement
Kristen Rush, City Clerk

Info: 720-898-7550

CITY COUNCIL MEETING – CITY COUNCIL CHAMBERS 6:00 PM

1. Call to Order - 6:00 PM
2. Moment of Reflection and Pledge of Allegiance - Mayor Pro Tem Moorman
3. Roll Call of Councilmembers
4. Approval of Minutes - None
5. Recognitions and Communications - None
6. Presentations - None
7. Public Comment on Issues not Scheduled on Agenda - Three Minute Limit
8. New Business
 - A. Consent Agenda
 1. R23-111, A Resolution Authorizing an Agreement between the City of Arvada and the Olde Town Arvada Business Improvement District for the Fiscal Year 2024 Programs and Services in Olde Town Arvada
 - B. Resolutions - None
 - C. Ordinances (First Reading)
 1. CB23-029, An Ordinance Authorizing an Additional Appropriation for Fiscal Year 2023 (Public Hearing to be set for December 18, 2023 at 6:15 p.m.)
 2. CB23-030, An Ordinance Annexing Certain Land into the City of Arvada for Canyon Pines,

Triangle Property (Annexation No. 1), A Parcel of Land Approximately Located at 52 Canyon Pines Drive in the County of Jefferson and State of Colorado (Public Hearing to be set for January 8, 2024 at 6:15 p.m.)

3. CB23-031, An Ordinance Rezoning Certain Land Within the City of Arvada, From Jefferson County A-1 (Agricultural-One) to City of Arvada PUD (Planned Unit Development) and Amending the Official Zoning Maps of the City of Arvada, Colorado, Approximately Located at 52 Canyon Pines Drive, also Known As Canyon Pines, Triangle Property (Annexation No. 1) (Public Hearing to be set for January 8, 2024 at 6:15 p.m.)
 4. CB23-032, An Ordinance Annexing Certain Land into the City of Arvada for Canyon Pines, Arvada's Debrouillarde Pump Station (Annexation No. 2) Approximately Located at 52 Canyon Pines Drive in the County of Jefferson and State of Colorado (Public Hearing to be set for January 8, 2024 at 6:15 p.m.)
 5. CB23-033, An Ordinance Rezoning Certain Land Within the City of Arvada, From Jefferson County A-2 (Agricultural-Two) to City of Arvada PUD (Planned Unit Development) and OS (Open Space) and Amending the Official Zoning Maps of the City of Arvada, Colorado, Approximately Located at 52 Canyon Pines Drive, Also Known as Canyon Pines, Arvada's Debrouillarde Pump Station (Annexation No. 2) (Public Hearing to be set for January 8, 2024 at 6:15 p.m.)
9. Other
- A. Appointments of City Council Members to Various Boards and Committees
10. Public Hearings - 6:15 PM
- A. Public Hearing on the 2024 Annual Action Plan for 2024 Community Development Block Grant Funding and 2024 Human Services Grant Funding
 - B. R23-112, A Resolution Approving the Submission of the 2024 Annual Action Plan for the 2024 Community Development Block Grant ("CDBG") Funding
 - C. R23-113, A Resolution Authorizing the Expenditure of City of Arvada Human Services Funding Pool Funds for 2024
11. Public Comment - Five Minute Limit
12. Reports from City Council
13. Reports from City Manager
- A. Review of Future Workshops and Presentations
14. Reports from City Attorney
15. Adjournment



REPORT TO CITY COUNCIL

AGENDA ITEM
8.A.

TO: THE HONORABLE CITY COUNCIL

DATE: December 4, 2023

SUBJECT: Consent Agenda

Report in Brief

R23-111, A Resolution Authorizing an Agreement between the City of Arvada and the Olde Town Arvada Business Improvement District for the Fiscal Year 2024 Programs and Services in Olde Town Arvada

Suggested Motion: Moved by: _____ I move that the Consent Item(s),
Number(s) _____
be
(Removed from the Consent Agenda and Heard Upon Item _____) (Referred to a Workshop) (Postponed
Indefinitely).

YES _____ NO _____ ABSENT _____

That All/Remaining Consent Items be (Approved) (Rejected).

YES _____ NO _____ ABSENT _____

Prepared by:
Chris Koch, CCO Admin

Reviewed by:

Approved by:

Enclosure, exhibits & attachments required to support the report



REPORT TO CITY COUNCIL RESOLUTION

AGENDA ITEM
8.A.1.

TO: THE HONORABLE CITY COUNCIL

DATE: December 4, 2023

SUBJECT: R23-111, A Resolution Authorizing an Agreement between the City of Arvada and the Olde Town Arvada Business Improvement District for the Fiscal Year 2024 Programs and Services in Olde Town Arvada

Report in Brief

As part of the FY 2023 budget process, the City Council provided support to the BID by allocating matching funds of \$68,000 to create a total BID operating budget for 2024 of approximately \$271,000. In addition to the \$68,000, the City, through a separate agreement, provides a not to exceed amount of \$50,000 for leaf and snow removal for the 2023/2024 winter season.

This Agreement summarizes the business relationship between the City and the BID. The Agreement is for one year, which will allow the City to evaluate the BID's performance prior to considering an allocation for 2025. City funds will be used by the BID to support public programs and services, including enhanced maintenance, public safety, and event support. City services are defined by the Arvada Services document.

The BID will present a status update in July and an annual report in December to the City Manager in order to continuously evaluate the services provided through the Agreement. The Arvada team believes that the Agreement provides the foundation for a successful, collaborative and productive implementation of the Business Improvement District for Olde Town, a stated objective of the City and the Olde Town area for many years.

The Arvada team recommends that the City Council approve R23-111, A Resolution Authorizing an Agreement between the City of Arvada and the Olde Town Arvada Business Improvement District for the Fiscal Year 2024 Programs and Services in Olde Town Arvada.

Financial Impact

The City's allocation to the BID in 2024 will be \$68,000.00 This amount was approved in the 2024 operating budget.

Background

On November 4, 2014, as part of the general election, business and property owners voted 49-14 to approve the the establishment of the BID and to authorize the mill levy. The City Council subsequently approved the first Memorandum of Agreement with the Olde Town BID in early 2015 and have annually approved such agreements each year.

Discussion

Attached is the Agreement that outlines the terms and conditions which will continue the cooperative relationship between the City and the Olde Town BID. Through this Agreement the City and BID believe that improved coordination will help focus mutual efforts, provide accountability of how public dollars are utilized, establish clear communication, clarify roles and responsibilities and support the entire community by fostering Olde Town Arvada's ongoing economic vitality.

As in previous years, City team members will continue to work closely with the BID Board to address opportunities, concerns and issues associated with Olde Town and to support effective governance. The City's Baseline Services, which is also attached, is provided to the BID. These services include economic development support such as grants to support infrastructure, park and landscape maintenance of common areas and gathering spaces, site amenities such as benches and bike racks, snow removal of the plaza area and basic patrol services to maintain public safety. Some services will be scaled back due to City

resource limitations. The City team will continue working with the BID to help resolve any service gaps. City team members, including the City Manager, Deputy City Manager, Community and Economic Development Director and Police Commanders will meet periodically with BID representatives.

The 2024 BID Operating Plan and 2024 BID Budget are also attached. The Plan includes goals, ideas and direction that support the mission and vision of the BID Board and the funding sources and expenditures to implement that vision.

Public Contact

Posting of the City Council agenda and notification to the Olde Town BID Board of Directors.

Commission Recommendation

The Olde Town BID Board of Directors collaborated with the City team to develop the Agreement and support the recommendation presented herein.

Strategic Alignment

The recommended action aligns with the Community and Economic Development and Vibrant Community and Neighborhoods Priority Areas of the City Council Strategic Plan.

Alternative Courses of Action

N/A

Recommendation for Action

The Arvada team recommends that the City Council approve R23-111, A Resolution Authorizing an Agreement between the City of Arvada and the Olde Town Arvada Business Improvement District for the Fiscal Year 2024 Programs and Services in Olde Town Arvada.

Suggested Motion:

I move that R23-111, A Resolution Authorizing an Agreement between the City of Arvada and the Olde Town Arvada Business Improvement District for the Fiscal Year 2024 Programs and Services in Olde Town Arvada, be (approved) (rejected).

Prepared by:
Josie Suk, Development Systems and Administrative Manager

Reviewed by:

Approved by:

Gail Walker, Legal Specialist-Contracts	11/9/2023
Emily Grogg, Senior Assistant City Attorney	11/9/2023
Linda Haley, Deputy City Manager	11/9/2023
Rachel Morris, City Attorney	11/14/2023
Lorie Gillis, City Manager	11/17/2023

SUBJECT: R23-111, A Resolution Authorizing an Agreement between the City of Arvada and the Olde Town Arvada Business Improvement District for the Fiscal Year 2024 Programs and Services in Olde Town Arvada

PAGE: 3

ITEM: 8.A.1.

Enclosure, exhibits & attachments required to support the report

RESOLUTION NO. R23-111

A RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF
ARVADA AND THE OLDE TOWN ARVADA BUSINESS IMPROVEMENT DISTRICT
FOR THE FISCAL YEAR 2024 PROGRAMS AND SERVICES IN OLDE TOWN
ARVADA

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ARVADA, COLORADO:

Section 1. The Mayor or Mayor Pro Tem is authorized to sign and the City Clerk to attest, in form approved by the City Attorney, an Agreement, which is in substantially the same form as that attached hereto, by and between the City of Arvada and the Olde Town Arvada Business Improvement District.

Section 2. This resolution shall be effective upon its approval by the City Council.

APPROVED AND ADOPTED this 4th day of December, 2023.

Lauren Simpson, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:
Rachel A. Morris, City Attorney

By: _____

**AGREEMENT BETWEEN THE CITY OF ARVADA AND THE OLDE TOWN
ARVADA BUSINESS IMPROVEMENT DISTRICT FOR THE FISCAL YEAR
2024 PROGRAMS AND SERVICES IN OLDE TOWN ARVADA**

1.0 PARTIES. The parties to this Agreement are the City of Arvada, a Colorado home rule municipal corporation ("Arvada") and the Olde Town Arvada Business Improvement District ("BID").

2.0 RECITALS AND PURPOSE.

2.1 Both Arvada and the BID acknowledge that a cooperative relationship is mutually beneficial to each organization and in the best interest of Arvada residents and Historic Olde Town Business and Property owners; and

2.2 Both Arvada and the BID believe that improved coordination will help focus mutual efforts, provide accountability of how public dollars are utilized, establish clear communication, clarify roles and responsibilities, and benefit the entire community while fostering Olde Town Arvada's ongoing economic vitality.

3.0 TERM. This Agreement shall be effective January 1, 2024 to December 31, 2024.

4.0 EXHIBITS. This Agreement shall include the following:

Exhibit A: The BID's Operating Plan;

Exhibit B: The BID's Fiscal Year 2024 Budget; and

Exhibit C: Arvada's Baseline Services.

5.0 ROLES AND RESPONSIBILITIES.

5.1. The BID agrees to:

5.1.1. Provide those programs and services identified in Exhibit A, "Operating Plan".

5.1.2. Acknowledge the partnership between Arvada and the BID, including noting the support of Arvada on advertising, and promotional literature.

5.1.3. The BID's Executive Director shall communicate directly with the City Manager or his or her designee regarding programs, service delivery, and cooperative opportunities and will facilitate regular communications with the City Council.

5.1.4. Permit Arvada the right and ability to review financial records upon request from Arvada including, but not limited to monthly financial transaction reports and auditing of financial statements.

5.2. In addition to the funding identified in Paragraph 6.0, Arvada agrees to:

5.2.1 Designate one staff member to work with the BID Board to help ensure ongoing communication and program implementation.

5.2.2. Acknowledge the partnership between Arvada and the BID on Arvada's website and The Arvada Report.

5.2.3. Continue those baseline services now provided to the Olde Town as described in Exhibit C.

5.2.4. The City Manager or his or her designee shall communicate directly with the BID's Executive Director regarding programs, service delivery and cooperative opportunities.

6.0 BUDGET. Arvada agrees to provide \$68,000 for fiscal year 2024 to support the operation of the BID with the primary use of Arvada funds on public programs and services, such as enhanced maintenance, public safety, and event support as outlined in Exhibit B.

7.0 INSTALLMENT PAYMENTS. The BID will invoice Arvada in January for the first half of monies for the fiscal calendar year and on a quarterly basis thereafter for the total funding identified in Paragraph 6.0. Upon receipt of an invoice, Arvada shall have 30 days to render payment to the BID. The BID shall expend Arvada contributed funds on public programs and services as outlined in the Operating Plan and Fiscal Year 2024 budget (Exhibit A and B respectively). The BID shall provide a semi-annual status update and annual report summarizing all activities, events, programs, and significant accomplishments to the City Manager in July and December.

8.0 TERMINATION. Either party may, with 60 days written notice to the other party, terminate this contract. If the contract is terminated, the BID shall submit a final budget report within 45 days of receipt/submittal of such written notice detailing all funds received and expended to date. In the event there are unexpended funds remaining, the BID shall return such funds to Arvada. Termination of this contract shall not imply lack of support or affect other cooperative efforts by and between both parties.

9.0 AMENDMENT. Either party may seek to amend this Agreement including the Work Plan and budget by providing a written request detailing the terms of the

requested amendment. Both Arvada and the BID must approve any amendment for the amendment to take effect.

DATED THIS _____ day of _____, 2023.

CITY OF ARVADA

Lauren Simpson, Mayor

Attest:

City Clerk

Approved as to Form:

Rachel A. Morris, City Attorney

By: _____

OLDE TOWN ARVADA
BUSINESS IMPROVEMENT
DISTRICT

Joe Hengstler, Executive Director
director@oldetownarvada.org

EXHIBIT A
AGREEMENT BETWEEN THE CITY OF ARVADA AND THE OLDE TOWN
ARVADA BUSINESS IMPROVEMENT DISTRICT FOR THE FISCAL YEAR 2024
PROGRAMS AND SERVICES IN OLDE TOWN ARVADA

Olde Town Arvada BID 2024 Proposed Operating Plan

Name: Olde Town Arvada Business Improvement District (BID).

Legal Authority: A BID in Colorado is organized pursuant to the Business Improvement District Act, Section 31-25-1201 et seq.,

BID Boundaries: The BID area encompasses generally the commercial property in the area from the south side of Ralston Road on the north, Grandview Avenue on the south, Yukon on the west and Teller on the east, encompassing the Olde Town core, and allowing for future expansion south of Grandview Avenue and/or north of Ralston Road when the opportunity to do so arises. Personal property is not included in the BID boundary.

City Services: BID services are designed to supplement existing City services and will be in addition to City services that are currently provided in Olde Town.

Operating Plan: This plan includes goals, ideas and direction that support the mission and visions of the BID Board. The plan shall subside and flow throughout the year and into the future as funding and priorities evolve. In no order, the plan includes and may not be limited to the following:

MARKETING - To create, partner and implement unique strategies that draw people from near and far to enjoy and patronize Olde Town Arvada through programs such as:

- Continued refinement and implementation comprehensive marketing plan.
- Host events and support partners' events and festivals.
- Increase social media engagement.
- Consistently provide monthly E-Newsletter to Merchants and/or public on current and up & coming information.
- Continue to market the district wide "gift card" program.
- Partnership with the Visitors Center and other strategic partners to promote Olde Town as a destination for visitors.
- Utilize board members and staff to engage new and existing businesses and owners to educate and promote the BID's efforts and projects.
- Identify and pursue other marketing opportunities as they arise throughout the year.

PLACEMAKING - To emphasize an attractive, historic, and engaging Olde Town through physical, interactive, and branding enhancements through programs such as:

- Continue to be an active participant in the development and implementation of the Olde Town Strategic Reinvestment Plan
- Creative Public Art opportunities and/or installations.
- Directional wayfinding and directories.
- Identify ways to enhance public spaces in the District.

- Continue to pursue partnerships with the City to enhance public spaces.
- Other vitality initiatives as appropriate.

PHYSICAL IMPROVEMENTS & ENHANCED MAINTENANCE - To create an attractive and appealing environment while maintaining the District's unique character and ambiance through programs and partnership such as:

- Streetscape and public space improvements.
- Power washing sidewalks.
- Other initiatives as appropriate.

ADVOCACY - To advocate for all aspects of a culturally and economically vibrant Olde Town through areas such as:

- Unified district voice.
- Advancing policies.
- Executive staffing oversight of operational advocacy and program management of increased partnerships and opportunities to promote the heart of the City.

PUBLIC SAFETY - To ensure Olde Town remains safe and inviting through programs such as:

- Arvada PD/CORE Team updates.
- Lighting & deterrent solutions.
- Continued safety training opportunities for businesses.

ADMINISTRATION - Annual compliance and delivery of BID programs and services through items such as but not limited to:

- Reporting
- Staffing & support
- Day to day operations

Assessment Methodology/Budget: The budget is based upon an 8.5 mill levy on taxable commercial real property (exempt and residential properties are not included in the BID), raising an estimated \$152,807. The City of Arvada is considering matching the BID assessment on a dollar-for-dollar basis up to \$68,000 for 2023 and amounts to be determined annually thereafter.

BID Governance: The BID statute allows for a board of 5 to 11 members who are BID electors. The Olde Town BID board currently consists of 11 members who are commercial property or business owners, or designees of such within the district.

Program Management Structure: The BID delivers programs and services for the areas of the district that pay into the BID through a mill levy. The BID has its own board, operating plan and staffing to support programming.

Term: The Olde Town Arvada BID has an initial ten-year term which began in 2014. This will allow for property owners to evaluate the BID's effectiveness at the end of the term. If the BID is deemed successful, the BID will request that the City Council renew the BID by ordinance after the initial period. If the BID is not considered to be successful, it will sunset at the end of the initial term.

EXHIBIT B
AGREEMENT BETWEEN THE CITY OF ARVADA AND THE OLDE TOWN
ARVADA BUSINESS IMPROVEMENT DISTRICT FOR THE FISCAL YEAR 2024
PROGRAMS AND SERVICES IN OLDE TOWN ARVADA

**Olde Town Arvada
Business Improvement District
2023 Budget**

	<i>2022 Actual Budget</i>	<i>2023 Approved Budget</i>	<i>2023 Actual Budget* - estimate</i>	<i>2024 Budget - Draft</i>
<u>Estimated Resources</u>				
<i>Beginning Fund Balance, Estimated</i>	\$79,354	\$45,584	\$45,584	\$49,562
Property tax	\$ 131,313	\$ 135,636	\$ 135,636	\$152,807
City of Arvada match	\$ 68,000	\$ 68,000	\$ 68,000	\$68,000
Partnerships & Sponsorships	\$ 32,500	\$ -	\$ 36,250	\$0
Event & Merchandise Revenue	\$ 144,596	\$ -	\$ 247,410	\$0
Transfer from Savings	\$ 68,000	\$ -	\$ -	\$0
Interest	\$ 65	\$ 40	\$ 40	\$40
TOTAL AVAILABLE RESOURCES	\$ 523,828	\$ 249,220	\$ 532,920	\$270,369
<u>Estimated Expenditures</u>				
Marketing	\$64,379.00	\$20,000	\$37,104.00	Marketing \$16,000.00
Physical Improvements:	\$85,674.00	\$9,000	\$20,800.00	Placemaking/Mobility \$9,000.00
Enhanced Maintenance:	\$27,809.00	\$32,000	\$34,400.00	Enhanced Maintenance \$32,000.00
Advocacy:	\$2,777.00	\$2,000	\$2,115.00	Advocacy \$2,000.00
Safety:	\$0.00	\$3,000	\$2,500.00	Safety \$3,000.00
Administration:	\$174,974.00	\$165,000	\$178,144.43	Administration \$195,000.00
Event/Merchandise	\$122,631.00	\$0	\$208,295.00	Event/Merchandise \$0.00
ESTIMATED EXPENDITURES	\$478,244.00	\$231,000	\$483,358.43	\$257,000
 Reserve Funds	 \$0.00	 \$15,000	 \$0.00	 \$10,000
TOTAL EXPENDITURES	\$478,244.00	\$246,000	\$483,358.43	\$267,000
 <i>Ending fund balance</i>	 \$45,584	 \$3,220	 \$49,562	 \$3,369
 Assessed value	 15,422,721	 15,957,202	 15,957,202	 17,977,360
Mill levy	8.5	8.5	8.5	8.5

Ending Fund Balance does not reflect savings account amount of \$21,782.47

EXHIBIT C

**AGREEMENT BETWEEN THE CITY OF ARVADA AND THE OLDE TOWN
ARVADA BUSINESS IMPROVEMENT DISTRICT FOR THE FISCAL YEAR
2024 PROGRAMS AND SERVICES IN OLDE TOWN ARVADA**

City of Arvada Services

Olde Town Business Improvement District

2024

Services for Olde Town Arvada, defined as the area roughly between Ralston Road on the north to the G Line railroad tracks on the south, and from Wadsworth Bypass on the east to Yukon Street on the west, are provided by a variety of work groups within each work system.

City of Arvada Services provided to the entire City, including Olde Town

The following list of services are those that the city provides across the entire city, including the Olde Town Arvada area.

Organizational and Service Effectiveness

- Review and approve special event permits and new liquor licensing applications/transfers of ownership
- Sales tax collection and assistance with sales tax licensing, education and compliance.

Community and Economic Development and Urban Renewal

- Building permit applications and review.
- Code enforcement actions.
- Planning and zoning review, including site development plans and building permit applications.
- Design review for Applications for Certificates of Compliance with the Design Guidelines for Olde Town Arvada
- Façade loans and grants for building and site improvements, signage, water lines and taps, and other assistance.
- Marketing and relocation assistance about available properties in the downtown area.
- Marketing and information about area businesses and attractions through the Arvada Visitor's Center in conjunction with the Arvada Chamber of Commerce.
- Assistance with new business development and retention of existing businesses.
- Development financing and incentives and revitalization projects through the Arvada Urban Renewal Authority (AURA)
- Review of building permit applications and issuance of building permits as needed.
- Building permit construction inspections as needed.
- Building inspections as needed for safety concerns.

Vibrant Community and Neighborhoods

- Parks Maintenance Services: Weekly mowing and weeding of park turf, including twice yearly aeration and fertilization; Extensive tree, shrub and plant care within parks to maintain health, vigor and aesthetic appearance according to accepted horticultural practices; Pruning of park ground covers to maintain a neat, well-kept appearance
- Regular pruning of right of way trees to maintain desirable form, eliminate diseased or damaged growth, prevent health or safety hazards, and maintain sidewalk and street clearance.
- Annual preparation of irrigated flower beds in parks, including soil turning once a year in the fall and flower deadheading on an as needed basis
- Coordination of public art program, including RFQ process, siting and installation support
- Olde Town Square fountain equipment pre-operation verification, and operation and maintenance from May 1st through September 30th if functional.
- Weekly mowing and weeding of Olde Town Square turf, including twice yearly aeration and fertilization.
- Within parks, cutting back ornamental grasses, herbaceous perennials, and pruning all dead, diseased and dying branches.
- Energizing park irrigation systems in the spring, winterizing in the fall, adjusting heads as needed, repairing breaks in a timely manner, and preventing any interruptions in the watering cycles for all landscaping (McIlvoy Park and the Olde Town Square). Performance of routine maintenance on the system components on a weekly basis and winterization of the sprinkler system completed by October 15th.
- Park-specific site amenities such as trash receptacles located in the Olde Town Square, bike racks, light poles, banner poles, benches, history walk signs, electrical to tree wells and in shrub beds, and shade structures are inspected once a week and repairs made as necessary.
- Graffiti eradication in parks, including but not limited to: walkways, hard surfaces, benches, tables, boulders, retaining walls, signage, lighting and fencing as needed.

Safe Communities

- Police Officers assigned to the overall 24 hours a day/seven days per week.
- Premise checks involving contact with business owners and employees, building relationships and security checks.
- Security for special events.
- Programs for businesses and residents in the area, including crime prevention through environmental design, training to businesses and their employees in reducing the occurrences of crime, as well as a number of other programs based on the needs of the business or resident.

- Ongoing collaboration with community partners in addressing homelessness awareness and impacts.
- Responding to service requests related to crime or traffic, as well as increases to crime or traffic in a particular area.
- Performance of directed traffic enforcement activities as needed
- Responding to animal control and code enforcement calls for service.

Infrastructure

- Street and alley patching as needed.
- Traffic Signal installation, operation and maintenance as needed.
- Assess traffic circulation and access management as needed.
- Roadway sign installation and maintenance as needed.
- Striping and pavement marking of streets as needed
- Meter reading every two months for utility billing and maintenance purposes.
- Fire hydrant maintenance once per year per hydrant.
- Water system flushing every two years.
- Water line valve rotation once every two years.
- Repair of meter pits as needed (rare).
- Replacement of water system lines when needed—new system installed in 2005.
- Quarterly cleaning of sanitary sewer pipes.
- Replacement of wastewater system as needed.
- Grease trap inspection and maintenance.
- Inspection of sanitary sewer pipes every 2 years.
- Review and consultation about private sewer service line issues.
- On-call system for after-hours emergencies.
- Cleaning of stormwater system pipelines as needed—generally every 3 years.
- Replacement of stormwater system as needed—relatively new system at present.
- On-call system for after-hours stormwater management emergencies.

City of Arvada Services that are Unique to Olde Town

The following list of services are those that the city provides to the Olde Town BID and the Olde Town area in addition to all of the service items listed above.

Organizational and Service Effectiveness

- Meeting and collaborating with BID leadership as needed
- Facilitating Council consideration of annual request for City matching funds.
- Appointment of staff liaison to BID Board and consultation with the BID and other downtown stakeholders for regular reporting to City Council.

Vibrant Community and Neighborhoods

- Replacement of Olde Town banners when damaged
- Weather permitting, the holiday lights are installed on the street trees approximately November 1st and displayed through March 1st. The holiday display in Olde Town Square is installed around Thanksgiving and displayed through January 1st. The entire display is inspected daily throughout the work week and repaired as necessary.
- Daily hand watering of non-irrigated plants during the growing season. Hand watering of flower pots on Grandview Avenue and the new pots installed since the closure on Olde Wadsworth daily.
- On call services for all of the special events that are held in Olde Town.
- Once a day, 7 days a week trash bag removal from non-park trash receptacles (storefront trash receptacles located outside of McIlvoy and Olde Town Square parks) from April 1st through October 31st. Once a day, Monday through Friday wintertime trash bag removal from non-park trash receptacles (weather permitting).
- Replacement of brick pavers outside of park areas.
- Flags will be displayed on President's Day, Memorial Day, Flag Day, Independence Day, Labor Day, Harvest Festival and Veteran's Day.
- Flower pots on Old Wadsworth watered through an irrigation controller, with flowers displayed from May 1st through September 30th, weather permitting.
- Snow removal though the plaza, public parking lots and on all public sidewalk arteries (not adjacent to businesses). Snow removal occurs within twenty four hours after the snow fall, conducted with light duty equipment such as ATV's, snow blowers, etc.
- Bi-annual electrical maintenance and repair for tree lighting throughout Olde Wadsworth and Grandview

Safe Communities

- Education and enforcement actions in Olde Town.
- CORE team established with presence in Olde Town since 2019.

Infrastructure

- Parking operation, enforcement, and analysis to better utilize on-street and public parking areas. Staff to be available for BID Board meetings and Parking committee meetings to consider issues and problem resolution.
- Street sweeping outside of the closure area.
- Snow removal outside of the street closure area.
- Operation and maintenance of historic style Acorn street lights.
- Managing leases and city obligations for private parking lots.
- Managing leases of City owned parklets.

- Coordination with RTD (monthly reports) related to Commuter Parking at the OTTH.
- OTTH and Transit Plaza Maintenance and Services through contracted services.
- Transportation data collection and analysis as needed.

City of Arvada Services for Olde Town which have been suspended

The following list of services are those that the city has provided only in the Olde Town area in previous years and no longer has capacity to provide moving forward due to competing priorities.

Vibrant Community and Neighborhoods

- Daily hand watering of non-irrigated plants during the growing season. Daily hand watering of flower pots on Grandview Avenue and the new pots installed since the closure on Olde Wadsworth.
- Replacement of brick pavers outside of park areas
- On call services for all of the special events that are held in Olde Town.

Infrastructure

- Street sweeping within the closure area.
- Snow removal inside the closure area.



REPORT TO CITY COUNCIL ORDINANCE FIRST READING

AGENDA ITEM
8.C.1.

TO: THE HONORABLE CITY COUNCIL

DATE: December 4, 2023

SUBJECT: CB23-029, An Ordinance Authorizing an Additional Appropriation for Fiscal Year 2023 (Public Hearing to be set for December 18, 2023 at 6:15 p.m.)

Report in Brief

The attached ordinance is the final process to ensure that all Funds will end the year within their legally approved limits. The original budget of \$359,784,184 was approved by the City Council in October 2022. The carryover ordinance approved by city Council in April 2023 increased the total appropriation by \$65,719,633, bringing the current budget to \$425,503,817. This ordinance requests that City Council approve a final clean-up ordinance that will add an additional \$19,858,962 to the budget, bringing the total appropriation to \$445,362,779.

The Arvada team recommends that the City Council approve CB23-029, An Ordinance Authorizing an Additional Appropriation for Fiscal Year 2023 on first reading, ordered published in full and a public hearing set for December 18, 2023 at 6:15 P.M.

Financial Impact

The overall increase in the 2023 appropriation is \$19,858,962 and will bring the total appropriation to \$445,362,779. Increased revenues or sufficient reserves exist to cover each of the budgeted items. The final modification to the budget will ensure each fund does not exceed its legally adopted appropriation.

Background

The budget is an ongoing process throughout the year. It begins eight months prior to the beginning of the fiscal year. Throughout any given budget year, many things can change. Most of these changes can be accommodated within the appropriation that the City Council adopts. Other changes, such as grants and extraordinary expenditures, require City Council approval.

At the beginning of the year, there may be items that were not contemplated in the prior year and must be re-appropriated. This is referred to as the "Carry-Forward" ordinance. This usually comes to the City Council in the first quarter of the year and increases the total appropriation. Throughout the year, the City Council also adopts resolutions approving the acceptance of grants and other types of arrangements. Resolutions inform the City Council of changes. However, the budget may only be legally increased through the adoption of an ordinance. The final way to modify the budget is to adopt a final ordinance near the end of the year. This ordinance is often referred to as the "Clean-up" ordinance.

Discussion

This ordinance will increase the appropriation in 12 funds.

The attached table provides a summary of the history of the adjustments made to each fund in 2023. The following information summarizes the adjustments by Fund:

General Fund - \$3,560,400

An increase of \$89,200 is needed for equipment replacement at the Arvada Center.

An increase of \$40,000 is needed for funding for the Severe Weather Shelter Network.

An increase of \$3,150,000 is needed for the purchase of the property at 4600 W 60th Avenue.

An increase of \$250,000 is needed for outside attorneys for case litigation. This is being funded by a transfer from the Risk Management Fund.

An increase of \$5,800 is needed for accident reconstruction and de-escalation training. This is being funded by a POST grant.

An increase of \$2,000 is needed for bulletproof vests. This request is funded with a bulletproof vest partnership grant.

An increase of \$1,400 for the Schedule Anywhere software contract increase.

An increase of \$20,000 is needed for increased costs for Verizon cell phones.

An increase of \$2,000 is needed for bonuses paid to employees. This request is being funded with transfers from the Water, Wastewater, Stormwater and Solid Waste Funds.

The requests in the General Fund will be funded with grants, reimbursements and additional revenue.

Community Development Fund - \$2,940,000

An increase of \$1,900,000 is needed for a Division of Housing ARPA grant received.

An increase of \$840,000 is needed for a loan to Cornerstone Legacy Development for an affordable housing project.

An increase of \$200,000 is needed for a loan to Vance Street Flats for an affordable housing project.

Housing Authority Fund - \$40,000

An increase of \$40,000 is needed for the Mainstream Housing program for rental assistance. This request is funded by grant funds from the Housing and Urban Development Grant.

Parks Fund - \$231,800

An increase of \$161,700 is needed for the renovation of the infields at Pioneer Park. This project started in 2022 but was missed on the carryover request earlier in 2023.

An increase of \$50,000 is needed for the purchase of electric Gators. This request is funded by a grant.

An increase of \$20,100 is needed for summer camp supplies and expenses at Majestic View Nature Center. This request is funded by additional grant funds from SCFD.

Tax Increment Fund .21 - \$47,221

An increase of \$15,000 is needed for the purchase of drop car kits to aid in surveillance. This request is funded by a CATPA grant.

An increase of \$24,396 is needed for K9 bulletproof vests. This request is funded by a JAG grant from the State of Colorado.

An increase of \$7,825 is needed for certifications and motorcycle training. This request is funded with a POST grant.

Capital Improvement Projects Fund - \$2,857,853

An increase of \$1,000,000 for additional funding for the ERP replacement project.

An increase of \$126,500 for the Indiana Gate replacement project. Funding for this request is from transfers from the Buildings

and Water Funds.

An increase of \$37,085 is needed for the Candelas Lighting project.

An increase of \$420,325 is needed for a new playground and trees due to the North Trunk Line Sewer replacement project. This request is being funded with transfers from the Wastewater and Stormwater Funds.

An increase of \$558,943 for CIP projects. This request is funded by interest received in 2022 but not appropriated.

An increase of \$300,000 for repair of the Arvada Center sign. Funding is from one-time items approved earlier in 2023.

An increase of \$240,000 is needed for the City Hall Second Floor remodel project. Funding is from one-time items approved earlier in 2023.

An increase of \$175,000 is needed for the Courts Security project. Funding is from one-time items approved earlier in 2023

Construction Fund \$8,016,508

An increase of \$8,016,508 for the Ralston Road and West 72nd Avenue Bond projects. This request is funded by a Sales and Use Tax bond issue in June, 2023.

Golf Fund - \$732,500

An increase of \$142,000 is needed for increased costs to process credit card payments.

An increase of \$35,000 is needed for increased advertising costs.

An increase of \$19,700 is needed for increased cell phone costs.

An increase of \$7,100 is needed for increased costs for training and meetings.

An increase of \$12,600 is needed for the emergency purchase of a water heater.

An increase of \$105,00 is needed for temporary wages as the hourly rate was increased to attract and retain staff.

An increase of \$359,200 is needed for inventory purchases. As the number of guests increased at the golf courses, the need for additional inventory also increased.

An increase of \$21,000 is needed for supplies at the restaurants due to increased business.

An increase of \$8,000 is needed due to increases in natural gas costs.

An increase of \$22,900 is needed for increased routine maintenance costs.

Insurance Fund - \$853,510

An increase of \$700,000 is needed for property losses in 2023.

An increase of \$100,000 is needed for workers' compensation claims.

An increase of \$53,510 is needed for equipment replacement at the Arvada Center.

Print Shop Fund - \$42,500

An increase of \$42,500 is needed for the purchase of a printer. This printer was originally budgeted in 2022 but not purchased until 2023. It was not carried over earlier in 2023.

Vehicles Fund - \$350,000

An increase of \$200,000 is needed due to increasing costs to replace vehicles.

An increase of \$150,000 is needed due to increasing costs to purchase parts for vehicles and equipment.

Public Contact

Posting of the City Council agenda.

Commission Recommendation

N/A

Strategic Alignment

The Ordinance supports the following principle within the Organizational and Service Effectiveness Priority area within the City Council Strategic Plan.

"Provides a well-managed, fiscally responsible government that operates effectively and efficiently while identifying revenue requirements to sustain current service levels and achieve future requested levels of service"

Alternative Courses of Action

N/A

Recommendation for Action

The Arvada team recommends that the City Council approve CB23-029, An Ordinance Authorizing an Additional Appropriation for Fiscal Year 2023 on first reading, ordered published in full and a public hearing scheduled for December 18, 2023 at 6:15 P.M.

Suggested Motion:

I move that CB23-029, An Ordinance Authorizing an Additional Appropriation for Fiscal Year 2023, be (approved on first reading, ordered published in full, and a public hearing set for December 18, 2023, at 6:15 p.m.) (rejected).

Prepared by:

Debra Nielson, Deputy Director of Finance

Reviewed by:

Approved by:

Jenna Belec, Executive Assistant	11/13/2023
Bryan Archer, Director of Finance	11/15/2023
Gail Walker, Legal Specialist-Contracts	11/16/2023
Laura Hemler, Assistant City Attorney	11/16/2023
Rachel Morris, City Attorney	11/16/2023
Linda Haley, Deputy City Manager	11/16/2023
Lorie Gillis, City Manager	11/17/2023

SUBJECT: CB23-029, An Ordinance Authorizing an Additional Appropriation for Fiscal Year 2023 (Public Hearing to be set for December 18, 2023 at 6:15 p.m.)

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Enclosure, exhibits & attachments required to support the report

COUNCIL BILL NO. 23-029
ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING AN ADDITIONAL APPROPRIATION
FOR FISCAL YEAR 2023

WHEREAS, the City Council of the City of Arvada adopted Ordinance No. 4822 (Council Bill No.22-074), which authorized the annual appropriation for Fiscal Year 2023; and

WHEREAS, Section 10.8(a) of the Arvada Home Rule Charter provides that City Council may make additional appropriations by Ordinance during the fiscal year for unanticipated expenditures required of the City; and

WHEREAS, the City Council of the City of Arvada finds that an additional appropriation is necessary in order for the City to meet unanticipated expenditures; and

WHEREAS, the City Council of the City of Arvada further finds that such additional expenditures and budgeted expenses do not exceed budgeted revenues and reserves for Fiscal Year 2023.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ARVADA, COLORADO:

Section 1. The following sums of money as may be needed or deemed necessary to defray the expenses and liabilities of the City of Arvada are hereby appropriated for Fiscal Year 2023.

City of Arvada Final Appropriation

Fund	Final Budget
General Fund	\$128,564,278
Conservation Trust Fund	\$184,481
Street Maintenance Fund	\$12,494,119
Community Development Fund	\$1,444,709
Housing Authority Fund	\$8,979,660
Emergency Fund	\$5,296,529
Parks Fund	\$14,051,742
Police Seizure	\$30,312
Police Tax Increment Fund .21	\$8,345,151
Police Tax Increment Fund .25	\$10,148,513
Debt Service	\$5,363,782
COP Debt Service Fund	\$3,277,985

Capital Improvement Projects Fund	\$24,964,907
Construction Fund	\$8,016,508
Water Fund	\$126,643,916
Wastewater Fund	\$39,896,599
Golf Course Fund	\$8,431,835
Stormwater Fund	\$9,219,839
Solid Waste Fund	\$4,585,779
Insurance Fund	\$4,344,812
Computer Replacement Fund	\$12,673,739
Print Shop	\$405,750
Vehicle Fund	\$7,196,662
Building Fund	\$801,172
Total Appropriation	\$445,362,779

Section 2. This Ordinance shall take effect five days after publication following final passage.

INTRODUCED, READ, AND ORDERED PUBLISHED this 4th day of December, 2023.

PASSED, ADOPTED, AND APPROVED this _____ day of _____, 2023.

Lauren Simpson, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:
Rachel A. Morris, City Attorney

By: _____

Publication Dates: December 7, 2023

City of Arvada 2023 Final Appropriation

Fund	Original Budget	Carryover Ordinance	Clean-Up Ordinance
General Fund	\$ 121,161,816	\$ 3,842,062	\$ 3,560,400
Conservation Trust Fund	\$ 184,481	\$ -	\$ -
Streets Maintenance Fund	\$ 12,009,303	\$ 484,816	\$ -
Community Development Fund	\$ 1,324,709	\$ 180,000	\$ 2,940,000
Housing Authority Fund	\$ 5,939,660	\$ -	\$ 40,000
Emergency Fund	\$ -	\$ 5,296,529	\$ -
Parks Fund	\$ 13,381,960	\$ 437,982	\$ 231,800
Police Seizure	\$ 30,312	\$ -	\$ -
COP Series Debt Service Fund	\$ 3,277,985	\$ -	\$ -
Police Tax Increment Fund .21	\$ 8,158,595	\$ 139,335	\$ 47,221
Police Tax Increment Fund .25	\$ 10,148,513	\$ -	\$ -
Debt Service Fund	\$ 5,363,782	\$ -	\$ -
Capital Improvement Projects Fund	\$ 13,401,598	\$ 8,705,456	\$ 2,857,853
Construction Fund	\$ -	\$ -	\$ 8,016,508
Water Fund	\$ 100,252,424	\$ 26,391,492	\$ -
Wastewater Fund	\$ 30,862,708	\$ 8,847,221	\$ 186,670
Golf Course Fund	\$ 7,619,335	\$ 80,000	\$ 732,500
Stormwater Fund	\$ 5,088,295	\$ 4,131,544	\$ -
Solid Waste Fund	\$ 4,585,779	\$ -	\$ -
Insurance Fund	\$ 3,366,302	\$ 125,000	\$ 853,510
Computer Replacement Fund	\$ 7,445,239	\$ 5,228,500	\$ -
Print Shop	\$ 363,250	\$ -	\$ 42,500
Vehicle Fund	\$ 5,016,966	\$ 1,829,696	\$ 350,000
Building Fund	\$ 801,172	\$ -	\$ -
Total	\$ 359,784,184	\$ 65,719,633	\$ 19,858,962

Final Budget
\$ 128,564,278
\$ 184,481
\$ 12,494,119
\$ 4,444,709
\$ 5,979,660
\$ 5,296,529
\$ 14,051,742
\$ 30,312
\$ 3,277,985
\$ 8,345,151
\$ 10,148,513
\$ 5,363,782
\$ 24,964,907
\$ 8,016,508
\$ 126,643,916
\$ 39,896,599
\$ 8,431,835
\$ 9,219,839
\$ 4,585,779
\$ 4,344,812
\$ 12,673,739
\$ 405,750
\$ 7,196,662
\$ 801,172
\$ 445,362,779



REPORT TO CITY COUNCIL ORDINANCE FIRST READING

AGENDA ITEM
8.C.2.

TO: THE HONORABLE CITY COUNCIL

DATE: December 4, 2023

SUBJECT: CB23-030, An Ordinance Annexing Certain Land into the City of Arvada for Canyon Pines, Triangle Property (Annexation No. 1), A Parcel of Land Approximately Located at 52 Canyon Pines Drive in the County of Jefferson and State of Colorado (Public Hearing to be set for January 8, 2024 at 6:15 p.m.)

Report in Brief

PRESENTER: Rob Smetana

Section 27 LLC is requesting approval of a Comprehensive Plan Amendment, annexation, and rezoning of two parcels of land known as Canyon Pines- Triangle parcel (Annexation No.1) and Canyon Pines- Arvada's DeBrouillarde Pump Station parcel (Annexation No. 2). A Planned Unit Development (PUD) for the two parcels in addition to a PUD Amendment for a portion of the original Canyon Pines development, collectively referred to as Canyon Pines Filing No. 2 accompany these requests.

The annexations include Annexation No. 1 (the Triangle, which is 1.2208 acres) and Annexation No. 2 (Arvad's DeBrouillarde Pump Station parcel, which is 2.7964 acres). Both parcels are outside of the current Comprehensive Plan boundaries requiring that the plan be amended to extend the boundaries. The Annexation No. 1 parcel and the majority of the Annexation No. 2 parcel are proposed to be rezoned PUD (Planned Unit Development). The northeast corner of the Annexation No. 2 parcel is proposed to be rezoned OS (Open Space) to accommodate a new City water pump station.

The Arvada team recommends that the City Council approve CB23-030, An Ordinance Annexing Certain Land into the City of Arvada for Canyon Pines, Triangle Property (Annexation No. 1), A Parcel of Land Approximately Located at 52 Canyon Pines Drive in the County of Jefferson and State of Colorado.

Financial Impact

No financial impact.

Background

The subject property is located on the north side of State Highway 72, approximately 2.5 miles west of State Highway 93. The site is directly to the west of the Union Pacific Railroad and is currently vacant.

The original Canyon Pines development was included with the Jefferson Center master development for which specific plans, regulations, and intergovernmental agreements were prepared in anticipation of development. An amendment to the City of Arvada Comprehensive Plan was approved for the area in 1989, and a Comprehensive Development Plan (CDP) was approved. The CDP specifies land uses that are allowed. An annexation agreement was also approved in 1989 that specified requirements for future development. A Subdivider's Agreement was entered into between the City, Jefferson Center Metro District (JCMD) No.1, and Jefferson Center Associates (JCA) specific for the property annexed by members of JCA. A metropolitan district was created to fund the infrastructure improvements in annexed portions of Jefferson Center.

The Canyon Pines site was annexed as Jefferson Center Filings #14 and 15 in 1997. Concurrent with the annexation, the site was zoned PUD-NC-R-A (Planned Unit Development — New Community — Residential Sub-district A), and an Outline Development Plan (ODP) was approved. Subsequently, the applicant filed a lawsuit objecting to certain conditions of the

SUBJECT: CB23-030, An Ordinance Annexing Certain Land into the City of Arvada for Canyon Pines, Triangle Property (Annexation No. 1), A Parcel of Land Approximately Located at 52 Canyon Pines Drive in the County of Jefferson and State of Colorado (Public Hearing to be set for January 8, 2024 at 6:15 p.m.)

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annexation. By stipulation of the parties, a Jefferson County District Court order provided that a new public hearing be held concerning five specific topics. This hearing was held July 13th of 1998 and the Preliminary Site Plan for the 90 lot Canyon Pines development was approved. In 2017, the Final Development Plan and final plat were approved, and the infrastructure is nearly complete. In 2020, the Canyon Pines development was zoned PUD with the adoption of the updated Land Development Code. In order to deliver water to the development a City pump station is needed. The parcel for this station is located immediately adjacent to the east boundary of the Canyon Pines development in Annexation No. 1. The pump station parcel will be subdivided off of the larger parcel. The remaining portion of the parcel and the Annexation No. 2 parcel will be included for residential development.

Discussion

Div. 8-3-3 Annexation and Disconnection Approval Criteria	Finding	Rationale
1. The annexation is in accord with the Comprehensive Plan and the best interests of the City would be served by annexation of such property.	Complies	The annexations will be consistent with the Comprehensive Plan, once amended, and are in the best interests of the City.
2. The property is capable of being integrated into the City and developed in compliance with all applicable provisions of this Code and the Arvada City Code.	Complies	The parcels are capable of being integrated into the City. As a PUD, this development will meet the applicable provisions of the LDC and the City Code.
3. At the time any development of the area proposed to be annexed is completed, there will be capacity to adequately serve residents of such area with all necessary utilities, facilities and public services.	Complies	Infrastructure necessary to provide services to the parcels has already been completed.

Public Contact

Division 8-2-2 of the Land Development Code requires that at least one neighborhood meeting be held for projects that require public hearings before the Planning Commission and City Council. Two neighborhood meetings for this project took place for this project; one on November 30th, 2022 and again on June 16th, 2023. The applicant, staff, and one neighbor were in attendance at the first meeting. No neighbors attended the second meeting. The applicant reviewed the proposals but there were no concerns raised by the public.

Division 8-2-4 of the Land Development Code requires public notification for all public hearings as follows:

Written Notice: At least 15 days prior to all public hearings, written notice must be mailed to all property owners within 1500 feet of the subject property and to all homeowners associations and neighborhood associations with a known interest in the subject property. The applicant will provide an affidavit of mailing verifying this requirement has been met prior to the public hearing.

Posted Notice: At least 15 days prior to all public hearings, signs notifying the public of the hearing must be posted on the subject property. The applicant will provide a posting log verifying that this requirement has been met prior to the public hearing.

Published Notice: At least 15 days prior to all public hearings, notice of the hearing must be published in a newspaper of general circulation in the City. The required notice has been published.

Commission Recommendation

SUBJECT: CB23-030, An Ordinance Annexing Certain Land into the City of Arvada for Canyon Pines, Triangle Property (Annexation No. 1), A Parcel of Land Approximately Located at 52 Canyon Pines Drive in the County of Jefferson and State of Colorado (Public Hearing to be set for January 8, 2024 at 6:15 p.m.)

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The Arvada Planning Commission will hold a public hearing about this item on November 21, 2023.

Strategic Alignment

The project is consistent with the City Council Strategic Plan principles for the Community and Economic Development work system.

Alternative Courses of Action

n/a

Recommendation for Action

The Arvada team recommends that the City Council approve CB23-030, An Ordinance Annexing Certain Land into the City of Arvada for Canyon Pines, Triangle Property (Annexation No. 1), A Parcel of Land Approximately Located at 52 Canyon Pines Drive in the County of Jefferson and State of Colorado, be (approved on first reading, ordered published in full, and a public hearing set for January 8, 2024, at 6:15 p.m.)

Suggested Motion:

I move that, CB23-030, An Ordinance Annexing Certain Land into the City of Arvada for Canyon Pines, Triangle Property (Annexation No. 1), A Parcel of Land Approximately Located at 52 Canyon Pines Drive in the County of Jefferson and State of Colorado, be (approved on first reading, ordered published in full, and a public hearing set for January 8, 2024, at 6:15 p.m.) (rejected).

Prepared by:
Heidi Van Gieson, Administrative Specialist

Reviewed by:

Approved by:

Cheryl Drake, Senior Planner	11/13/2023
Josie Suk, Development Systems and Administrative Manager	11/13/2023
Rob Smetana, Planning Manager	11/13/2023
Jessica Garner, Director of Community and Economic Development	11/13/2023
Gail Walker, Legal Specialist-Contracts	11/14/2023
Emily Grogg, Senior Assistant City Attorney	11/14/2023
Rachel Morris, City Attorney	11/15/2023
Linda Haley, Deputy City Manager	11/15/2023
Lorie Gillis, City Manager	11/17/2023

Enclosure, exhibits & attachments required to support the report

COUNCIL BILL NO. 23-030
ORDINANCE NO.

AN ORDINANCE ANNEXING CERTAIN LAND INTO THE CITY OF ARVADA FOR CANYON PINES, TRIANGLE PROPERTY (ANNEXATION NO. 1), A PARCEL OF LAND APPROXIMATELY LOCATED AT 52 CANYON PINES DRIVE IN THE COUNTY OF JEFFERSON AND STATE OF COLORADO

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ARVADA, COLORADO:

Section 1. The City Council of the City of Arvada, State of Colorado, having examined the filings and the annexation map for certain real property more fully described in said map finds as follows:

1. That a petition for annexation, together with four copies of the annexation map as required by law, was filed with the City by the owners of over fifty percent of the area of the territory hereinafter described, exclusive of public streets and alleys, and comprising more than fifty percent of the landowners of the property to be annexed.
2. That the City, by resolution at a properly noticed meeting accepted said petition and found and determined that the applicable parts of the Municipal Annexation Act of 1965, as amended, and Section 30 of Article II of the Colorado Constitution have been met and further determined that an election was not required under the Act and that no additional terms and conditions were imposed upon said annexation.
3. That the area proposed to be annexed meets the applicable requirements of Sections 31-12-104 and 31-12-105, C.R.S., and is therefore eligible for annexation to the City of Arvada.

Section 2. The following described real property, situated in the County of Jefferson, State of Colorado, be and the same hereby is annexed to the City of Arvada, to wit:

A PARCEL OF LAND LOCATED IN THE SOUTHEAST QUARTER OF SECTION 12, TOWNSHIP 2 SOUTH, RANGE 71 WEST OF THE SIXTH PRINCIPAL MERIDIAN

More particularly described in attached Exhibit A.

Section 3. The Mayor is hereby authorized to execute, the City Clerk to attest, in form approved by the City Attorney, an Annexation Agreement pertaining to the property owned by the Petitioners.

Section 4. The Clerk of the City shall perform all statutory duties to complete said annexation.

Section 5. This Ordinance shall be effective five days after publication following final passage.

INTRODUCED, READ, AND ORDERED PUBLISHED this 4th day of December, 2023.

PASSED, ADOPTED, AND APPROVED this ____ day of _____, 2024.

Lauren Simpson, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

Rachel A. Morris, City Attorney

By: _____

Publication Dates: December 7, 2023

EXHIBIT A

**AN ORDINANCE ANNEXING CERTAIN LAND INTO THE CITY OF ARVADA FOR
CANYON PINES, TRIANGLE PROPERTY (ANNEXATION NO. 1), A PARCEL OF
LAND APPROXIMATELY LOCATED AT 52 CANYON PINES DRIVE IN THE
COUNTY OF JEFFERSON AND STATE OF COLORADO**

LAND DESCRIPTION
ANNEXATION 1
PUD – LOW DENSITY RESIDENTIAL

SHEET 1 OF 5

A PARCEL OF LAND LOCATED IN THE SOUTHEAST QUARTER OF SECTION 12, TOWNSHIP 2 SOUTH, RANGE 71 WEST OF THE SIXTH PRINCIPAL MERIDIAN, COUNTY OF JEFFERSON, STATE OF COLORADO MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BASIS OF BEARINGS: BEARINGS ARE BASED ON THE SOUTH LINE OF THE SOUTHEAST QUARTER OF SECTION 12 BEING S 83°33'46" W AND MONUMENTED AS FOLLOWS:

-SOUTH QUARTER CORNER OF SECTION 12, BEING A FOUND 3.25" ALUMINUM CAP, PLS 22564, PER MON. REC. DATED 12-1-1986.

-SOUTHEAST CORNER OF SECTION 12, BEING A FOUND 3.25" ALUMINUM CAP, PLS 14057, PER MON. REC. DATED 12-13-1985.

BEGINNING AT SAID SOUTHEAST CORNER OF SECTION 12, SAID POINT ALSO BEING ON THE NORTHERLY BOUNDARY OF JEFFERSON CENTER ANNEXATION NO. 15, RECORDED AT REC. NO. F0682300 ORDINANCE NO. 3353;

THENCE S 83°33'46" W ALONG SAID NORTHERLY BOUNDARY A DISTANCE OF 745.78 FEET;

THENCE N 06°26'14" W A DISTANCE OF 142.61 FEET;

THENCE S 85°36'41" E A DISTANCE OF 759.29 FEET TO THE POINT OF BEGINNING.

CONTAINING AN AREA OF 53,179 S.F. OR 1.2208 ACRES MORE OR LESS.

Canyon Pines, Triangle, and Canyon Pines, Arvada's DeBrouillarde Pump Station, Comprehensive Plan Amendment, Annexation, and Rezoning, and Canyon Pines No. 2 Planned Unit Development

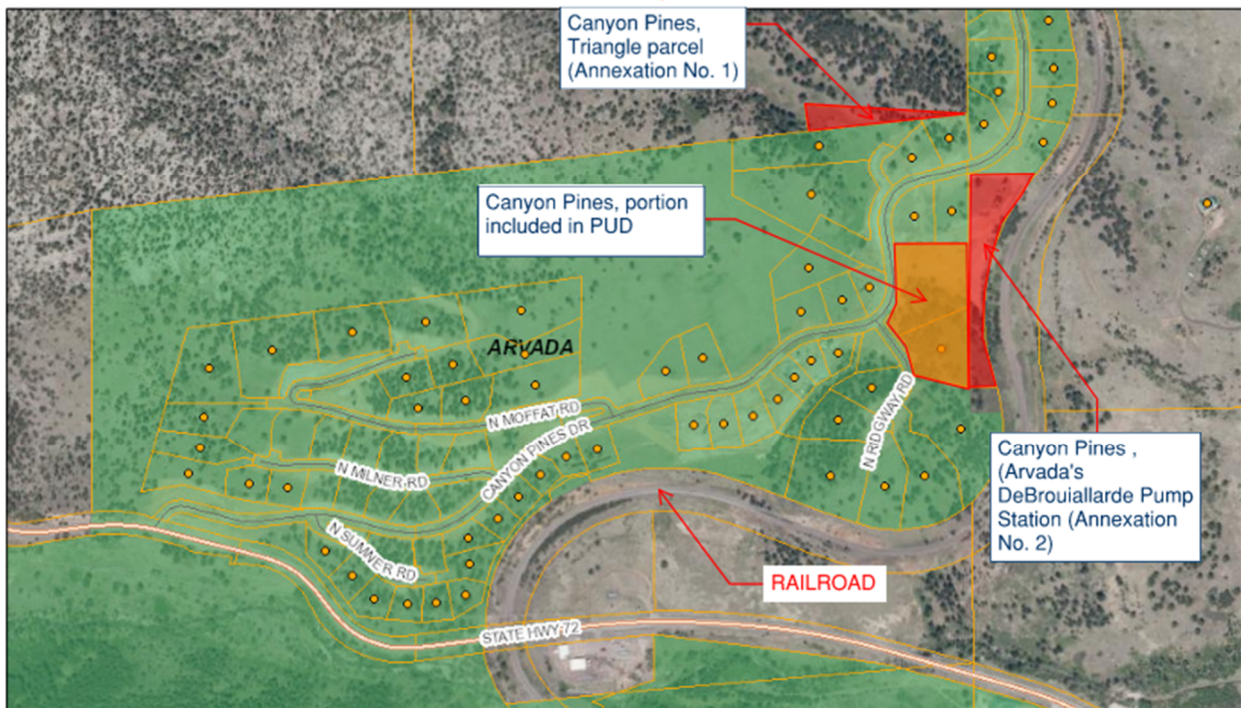
DA2023-0005

NATURE OF REQUEST

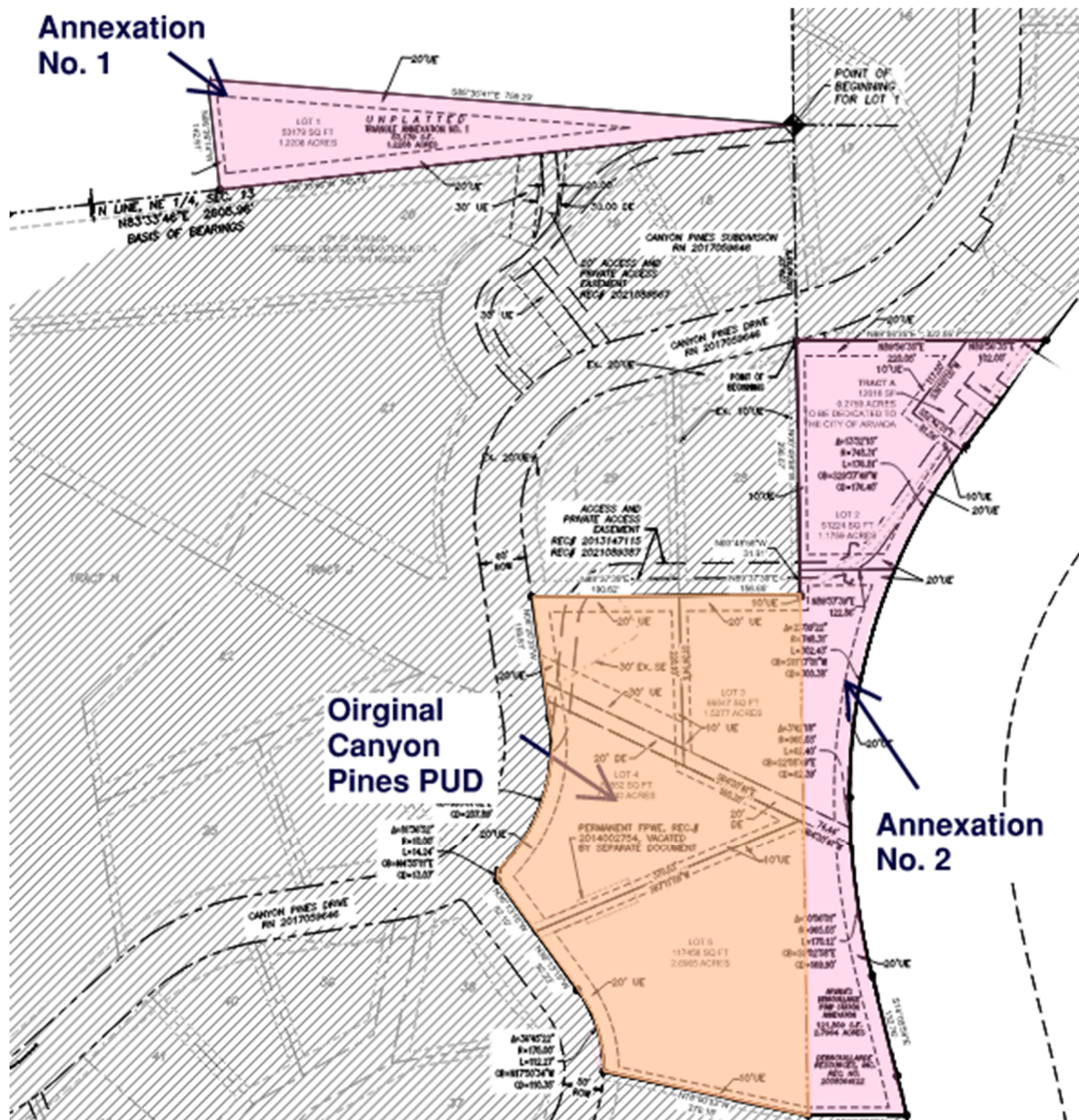
Section 27 LLC is requesting approval of a Comprehensive Plan Amendment, annexation, and rezoning of two parcels of land known as Canyon Pines- Triangle parcel (Annexation No.1) and Canyon Pines- Arvada's DeBrouillarde Pump Station parcel (Annexation No. 2). A Planned Unit Development (PUD) for the two parcels in addition to a PUD Amendment for a portion of the original Canyon Pines development, collectively referred to as Canyon Pines Filing No. 2 accompany these requests.

The annexations include Annexation No. 1 (the Triangle, which is 1.2208 acres) and Annexation No. 2 (Arvad's DeBrouillarde Pump Station parcel, which is 2.7964 acres). Both parcels are outside of the current Comprehensive Plan boundaries requiring that the plan be amended to extend the boundaries. The Annexation No. 1 parcel and the majority of the Annexation No. 2 parcel are proposed to be rezoned PUD (Planned Unit Development). The northeast corner of the Annexation No. 2 parcel is proposed to be rezoned OS (Open Space) to accommodate a new City water pump station.

PROJECT VICINITY MAP ANNEXATION PARCELS IN RED PUD Parcels in Orange and Red



The Planned Unit Development for Filing No. 2 totals 7.64 and includes the three parcels illustrated below (red and orange, which includes a portion of the original Canyon Pines PUD).



MAJOR MODIFICATIONS REQUESTED

No major modifications are requested as a part of the project.

LOCATION AND HISTORY

The subject property is located on the north side of State Highway 72, approximately 2.5 miles west of State Highway 93. The site is directly to the west of the Union Pacific Railroad and is currently vacant.

The original Canyon Pines development was included with the Jefferson Center master development for which specific plans, regulations, and intergovernmental agreements were prepared in anticipation of development. An amendment to the City of Arvada Comprehensive Plan was approved for the area in 1989, and a Comprehensive Development Plan (CDP) was approved. The CDP specifies land uses that are allowed. An annexation agreement was also approved in 1989 that specified requirements for future development. A Subdivider's Agreement was entered into between the City, Jefferson Center Metro District (JCMD) No.1, and Jefferson Center Associates (JCA) specific for the property annexed by members of JCA. A metropolitan district was created to fund the infrastructure improvements in annexed portions of Jefferson Center.

The Canyon Pines site was annexed as Jefferson Center Filings #14 and 15 in 1997. Concurrent with the annexation, the site was zoned PUD-NC-R-A (Planned Unit Development — New Community — Residential Sub-district A), and an Outline Development Plan (ODP) was approved. Subsequently, the applicant filed a lawsuit objecting to certain conditions of the annexation. By stipulation of the parties, a Jefferson County District Court order provided that a new public hearing be held concerning five specific topics. This hearing was held July 13th of 1998 and the Preliminary Site Plan for the 90 lot Canyon Pines development was approved. In 2017, the Final Development Plan and final plat were approved, and the infrastructure is nearly complete. In 2020, the Canyon Pines development was zoned PUD with the adoption of the updated Land Development Code. In order to deliver water to the development a City pump station is needed. The parcel for this station is located immediately adjacent to the east boundary of the Canyon Pines development in Annexation No. 1. The pump station parcel will be subdivided off of the larger parcel. The remaining portion of the parcel and the Annexation No. 2 parcel will be included for residential development.

NEIGHBORHOOD MEETING

Division 8-2-2 of the Land Development Code requires that at least one neighborhood meeting be held for projects that require public hearings before the Planning Commission and City Council.

Two neighborhood meetings for this project took place for this project; one on November 30th, 2022 and again on June 16th, 2023. The applicant, staff, and one neighbor were in attendance at the first meeting. No neighbors attended the second meeting.

The applicant reviewed the proposals but there were no concerns raised by the public.

The applicant prepared a summary of the meetings, which are attached.

PUBLIC NOTIFICATION

Division 8-2-4 of the Land Development Code requires public notification for all public hearings as follows:

Written Notice: At least 15 days prior to all public hearings, written notice must be mailed to all property owners within 1500 feet of the subject property and to all homeowners associations and neighborhood associations with a known interest in the subject property. The applicant will provide an affidavit of mailing verifying this requirement has been met prior to the public hearing.

Posted Notice: At least 15 days prior to all public hearings, signs notifying the public of the hearing must be posted on the subject property. The applicant will provide a posting log verifying that this requirement has been met prior to the public hearing.

Published Notice: At least 15 days prior to all public hearings, notice of the hearing must be published in a newspaper of general circulation in the City. The required notice has been published.

SEVERED MINERAL RIGHTS

At least 30 days prior to the public hearing, written notice of the application must be mailed to any owner of mineral rights associated with the subject property. The applicant has provided the required Certification of Notice pursuant to Colorado Revised Statute 24-65.5-103.

DEVELOPMENT REVIEW TIMELINE

The development application for this project was submitted on January 9, 2023. Four rounds of development review were required to address the specific elements of the proposal.

ALIGNMENT WITH CITY COUNCIL STRATEGIC PLAN

The project is consistent with the City Council Strategic Plan principles for the Community and Economic Development work system.

ZONING AND LAND USE

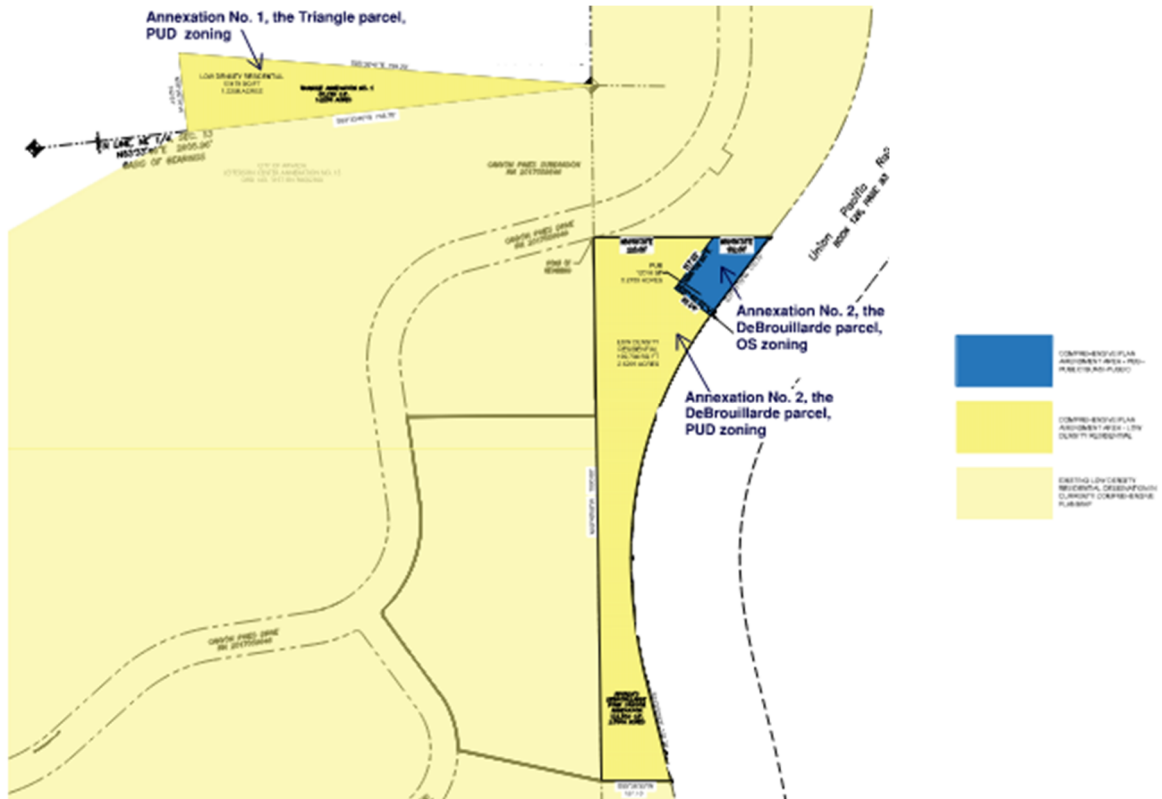
The Annexation No. 1 parcel is currently zoned A-1 (Agricultural-One) in Jefferson County. The Annexation No. 2 parcel is zoned A-2 (Agricultural-Two) in Jefferson County, and the portion of

the original Canyon Pines subdivision is zoned PUD in the City. The three parcels total 7.64 acres in size.

Surrounding properties are zoned and utilized as follows:

Direction	Zoning	Actual Use
North	A-1 (Jefferson County), PUD	Vacant
South	PUD	Vacant
East	A-2 (Jefferson County), PUD	Vacant
West	A-1 (Jefferson County), PUD	Vacant

The majority of the acreage is proposed to be zoned PUD for residential development. A 0.2759-acre parcel in the northeast corner of the Annexation No. 2 parcel is proposed to be zoned OS (Open Space) for a new City water pump station.



PROJECT ANALYSIS

Annexation

Annexation into the City of Arvada requires conformance with the contiguity requirements in Colorado Revised Statutes §31-12-101 which requires at least one-sixth of the property perimeter to be contiguous with the City of Arvada.

The Annexation No. 1 parcel which is 1.2208 acres in size has a perimeter of 1,647.68 feet and a contiguous boundary with the existing City limits of 745.78 feet (45.26%). The Annexation No. 2 parcel which is 2.7964 acres in size has a perimeter of 2,524.43 feet and a contiguous boundary of 1,449.20 feet (57.4%). Both parcels meet the minimum contiguity requirements.

Copies of the annexation maps are attached for your reference.

Compliance with the Comprehensive Plan

A Comprehensive Plan Amendment is being requested with these annexations in order to include the parcels within the City's growth limits. The Annexation No. 1 parcel is proposed to have a Future Land Use map designation of LDR (Low Density Residential). The Annexation No. 2 parcel is proposed to have the Future Land Use map designations of LDR and PUB (Public/Quasi-Public). The LDR designations are consistent with the adjacent Canyon Pines designation, which is also LDR. The PUB designation is for that portion of the site to be dedicated to the City for a water pump station.

The Canyon Pines Filing No. 2 PUD will consist of a total of five single family lots and one tract. Two of the single family lots were platted with the original Canyon Pines PUID are included in Filing No. 2 to accommodate a lot reconfiguration. The proposed density of Canyon Pines Filing No. 2 is 0.8 units/acre which is consistent with the adjacent development.

City services already exist to this site; service lines be extended in a manner that is within the capacity of the City to serve. Roadway improvements necessary to provide access to the parcels have already been completed with the infrastructure construction for Canyon Pines.

Setbacks

The PUD zoning districts are intended to provide for procedures by which a subject property can be uniquely developed to meet the needs of the City, property owners, residents, and developers. PUDs are also intended to assure harmonious integration with surrounding land uses, neighborhood character, and environmental features.

The intent of the proposed PUD for Filing No. 2 is to provide development that is consistent with the original Canyon Pines development. The proposed PUD will include three new lots and two adjacent lots of the original development; the tract is not included in the PUD. The PUD amendment to a portion of Canyon Pines will allow the reconfiguration of the lots resulting in a more desirable layout. The proposed development standards are those adopted with the original development:

Front setback	20'
Side setback	10'
Rear setback	20'

There is not a maximum lot coverage, however, the PUD establishes building envelopes within which construction must occur, substantially limiting potential lot coverage.

Building Height

Canyon Pines was approved with a building height of 38 feet. The LDC requires that residential dwellings on ridgelines be sited, and the buildings designed, so as to not be prominent above any such ridgeline. Lot 5 of Canyon Pines No. 2 (formerly platted as Lot 31 of Canyon Pines) is traversed by a ridgeline. Potential for structure construction above the ridgeline has been addressed with both a height restriction of 15 feet above the ridgeline and the establishment of a building envelope which places any potential structure far from the ridgeline.

Open Space

The three new lots will have access to the 90 acres of open space are provided in Canyon Pines. No additional open space has been required with the annexations.

Landscaping, Buffering and Fencing

The during the original PUD process there was considerable discussion relative to the visibility of homes proposed to be located on the property from Highway 93 from three specific locations:

- The intersection of State Highways 93 and 72;
- The intersection of State Highway 93 and the west entry road to Rocky Flats Environmental Technology site at 104th Avenue; and
- From a point midway between these two (2) intersections.

Ultimately, specific lots that would be prominently discernable from these locations were identified and additional landscaping and building design requirements were established. The applicant has updated view simulations for these locations and has determined that Lots 1-3 of Filing No. 2 could contain structures that are prominently discernable. As such, additional landscaping is required for these lots. This consists of the installation of ten, ten-foot-high trees on each lot to provide foreground screening for the structures. In addition, six, ten-foot-high trees will be required for backdrop screening on Lot 1.

The updated view simulations are included in the packet for reference.

The PUD contains landscaping details for Filing No. 2 with an approved plant material list, tree preservation measures, sight visibility compliance, and standards for individual lot landscaping. At the time of building permit a landscape plan must be submitted for each lot which illustrates landscape screening, tree preservation, double frontage lot requirements, and contains a written approval from the Fire District stating that the plans comply with their defensible space standards. All plant materials must be selected from the Canyon Pines plant list. Plantings must be predominately native vegetation.

The fencing plans for the PUD include the same fencing parameters which were approved with the original development. These include limitations on fencing dog runs, materials, and design. Fencing will be limited to the approved building envelope, and privacy fencing to areas surrounding pools, hot tubs and patios. Fencing is to be designed to follow recommendations of the Colorado Division of Parks and Wildlife for wildlife friendly fencing.

Parks

The applicant is responsible for satisfying the school land dedication and park land dedication with fees in lieu, and the per unit park development established in the LDC relative to the annexation parcels. Payment of fees must be provided prior to Final Development Plan approval.

Building Design

The homes to be constructed in Canyon Pines Filing No. 2 will be custom designs. With the approval of the original Canyon Pines development City Council required that natural materials be used for at least 15% of each façade of each building. This requirement will apply to Filing No. 2 as well.

A limited color palette was approved with the original Canyon Pines subdivision which applies to all lots. All structures must be constructed of colors identified as “Muted and Earth Tones” and structures identified as prominently discernable will be limited to colors identified on the Canyon Pines color palette as “Deeper Earthtones”. The color palette has been expanded with this application to broaden the color choices while still maintaining the intent of the original design. The proposed color palette is included in the plan set. In addition to the restricted color palette, all structures will be evaluated for compliance with the LDC building standards. The Fire District has required that each home be equipped with a sprinkler system.

Circulation and Connectivity

Access into the development is from State Highway 72. An emergency access is provided at the northeast portion of the original Canyon Pines development which connects to Plainview Road. Access easements from Canyon Pines Drive to both annexation parcels were dedicated on the Canyon Pines subdivision plat.

Due to the extreme grades on site, at the time of building permit, the applicant must submit a grading and location plan for each private driveway, with written approval from the Fire District, for approval by the City Engineer. In cases where it is necessary to cross an adjacent property in order to accomplish acceptable grades, the applicant will be required to provide proof of an access easement prior to the issuance of a building permit.

Grading and Drainage

Overlot grading for the has occurred and road access, drainage and utility construction is nearly complete for the original development. There will be no additional grading improvements needed for the proposed annexation parcels. Future plot plans during the building permit process will show grading improvements needed for individual lot construction. Storm water will be detained in several on site detention ponds in Canyon Pines Filing and then be released at historic rates into the existing culverts under the railroad; no additional detention facilities are needed for the annexation parcels.

Parking and Loading

At the time of each building permit, the applicant will be required to demonstrate that each home will provide two off street parking spaces.

Utility Services

City water mains have been extended to throughout the site and the pump station required to pump water to the northwest portion of the site is under construction. The station is located on Tract A which is within the Canyon Pines Annexation No. 2 parcel. This tract must be dedicated to the City and the system must be operational prior to the issuance of building permits for above grade construction.

The applicant has extended the City's gravity septic system to the site at which point the system will be continued as a low-pressure system to individual homes. The low-pressure system pumps and collection system will be maintained by the Homeowners Association up to a point where it becomes a public gravity sewer system.

Police and Fire Protection

The site falls within the Coal Creek Fire Protection service area. Police protection will change from Jefferson County to City of Arvada which already serves the adjacent residents. No outstanding concerns exist relative to police and fire protection.

School District

This site is within the Jefferson County R-1 School District.. The additional three lots will have a negligible impact on the area schools.

Vesting

Vested property rights were granted with Canyon Pines. That portion of Canyon Pines which is being incorporated into Filing No. 2 includes portions of Lots 3 and 5. The following items were vested in Canyon Pines:

- No. of units
- Building height
- Setbacks
- Row requirements
- Opens space and public land dedication requirements
- Street cross sections
- Public improvement dedications

No vested property rights have been requested for the annexation parcels. The PUD for Filing No. 2 will contain five units; the building height and setbacks standards for the new lots will match those originally approved in Canyon Pines. All necessary right-of-way dedication has occurred, as has all public improvement dedication, with the exception of the pump station under construction on Tract A. No additional open space is required, however, park and school dedication fees will be required for the three new lots.

LAND DEVELOPMENT CODE APPROVAL CRITERIA

It is the responsibility of the applicant to justify the requested land use application. The Planning Commission should make a recommendation to the City Council based on its findings regarding the approval criteria shown in the table(s) below and upon testimony heard during the public hearing as it applied to the criteria.

Staff performed an analysis of the proposal, based on the approval criteria listed in Chapter 8 of the Land Development Code, and presents the following findings:

Comprehensive Plan Amendment Considerations	
1. The existing Comprehensive Plan is in need of the proposed amendments.	The Comprehensive Plan is in need of this amendment in order to extend the city planning boundaries to incorporate the water pump station and three new residential lots.
2. The proposed amendment is compatible with the surrounding area, and the goals and policies of the Comprehensive Plan.	The proposed amendment to Low Density Residential is compatible with the surrounding low density residential designations adjacent to this site and the goals and policies of the Comprehensive Plan. The Open Space designation is appropriate for the public utility system.
3. The proposed amendment will have no major negative impacts on transportation, services and facilities.	The proposed amendment will not have any major negative impacts on transportation, services and facilities. All public infrastructure necessary to service the parcels has already been constructed.
4. The proposed amendment will have minimal effect on service provision, including adequacy or availability of urban facilities and services and is compatible with existing planned service provision.	The proposed amendment will not have a negative effect on existing or proposed service provision.
5. The proposed amendment, if for an area that is outside of the City's current boundaries, is consistent with the City's ability to annex the property	The proposed amendment is for an area outside of the City's municipal boundary and is consistent with the City's ability to annex the property.
6. Strict adherence to the Comprehensive Plan would result in a situation neither intended nor in keeping with other key elements and policies o the Plan.	Strict adherence to the Comprehensive Plan would result not be in keeping with the intent of the Comprehensive Plan

7. The proposed Plan amendment will promote the public welfare and will be consistent with the goals and policies of the Comprehensive Plan and the elements thereof.	The proposed amendment will promote the public welfare and is consistent with the Comprehensive Plan.
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Div. 8-3-3 Annexation and Disconnection Approval Criteria	Finding	Rationale
1. The annexation is in accord with the Comprehensive Plan and the best interests of the City would be served by annexation of such property.	Complies	The annexations will be consistent with the Comprehensive Plan, once amended, and are in the best interests of the City.
2. The property is capable of being integrated into the City and developed in compliance with all applicable provisions of this Code and the Arvada City Code.	Complies	The parcels are capable of being integrated into the City. As a PUD, this development will meet the applicable provisions of the LDC and the City Code.
3. At the time any development of the area proposed to be annexed is completed, there will be capacity to adequately serve residents of such area with all necessary utilities, facilities and public services.	Complies	Infrastructure necessary to provide services to the parcels has already been completed.

Div. 8-3-4 Zoning and Rezoning Approval Criteria	Finding	Rationale
1. The rezoning is consistent with the Arvada Comprehensive Plan, or an adopted sub-area plan, corridor plan, or urban renewal plan, or reflects conditions that have changed since the adoption of the Comprehensive Plan.	Complies	The rezoning request to PUD and OS is consistent with the proposed Comprehensive Plan amendment and the existing character of the surrounding area.
2. The intended land use is consistent with the stated intent of the proposed zoning district.	Complies	The use of the properties as single family residential and public facility is allowed in the PUD and OS zone districts.
3. Facilities and services (including sewage and waste disposal, water, gas, electricity, police and fire protection, and roads and transportation, as applicable) will, prior to development, be available to serve the subject property while maintaining adequate levels of service to existing development.	Complies	Facilities and services necessary to serve the property are currently available in the surrounding area and will provide adequate levels of service.

4. The intended land use for which the rezoning is sought will not result in significant adverse impacts upon the natural environment, including air, water, noise, stormwater management, wildlife, and vegetation, or such impacts will be substantially mitigated.	Complies	Impacts from the proposed single family residential and public facility development will be mitigated through the incorporation of PUD standards that will result in compatible development.
5. The rezoning is consistent with the character of existing or planned development on adjacent properties and in the surrounding area or neighborhood, or measures will be taken to substantially buffer or otherwise substantially mitigate any negative impacts.	Complies	The Canyon Pines #2 PUD is consistent with the original Canyon Pines PUD directly adjacent to the properties.

Div. 8-3-10 PUD Development Plan Approval Criteria	Finding	Rationale
1. The plan is consistent with the Comprehensive Plan or reflects conditions that have changed since the adoption of the Comprehensive Plan	Complies	The proposed development is consistent with the proposed Comprehensive Plan amendment and consistent with the character of the surrounding area.
2. The plan is consistent with and implements and previously approved Outline Development Plan in effect for the subject property, per Section 8-3-10-7, PUDs Approved Prior to Effective Date.	Complies	No ODP is associated with this property.
3. The plan represents a development that will address a unique situation, confer a substantial benefit to the City, or incorporate creative site design such that it achieves the purposes set out in Section 8-3-10-1, Purpose of Planned Development Zone, and represents an improvement in quality over what could have been accomplished through application of the otherwise applicable zoning district or development standards.	Complies	The Canyon Pines area has a unique character which offer a living opportunity that is not available in other portions of the City. Development standards included in the PUD will provide for high quality development over what could be accomplished through the reliance on traditional development standards
4. The plan generally complies with the intent of the use, development and design standards set forth in the LDC.	Complies	The proposed residential development complies with the use, intent and design standards outlined in the LDC.
5. To the extent reasonably feasible, the plan provides for integration and connection with adjoining development through street connections, sidewalks, trails, and similar features; unless due to the nature of the uses that are allowable in the plan such connections are not desirable.	Complies	Canyon Pines #2 will be integrated with the surrounding Canyon Pines development through access and utility connections already in place.

6. Sufficient public safety, transportation, and utility facilities and services will, prior to development, be available to serve the subject property, while maintaining sufficient levels of service to existing development.	Complies	Canyon Pines is served by Coal Creek Canyon Fire and Arvada Police. Water and sewer facilities are in place within the adjacent roadways.
7. The proposed uses (or group of uses) are appropriately located and designed, both within the boundaries of the plan and in relation to adjacent uses, such that the foreseeable, material adverse impacts that may be created by the scale, design, and operating characteristics (e.g., hours of operation, traffic generation, lighting, noise, odor, dust, and other external impacts) of the uses are avoided or mitigated.	Complies	The proposed uses follow the same development standards with apply to the adjacent Canyon Pines development providing mitigation to potential negative impacts.
8. If the application for plan approval is accompanied by an application for rezoning to the PUD zoning district, the rezoning application is concurrently approved.	Complies	The rezoning and PDP are being processed concurrently.

STAFF RECOMMENDATION

Based upon project analysis and review of the Land Development Code approval criteria, staff recommends approval of the project.

If the Planning Commission finds that a recommendation to approve the Comprehensive Plan Amendment, Annexations, Rezoning and PUD are supported by the approval criteria, then staff does not recommend that any conditions need to be made part of the approval.

The Planning Commission may recommend denial of the request(s) if it cannot make affirmative findings of the approval criteria stated above.

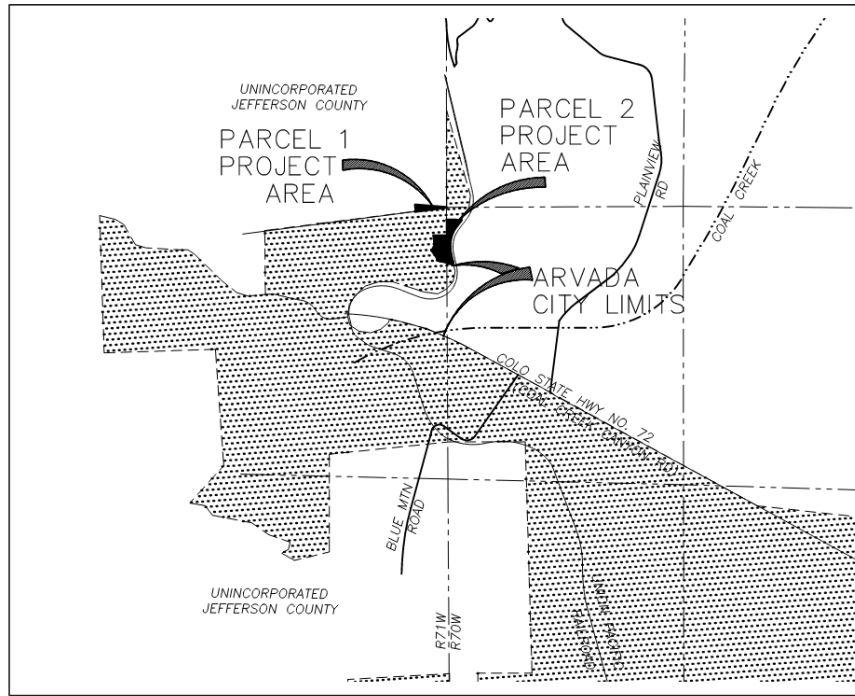
**CANYON PINES FILING NO. 2 – ANNEXATION, COMP PLAN
AMENDMENT, REZONING, PUD, AND FILING NO.1 AMENDMENT****NARRATIVE SUMMARY**

To whom it may concern:

The purpose of this application is to annex two parcels adjacent to the Canyon Pines subdivision into the City of Arvada, Plat the properties into 3 new residential lots and one tract dedicated to the City of Arvada, and create the PUD zoning necessary for the 3 residential lots. Lots 30 & 31 from Filing No. 1 will be reconfigured to give additional lot area to one of the newly created lots, and Lot 31 will gain additional area from the annexation parcel. A comprehensive plan amendment will also be needed, and we are suggesting a designation of low density residential where the three residential lots will be, and public/quasi-public designation over the tract containing the pump station that will be dedicated to the City.

There is no public infrastructure necessary for the addition of these lots under consideration. All other public infrastructure was completed for the Canyon Pines subdivision. Private sanitary and water service lines will be needed for the newly proposed 3 residential lots. Private access easements are already in place to serve the 3 properties.

All existing drainage and utility easements on Lot 30 & 31 of the Canyon Pines Subdivision Rec. #2017059646 will be vacated and replaced by the new drainage and utility easements on this plat.



VICINITY MAP

SCALE: 1"=2000'

Sincerely,

Nathan Laudick

TRIANGLE ANNEXATION
A PARCEL OF LAND LOCATED IN THE SOUTHEAST 1/4 SECTION 12,
T2S R71W 6TH P.M. COUNTY OF JEFFERSON, STATE OF COLORADO

SOUTH 1/4 CORNER SECTION 12
T2S, R71W, 6TH P.M. (FOUND 3
1/4" ALUMINUM CAP STAMPED
LS 22564 PER MONUMENT
RECORD DATED 12-1-1986)

PLS 26606 (VIGIL) DID NOT
ACCEPT THIS MONUMENT
ACCORDING TO MON REC DATED
10-28-99

PLS 26606 (VIGIL) DID NOT
ACCEPT THIS MONUMENT
ACCORDING TO ALTA/ACSM
SURVEY DATED 12-28-99

PLS 26606 (VIGIL) ACCEPTED
THIS MONUMENT AS SHOWN
ON THE CANYON PINES PLAT
DATED 6-8-2017

UNPLATTED
UNINCORPORATED JEFFERSON COUNTY
LAKEWOOD BRICK AND TILE COMPANY
REC. NO. 82069447

POINT OF BEGINNING
SE CORNER SECTION 12 T2S, R71W,
6TH P.M. FOUND 3 1/4" ALUMINUM CAP
STAMPED LS 14057, PER MONUMENT
RECORD DATED 11-6-97

UNPLATTED
TRIANGLE ANNEXATION
53,179 S.F.
1.2208 ACRES

S85°36'41"E 759.29'

S83°33'46"W 745.78'

SOUTH LINE, SE 1/4, SEC. 12
S83°33'46"W 2605.96'
BASIS OF BEARINGS

CITY OF ARVADA
JEFFERSON CENTER ANNEXATION NO. 15
ORD. NO. 3157, RN 10682300

CANYON PINES SUBDIVISION
RN 2017059646

CANYON PINES DRIVE
RN 2017059646

LAND DESCRIPTION:

A PARCEL OF LAND LOCATED IN THE SOUTHEAST QUARTER OF SECTION 12, TOWNSHIP
2 SOUTH, RANGE 71 WEST OF THE SIXTH PRINCIPAL MERIDIAN, COUNTY OF
JEFFERSON, STATE OF COLORADO MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT SAID SOUTHEAST CORNER OF SECTION 12, SAID POINT ALSO BEING ON
THE NORTHERLY BOUNDARY OF JEFFERSON CENTER ANNEXATION NO. 15, RECORDED AT
REC. NO. F0682300, ORDINANCE NO. 3353, SAID POINT ALSO BEING A POINT ON THE
NORTHERLY BOUNDARY OF CANYON PINES SUBDIVISION, A SUBDIVISION RECORDED AT
REC. NO. 2017059646;

THENCE S 83°33'46" W ALONG SAID NORTHERLY BOUNDARY A DISTANCE OF 745.78
FEET;

THENCE N 06°26'14" W A DISTANCE OF 142.61 FEET;

THENCE S 85°36'41" E A DISTANCE OF 759.29 FEET TO THE POINT OF BEGINNING.

CONTAINING AN AREA OF 53,179 S.F. OR 1.2208 ACRES MORE OR LESS.

GENERAL NOTES:

1. THE LINEAL UNITS USED ON THIS MAP ARE U.S. SURVEY FEET. ALL BEARINGS
SHOWN HEREON ARE IN DEGREES-MINUTES-SECONDS.

2. ACCORDING TO COLORADO LAW, YOU MUST COMMENCE AY LEGAL ACTION BASED
UPON ANY DEFECT IN THIS SURVEY WITHIN THREE YEARS AFTER YOU FIRST DISCOVER
SUCH DEFECT. IN NO EVENT MAY ANY ACTION BASED UPON ANY DEFECT IN THIS
SURVEY BE COMMENCED MORE THAN TEN YEARS FROM THE DATE OF THE
CERTIFICATION SHOWN HEREON.

3. BEARINGS ARE BASED ON THE SOUTH LINE OF THE SOUTHEAST 1/4 OF SECTION 12
BEING S 83°33'46" W AND MONUMENTED AS FOLLOWS:

-SOUTH QUARTER CORNER OF SECTION 12, BEING A FOUND 3.25" ALUMINUM CAP,
PLS 22564, PER MON. REC. DATED 12-1-1986.

-SOUTHEAST CORNER OF SECTION 12, BEING A FOUND 3.25" ALUMINUM CAP, PLS
14057, PER MON. REC. DATED 12-13-1985.

4. THIS MAP IS NOT A MONUMENTED LAND SURVEY PLAT OR AN IMPROVEMENT
SURVEY PLAT.

5. THE PURPOSE OF THIS MAP IS TO SHOW THE AREA TO BE ANNEXED INTO THE CITY
OF ARVADA AND WAS CREATED WITHOUT THE BENEFIT OF A TITLE POLICY.

CONTIGUITY STATEMENT:

THE ABOVE DESCRIBED LAND IS CONTIGUOUS TO THE CITY OF ARVADA AND MEETS
THE REQUIREMENTS SET FORTH IN COLORADO REVISED STATUES 1973, 31-12-104-(1)
(c) THAT ONE-SIXTH OR MORE OF THE PERIMETER TO BE ANNEXED IS CONTIGUOUS
WITH THE ANNEXING MUNICIPALITY.

TOTAL PERIMETER OF AREA CONSIDERED FOR ANNEXATION = 1,647.68'

ONE-SIXTH OF THE TOTAL PERIMETER OF AREA = 274.61'

PERIMETER OF THE AREA CONTIGUOUS WITH EXISTING CITY LIMITS = 745.78'

THE TOTAL CONTIGUOUS PERIMETER IS 45.26% WHICH EXCEEDS THE 1/6 (16.67%) AREA
REQUIRED.

SURVEYOR'S STATEMENT:

THE CITY OF ARVADA IS NOT RESPONSIBLE FOR THE ACCURACY AND ADEQUACY OF
THE SURVEY DATA SHOWN HEREIN. THE CITY OF ARVADA'S REVIEW IS FOR GENERAL
COMPLIANCE WITH ARVADA'S LAND DEVELOPMENT CODE. THE CITY OF ARVADA,
THROUGH THE ACCEPTANCE OF THIS ANNEXATION MAP, ASSUMES NO RESPONSIBILITY
FOR COMPLETENESS AND/OR ACCURACY OF THIS ANNEXATION MAP. THE ACCURACY OF
SURVEY INFORMATION INCLUDING BOUNDARY INFORMATION, MONUMENTATION, LOT LINES,
ETC IS THE SOLE RESPONSIBILITY OF THE LICENSED SURVEYOR NAMED HEREIN.

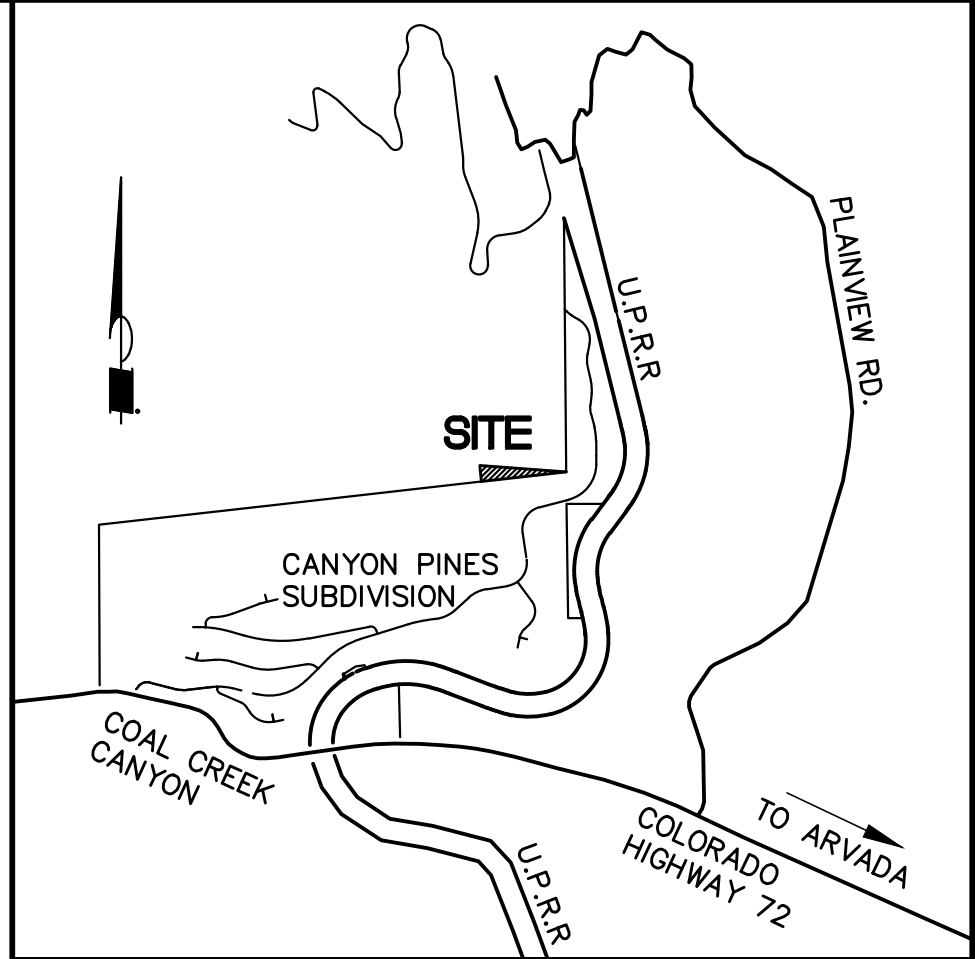
APPROVAL CERTIFICATE:

APPROVED FOR FILING BY THE CITY OF ARVADA THIS ____DAY OF

____20____

____ ATTEST ____
MAYOR CITY CLERK

ORDINANCE NUMBER _____



-VICINITY MAP-
SCALE: 1"=2000'

LEGEND

- BOUNDARY LINE
- ROW LINE
- LOT LINE
- EASEMENT LINE
- SECTION LINE
- SECTION CORNER
- AREA OF PREVIOUS ANNEXATION

RECORDER'S CERTIFICATE:

RECEPTION NUMBER _____

ACCEPTED FOR FILING IN THE OFFICE OF THE CLERK AND RECORDER OF
JEFFERSON COUNTY AT GOLDEN COLORADO ON THIS ____DAY
OF _____

20____AT____O'CLOCK ____M

JEFFERSON COUNTY CLERK AND RECORDER

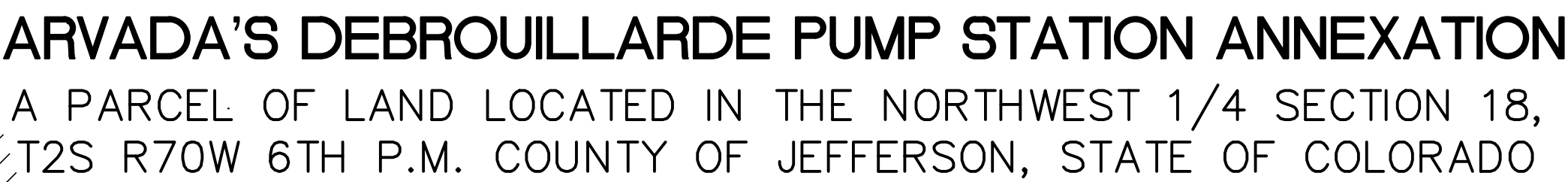
DEPUTY CLERK

SURVEYOR'S CERTIFICATE:

I, CHRISTOPHER H. McELVAIN, A DULY REGISTERED PROFESSIONAL LAND SURVEYOR IN
THE STATE OF COLORADO, DO HEREBY CERTIFY THAT THIS MAP WAS PREPARED
UNDER MY DIRECT RESPONSIBILITY, SUPERVISION, AND CHECKING AND THAT IT IS A
TRUE AND CORRECT REPRESENTATION OF THE AREA TO BE ANNEXED TO THE CITY OF
ARVADA, COLORADO. THE ABOVE DESCRIBED LAND IS CONTIGUOUS TO THE CITY OF
ARVADA AND MEETS THE REQUIREMENTS SET FORTH IN COLORADO REVISED STATUTES
1973 31-12-104 (1) (c) THAT ONE SIXTH OR MORE OF THE PERIMETER TO BE
ANNEXED IS CONTIGUOUS WITH THE ANNEXING MUNICIPALITY.

CHRISTOPHER H. McELVAIN
COLORADO P.L.S. 36561
FOR AND ON BEHALF OF SURVEY303, LLC.

SURVEY 303 LLC
LAND SURVEYING
5368 LYNN DR. ARVADA CO. 80002
303 514 3668 SURVEY303@AOL.COM



A PARCEL OF LAND LOCATED IN THE NORTHWEST QUARTER OF SECTION 18, TOWNSHIP 2 SOUTH, RANGE 70 WEST OF THE SIXTH PRINCIPAL MERIDIAN, COUNTY OF JEFFERSON, STATE OF COLORADO MORE PARTICULARLY DESCRIBED AS FOLLOWS:

THENCE S 00°49'58" E A DISTANCE OF 279.23 FEET TO A POINT ON THE EASTERLY
BOUNDARY OF JEFFERSON CENTER ANNEXATION NO. 15, RECORDED AT REC. NO.
F0682300, ORDINANCE NO. 3353, SAID POINT ALSO BEING A POINT ON THE EASTERLY
BOUNDARY OF CANYON PINES SUBDIVISION, A SUBDIVISION RECORDED AT REC. NO.
2017059646 AND THE POINT OF BEGINNING;

THENCE N 89°56'35" E ALONG SAID EASTERLY BOUNDARY A DISTANCE OF 322.05 FEET
TO A POINT ON THE WESTERLY RIGHT-OF-WAY LINE OF UNION PACIFIC RAILROAD;

THENCE ALONG SAID WESTERLY RIGHT-OF-WAY LINE THE FOLLOWING FIVE (5) COURSES:

- 1) S 37°01'19" W A DISTANCE OF 170.74 FEET;
- 2) ALONG A CURVE TO THE LEFT HAVING A CHORD OF S 18°21'49" W 478.80 FEET, A RADIUS OF 748.31 FEET, AN ARC OF 487.37 FEET, AND A DELTA OF 37°18'59";
- 3) ALONG A CURVE TO THE LEFT HAVING A CHORD OF S 07°11'49" E 231.96 FEET, A RADIUS OF 965.03 FEET, AN ARC OF 232.52 FEET, AND A DELTA OF 13°48'19";
- 4) S 14°05'59" E A DISTANCE OF 132.76 FEET;
- 5) ALONG A CURVE TO THE RIGHT HAVING A CHORD OF S 13°15'04" E 51.84 FEET, A RADIUS OF 1750.00 FEET, AN ARC OF 51.84 FEET, AND A DELTA OF 1°41'50" TO A POINT ON SAID EASTERLY BOUNDARY OF JEFFERSON CENTER ANNEXATION NO. 15, RECORDED AT REC. NO. F0682300, ORDINANCE NO. 3353

THENCE ALONG SAID EASTERLY BOUNDARY THE FOLLOWING TWO (2) COURSES:

- 1) S 89°56'35" W A DISTANCE OF 127.15 FEET;
2) N 00°49'58" W A DISTANCE OF 1000.00 FEET TO THE POINT OF BEGINNING

CONTAINING AN AREA OF 121,809 S.F. OR 2.7964 ACRES MORE OR LESS.

1. THE LINEAL UNITS USED ON THIS MAP ARE U.S. SURVEY FEET. ALL BEARINGS SHOWN HEREON ARE IN DEGREES-MINUTES-SECONDS.

2. ACCORDING TO COLORADO LAW, YOU MUST COMMENCE ANY LEGAL ACTION BASED UPON ANY DEFECT IN THIS SURVEY WITHIN THREE YEARS AFTER YOU FIRST DISCOVER SUCH DEFECT. IN NO EVENT MAY ANY ACTION BASED UPON ANY DEFECT IN THIS SURVEY BE COMMENCED MORE THAN TEN YEARS FROM THE DATE OF THE CERTIFICATION SHOWN HEREON.

3. BEARINGS ARE BASED ON THE NORTH LINE OF THE NORTHEAST 1/4 OF SECTION 13 BEING S 83°33'46" W AND MONUMENTED AS FOLLOWS:

—NORTH QUARTER CORNER OF SECTION 13, BEING A FOUND 3.25" ALUMINUM CAP
PLS 22564, PER MON. REC. DATED 12-1-1986.

-NORTHWEST OF SECTION 18, BEING A FOUND 3.25" ALUMINUM CAP, PLS 14057,
PER MON. REC. DATED 12-13-1985.

4. THIS MAP IS NOT A MONUMENTED LAND SURVEY PLAT OR AN IMPROVEMENT SURVEY PLAT.
5. THE PURPOSE OF THIS MAP IS TO SHOW THE AREA TO BE ANNEXED INTO THE CITY OF ARVADA AND WAS CREATED WITHOUT THE BENEFIT OF A TITLE POLICY.

THE ABOVE DESCRIBED LAND IS CONTIGUOUS TO THE CITY OF ARVADA AND MEETS THE REQUIREMENTS SET FORTH IN COLORADO REVISED STATUTES 1973, 31-12-104-(1) (a) THAT ONE-SIXTH OR MORE OF THE PERIMETER TO BE ANNEXED IS CONTIGUOUS WITH THE ANNEXING MUNICIPALITY.

TOTAL PERIMETER OF AREA CONSIDERED FOR ANNEXATION = 2,524.43'

ONE-SIXTH OF THE TOTAL PERIMETER OF AREA = 420.74'

PERIMETER OF THE AREA CONTIGUOUS WITH EXISTING CITY LIMITS = 1,449.20'

THE TOTAL CONTIGUOUS PERIMETER IS 57.4% WHICH EXCEEDS THE 1/6 (16.67%) AREA REQUIRED.



THE CITY OF ARVADA IS NOT RESPONSIBLE FOR THE ACCURACY AND ADEQUACY OF THE SURVEY DATA SHOWN HEREIN. THE CITY OF ARVADA'S REVIEW IS FOR GENERAL COMPLIANCE WITH ARVADA'S LAND DEVELOPMENT CODE. THE CITY OF ARVADA, THROUGH THE ACCEPTANCE OF THIS ANNEXATION MAP, ASSUMES NO RESPONSIBILITY FOR COMPLETENESS AND/OR ACCURACY OF THIS ANNEXATION MAP. THE ACCURACY OF SURVEY INFORMATION INCLUDING BOUNDARY INFORMATION, MONUMENTATION, LOT LINES, ETC IS THE SOLE RESPONSIBILITY OF THE LICENSED SURVEYOR NAMED HEREIN.

APPROVED FOR FILING BY THE CITY OF ARVADA THIS _____ DAY OF _____

_____20_____

MAYOR

CITY CLERK

ORDINANCE NUMBER _____

RECEPTION NUMBER

ACCEPTED FOR FILING IN THE OFFICE OF THE CLERK AND RECORDER OF
JEFFERSON COUNTY AT GOLDEN COLORADO ON THIS ____ DAY
OF _____

20_____AT_____O'CLOCK ___M

JEFFERSON COUNTY CLERK AND RECORDER

DEPUTY CLERK

SURVEYOR' S CERTIFICATE:

CHRISTOPHER H. McELVAIN, A DULY REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF COLORADO , DO HEREBY CERTIFY THAT THIS MAP WAS PREPARED UNDER MY DIRECT RESPONSIBILITY, SUPERVISION, AND CHECKING AND THAT IT IS A TRUE AND CORRECT REPRESENTATION OF THE AREA TO BE ANNEXED TO THE CITY OF ARVADA, COLORADO. THE ABOVE DESCRIBED LAND IS CONTIGUOUS TO THE CITY OF ARVADA AND MEETS THE REQUIREMENTS SET FORTH IN COLORADO REVISED STATUTES 1973 31-12-104 (1) (a) THAT ONE SIXTH OR MORE OF THE PERIMETER TO BE ANNEXED IS CONTIGUOUS WITH THE ANNEXING MUNICIPALITY.

CHRISTOPHER H. McELVAIN
COLORADO P.L.S. 36561
FOR AND ON BEHALF OF SURVEY303, LLC.

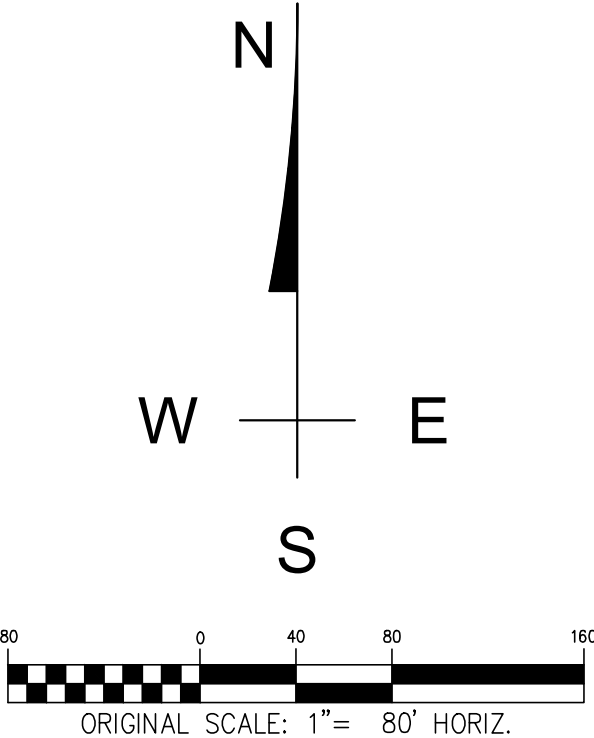
SURVEY 303 LLC -
LAND SURVEYING

5368 LYNN DR. ARVADA CO. 80002
303 514 3668 SURVEY303@AOL.COM

CANYON PINES FILING NO. 2 COMPREHENSIVE PLAN AMENDMENT

LOCATED IN THE NORTHWEST QUARTER OF SECTION 18,
TOWNSHIP 2 SOUTH, RANGE 70 WEST, AND THE
SOUTHEAST QUARTER OF SECTION 12, TOWNSHIP 2
SOUTH, RANGE 71 WEST OF THE SIXTH PRINCIPAL
MERIDIAN, CITY OF ARVADA, COUNTY OF JEFFERSON,
STATE OF COLORADO
SHEET 5 OF 5

- COMPREHENSIVE PLAN
AMENDMENT AREA - PUB -
PUBLIC/QUASI-PUBLIC
- COMPREHENSIVE PLAN
AMENDMENT AREA - LOW
DENSITY RESIDENTIAL
- EXISTING LOW DENSITY
RESIDENTIAL DESIGNATION IN
CURRENTY COMPREHENSIVE
PLAN MAP



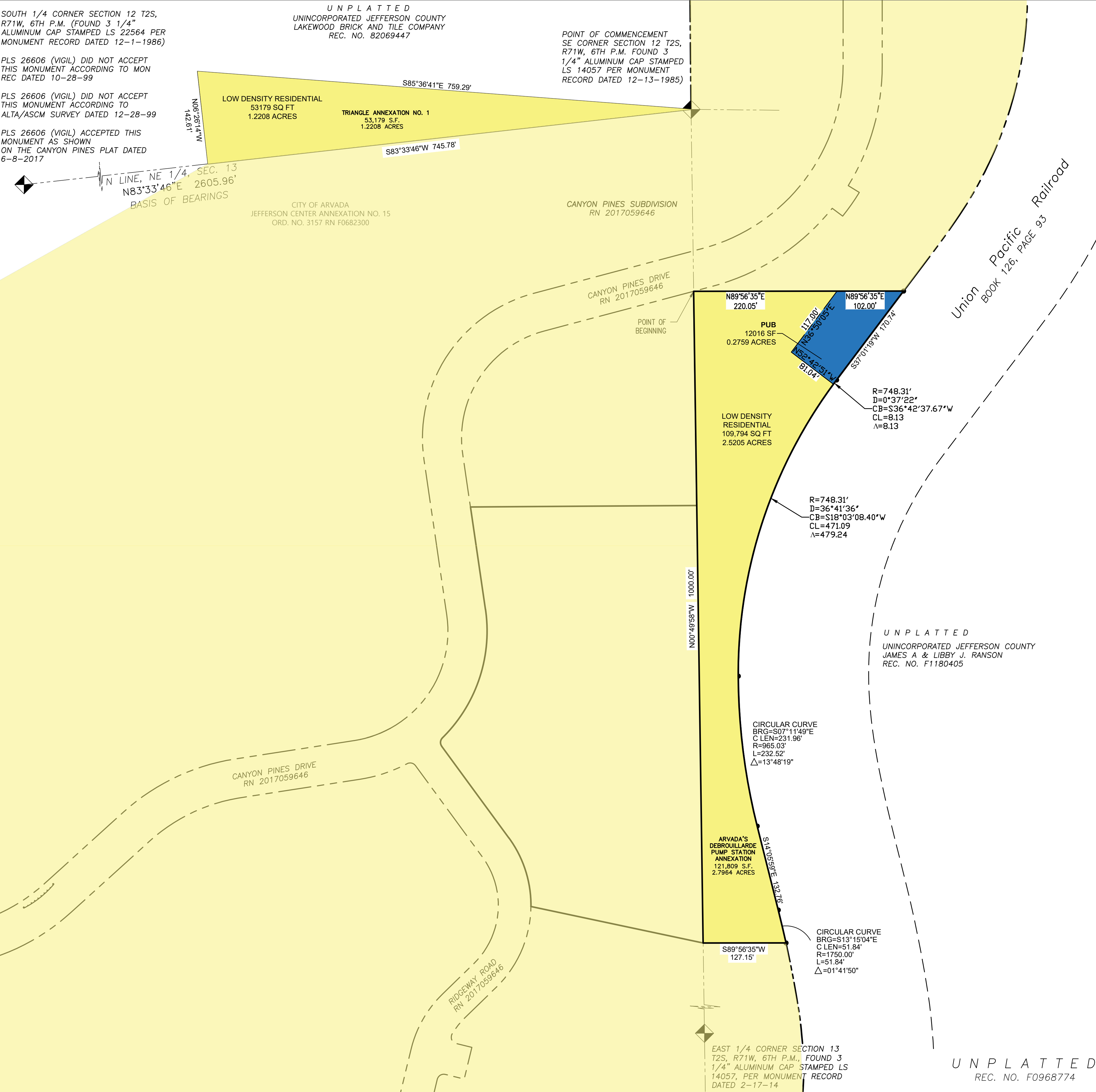
SCALE - 1" = 80'

BASIS OF BEARINGS IS THE EAST LINE OF THE
NORTHEAST QUARTER OF SECTION 13, BEING S00°28'42"E,
AND MONUMENTED AS SHOWN.

APPLICANT
SECTION 27, LLC
1480 HUMBOLDT ST.
DENVER, CO 80218

LAND PLANNER
LAUDICK & LAUDICK
ENGINEERING, LLC
6324 XAVIER CT.
ARVADA, CO 80003

LAUDICK & LAUDICK
Civil Engineering Services



SOUTH 1/4 CORNER SECTION 12 T2S, R71W, 6TH P.M. (FOUND 3 1/4" ALUMINUM CAP STAMPED LS 22564 PER MONUMENT RECORD DATED 12-1-1986)

PLS 26606 (VIGIL) DID NOT ACCEPT THIS MONUMENT ACCORDING TO MON REC DATED 10-28-99

PLS 26606 (VIGIL) DID NOT ACCEPT THIS MONUMENT ACCORDING TO ALTA/ASCM SURVEY DATED 12-28-99

PLS 26606 (VIGIL) ACCEPTED THIS MONUMENT AS SHOWN ON THE CANYON PINES PLAT DATED 6-8-2017

UNPLATTED
UNINCORPORATED JEFFERSON COUNTY
LAKEWOOD BRICK AND TILE COMPANY
REC. NO. 82069447

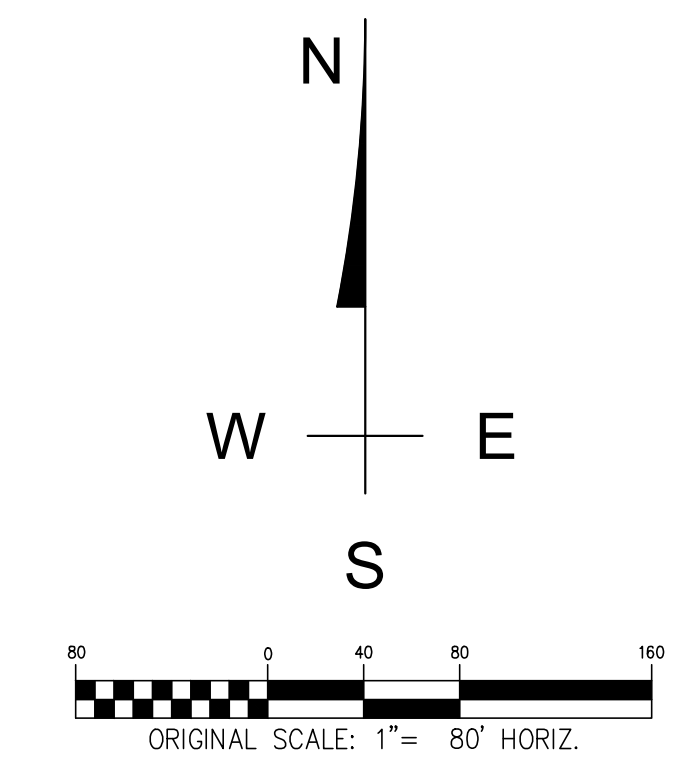
POINT OF COMMENCEMENT
SE CORNER SECTION 12 T2S, R71W, 6TH P.M. FOUND 3 1/4" ALUMINUM CAP STAMPED LS 14057 PER MONUMENT RECORD DATED 12-13-1985

CANYON PINES FILING NO. 2 ZONING BOUNDARIES

LOCATED IN THE NORTHWEST QUARTER OF SECTION 18, TOWNSHIP 2 SOUTH, RANGE 70 WEST, AND THE SOUTHEAST QUARTER OF SECTION 12, TOWNSHIP 2 SOUTH, RANGE 71 WEST OF THE SIXTH PRINCIPAL MERIDIAN, CITY OF ARVADA, COUNTY OF JEFFERSON, STATE OF COLORADO

SHEET 4 OF 4

- OPEN SPACE REZONING AREA
- PUD REZONING AREAS
- CANYON PINES SUBDIVISION REC. # 2017059646
- ALL EXISTING EASEMENTS UNDER REC. # 2017059646 UNLESS OTHERWISE NOTED.



SCALE - 1" = 80'

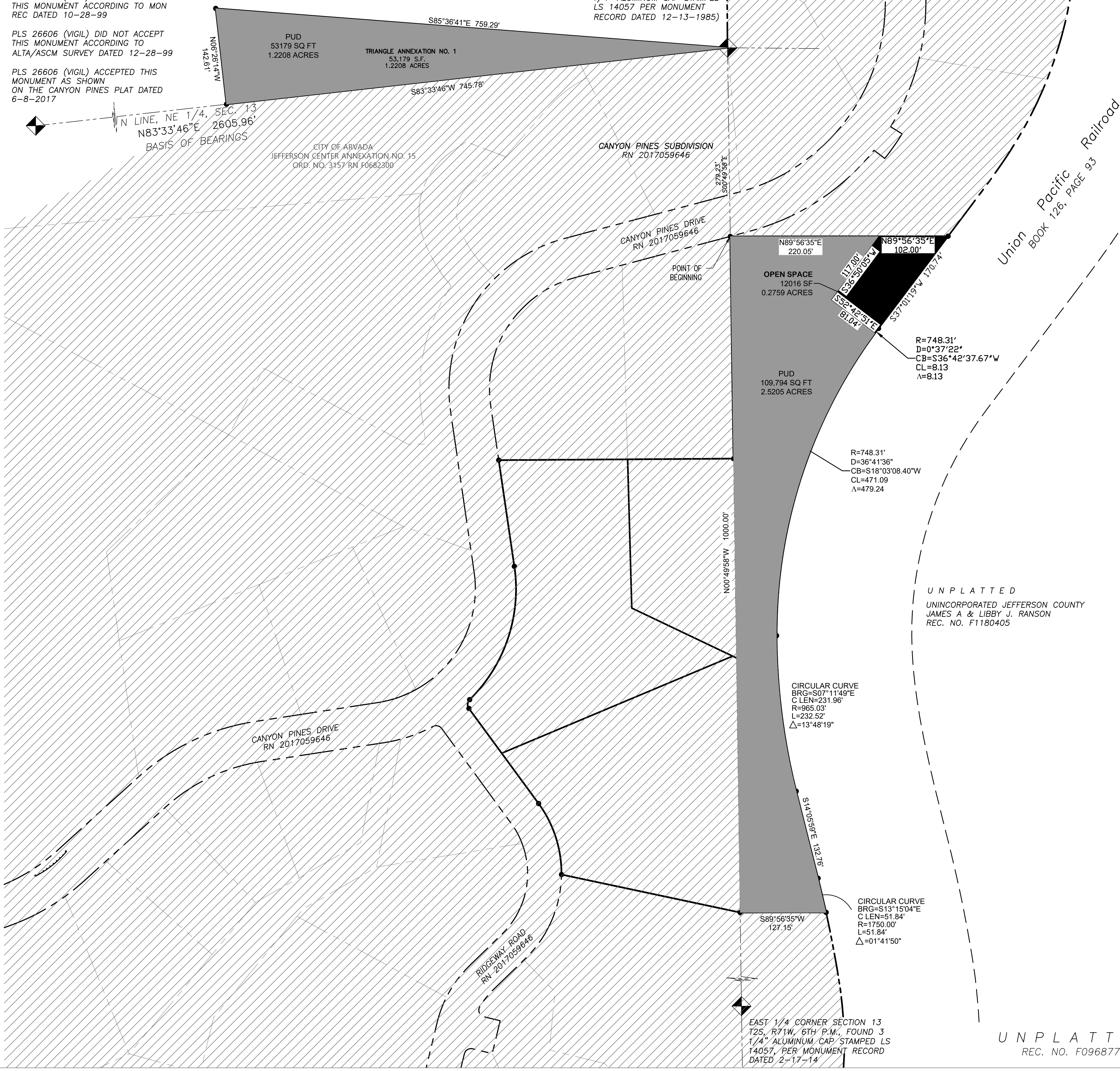
BASIS OF BEARINGS IS THE EAST LINE OF THE NORTHEAST QUARTER OF SECTION 13, BEING S00°28'42"E, AND MONUMENTED AS SHOWN.

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ENGINEERING, LLC
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ARVADA, CO 80003

LAUDICK & LAUDICK

Civil Engineering Services



UNPLATTED
REC. NO. F0968774

LEGAL DESCRIPTION

PARCELS OF LAND LOCATED IN THE NORTHWEST QUARTER OF SECTION 18, TOWNSHIP 2 SOUTH, RANGE 70 WEST AND SOUTHEAST QUARTER OF SECTION 12, NORTHEAST QUARTER OF SECTION 13, TOGETHER WITH LOTS 30 & 31, CANYON PINES SUBDIVISION, TOWNSHIP 2 SOUTH, RANGE 71 WEST OF THE SIXTH PRINCIPAL MERIDIAN, COUNTY OF JEFFERSON, STATE OF COLORADO, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

PARCEL 1

A PARCEL OF LAND LOCATED IN THE SOUTHEAST QUARTER OF SECTION 12, TOWNSHIP 2 SOUTH, RANGE 71 WEST OF THE SIXTH PRINCIPAL MERIDIAN, COUNTY OF JEFFERSON, STATE OF COLORADO MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEAST CORNER OF SECTION 12, SAID POINT ALSO BEING ON THE NORTHERLY BOUNDARY OF CANYON PINES FILING NO. 1, A SUBDIVISION RECORDED AT RECEPTION NO. 2017059646;

THENCE S 83°33'46" W ALONG SAID NORTHERLY BOUNDARY A DISTANCE OF 745.78 FEET;

THENCE N 06°26'14" W A DISTANCE OF 142.61 FEET;

THENCE S 85°36'41" E A DISTANCE OF 759.29 FEET TO THE POINT OF BEGINNING.

CONTAINING AN AREA OF 53,179 S.F. OR 1.2208 ACRES MORE OR LESS.

PARCEL 2

LOTS 30 AND 31, CANYON PINES SUBDIVISION, A SUBDIVISION RECORDED AT RECEPTION NO. 2017059646 LOCATED IN THE NORTHEAST QUARTER OF SECTION 13, TOWNSHIP 2 SOUTH, RANGE 71 WEST OF THE SIXTH PRINCIPAL MERIDIAN, COUNTY OF JEFFERSON, STATE OF COLORADO, COMBINED WITH AN UNPLATTED PARCEL OF LAND LOCATED IN THE NORTHWEST QUARTER OF SECTION 18, TOWNSHIP 2 SOUTH, RANGE 70 WEST OF THE SIXTH PRINCIPAL MERIDIAN, COUNTY OF JEFFERSON, STATE OF COLORADO, THE COMBINED BOUNDARY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF SECTION 18;

THENCE S 00°49'58" E A DISTANCE OF 279.23 FEET TO A POINT ON THE EASTERLY BOUNDARY OF CANYON PINES SUBDIVISION, A SUBDIVISION RECORDED AT RECEPTION NO. 2017059646 AND THE POINT OF BEGINNING;

THENCE N 89°56'35" E ALONG SAID EASTERLY BOUNDARY A DISTANCE OF 322.05 FEET TO A POINT ON THE WESTERLY RIGHT-OF-WAY LINE OF UNION PACIFIC RAILROAD;

THENCE ALONG SAID WESTERLY RIGHT-OF-WAY LINE THE FOLLOWING FIVE (5) COURSES:

- 1) S 37°01'19" W A DISTANCE OF 170.74 FEET;
- 2) ALONG A CURVE TO THE LEFT HAVING A CHORD OF S 18°21'49" W 478.80 FEET, A RADIUS OF 748.31 FEET, AN ARC OF 487.37 FEET, AND A DELTA OF 37°18'59";
- 3) ALONG A CURVE TO THE LEFT HAVING A CHORD OF S 07°11'49" E 231.96 FEET, A RADIUS OF 965.03 FEET, AN ARC OF 232.52 FEET, AND A DELTA OF 13°48'19";
- 4) S 14°05'59" E A DISTANCE OF 132.76 FEET;
- 5) ALONG A CURVE TO THE RIGHT HAVING A CHORD OF S 13°15'04" E 51.84 FEET, A RADIUS OF 1750.00 FEET, AN ARC OF 51.84 FEET, AND A DELTA OF 1°41'50" TO A POINT ON SAID EASTERLY BOUNDARY OF CANYON PINES SUBDIVISION;

THENCE S 89°56'35" W ALONG SAID EASTERLY BOUNDARY A DISTANCE OF 127.15 FEET TO THE SOUTHEAST CORNER OF SAID LOT 31,
THENCE ALONG THE SOUTHERLY, WESTERLY AND NORTHERLY BOUDARIES OF SAID LOTS 30 AND 31 THE FOLLOWING SEVEN (7) COURSES:

- 1) N 78°00'33" W A DISTANCE OF 270.15 FEET;
- 2) ALONG A CURVE TO THE LEFT HAVING A CHORD OF N 17°50'34" W 110.35 FEET, A RADIUS OF 175.00 FEET, AN ARC OF 112.27 FEET, AND A DELTA OF 36°45'22";
- 3) N 36°13'15" W A DISTANCE OF 174.33 FEET;
- 4) ALONG A CURVE TO THE RIGHT HAVING A CHORD OF N 04°35'11" E 13.07 FEET, A RADIUS OF 10.00 FEET, AN ARC OF 14.24 FEET, AND A DELTA OF 81°36'52";
- 5) ALONG A CURVE TO THE LEFT HAVING A CHORD OF N 18°31'32" E 207.89 FEET, A RADIUS OF 230.00 FEET, AN ARC OF 215.71 FEET, AND A DELTA OF 53°44'10";
- 6) N 08°20'33" W A DISTANCE OF 158.81 FEET;
- 7) N 89°37'39" E A DISTANCE OF 347.27 FEET TO A POINT ON SAID EASTERLY BOUNDARY OF CANYON PINES SUBDIVISION;

THENCE N 00°49'58" W ALONG SAID EASTERLY BOUNDARY A DISTANCE OF 328.58 FEET TO THE POINT OF BEGINNING.

CONTAINING AN AREA OF 332,797 S.F. OR 7.6400 ACRES MORE OR LESS.

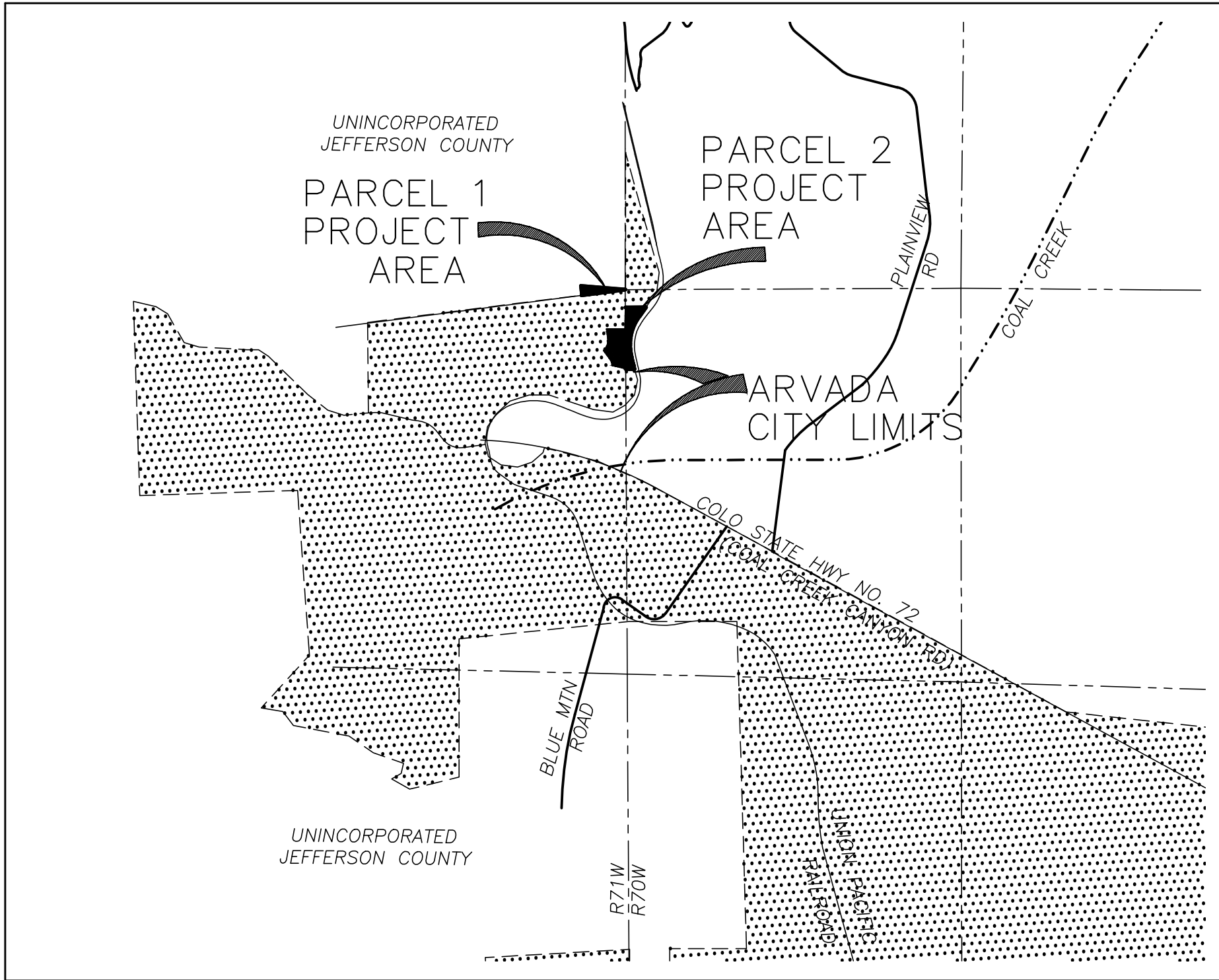
BENCHMARK

DESCRIPTION OF BENCHMARK IS A STANDARD DISK IN CONCRETE BASE STAMPED "6 265 1940" LOCATED 10.6 FEET EAST OF CENTERLINE OF RAILROAD TRACK, 180 FEET SOUTH OF MILE POST 24 AT NORTH END OF CUT, ELEVATION USED FOR AERIAL TOPO BY GLARSO-MURRY SURVEYS = 6752.89. ACTUAL LISTED ELEVATION = 6752.37 NAVD 1929 DATUM. N=748,104.31, E=2,064,011.08.

SHEET INDEX

- | | |
|---|----------------------------|
| 1 | COVER SHEET |
| 2 | NOTES/DESIGN STANDARDS |
| 3 | NOTES/DESIGN STANDARDS |
| 4 | COLOR AND MATERIAL PALETTE |
| 5 | LOT PLAN |
| 6 | SITE PLAN |
| 7 | BUILDING ENVELOPES |
| 8 | GRADING PLAN |
| 9 | UTILITY PLAN |

PUD PLAN
CANYON PINES FILING NO. 2
LOTS 1-5 (TRACT A ZONED OS)
NW¹/₄, S18, T2S, R70W, & SE¹/₄, S12 & NE¹/₄, S13, & LOTS 30 AND 31,
CANYON PINES SUBDIVISION, T2S, R71W, 6PM
CITY OF ARVADA, COUNTY OF JEFFERSON, STATE OF COLORADO
SHEET 1 OF 9
COVER SHEET



VICINITY MAP
SCALE: 1"=2000'

ZONING

CURRENT ZONE: PARCEL #1 = A-1
PARCEL #2 = A-2
PARCEL #3 = PUD

SETBACK CHART

FRONT - 20'
SIDE - 10'
REAR - 20'

DEVELOPMENT STATISTICS

MINIMUM LOT SIZE	1.1759 ACRES
MAXIMUM LOT SIZE	2.6965 ACRES
AVERAGE LOT SIZE	1.7169 ACRES
MINIMUM LOT FRONTAGE	25 FEET
NUMBER OF LOTS	5
ACREAGE OF PROPOSED RESIDENTIAL LAND USES	8.5849 ACRES
DWELLING UNITS PER ACRE	0.5824
NUMBER OF DWELLING UNITS	5
TYPE OF DWELLING UNITS	SINGLE FAMILY DETACHED
MAXIMUM WALL HEIGHT OF BUILDINGS	38 FEET
NUMBER OF OFF-STREET PARKING SPACES	2 PER UNIT
TOTAL ACREAGE OF LAND DEDICATION	0.0000 ACRES
TOTAL ACREAGE OF PRIVATE OPEN SPACE	0.0000 ACRES
DWELLING UNIT DENSITY OF ADJACENT SUBDIVISIONS	MIN. 1 DU/ACRE
MAXIMUM LOT COVERAGE	30%
TOTAL ACREAGE OF PROPOSED DEVELOPMENT	8.5849 ACRES

DEVELOPMENT REQUIREMENTS

DEVELOPMENT REQUIREMENTS	LOT#
MUTED AND EARTH TONES	ALL (RE: DESIGN STANDARDS)
PREDOMINATELY NATIVE VEGETATION	ALL (RE: DESIGN STANDARDS)
LIMITED PRIVACY FENCING	ALL (RE: FENCING DESIGN STANDARDS)
TREE REQUIREMENT OF 10 TREES (MIN 10' HT.)	1-3
BACKDROP TREE SCREENING REQUIREMENT SIX TREES (MIN 10' HT.)	1
LOW PRESSURE PRIVATE SEWER SERVICE	2-3
STRUCTURE HEIGHT LIMITS (NO MORE THAN 15' ABOVE RIDGELINE AS SHOWN ON SHEET 2)	LOT 5 (PREVIOUSLY LOT 31)
DEEPER EARTH TONES	1-3
NOTE: SOME HOUSES MAY REQUIRE BOOSTER PUMPS.	REFER TO THE UTILITY NOTES ON SHEET 2.

LAND USE CHART

DESCRIPTION	AREA	% OF TOTAL SITE
LOTS	8.5849 A.C.	100.00
PRIVATE OPEN SPACE	0.00 A.C.	0.00
TOTAL	8.5849 A.C.	100.00

NOTES: 1.) ALL TRACTS ARE PRIVATE OPEN SPACE AND ARE FURTHER DEFINED AS SERVING THE FOLLOWING PURPOSES:

A) TRACT A WILL BE DEDICATED TO THE CITY OF ARVADA AND BE USED AS A PUMP STATION.

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WHEAT RIDGE, CO 80033

LAUDICK & LAUDICK
Civil Engineering Services

PUD PLAN
CANYON PINES FILING NO. 2
LOTS 1-5 (TRACT A ZONED OS)

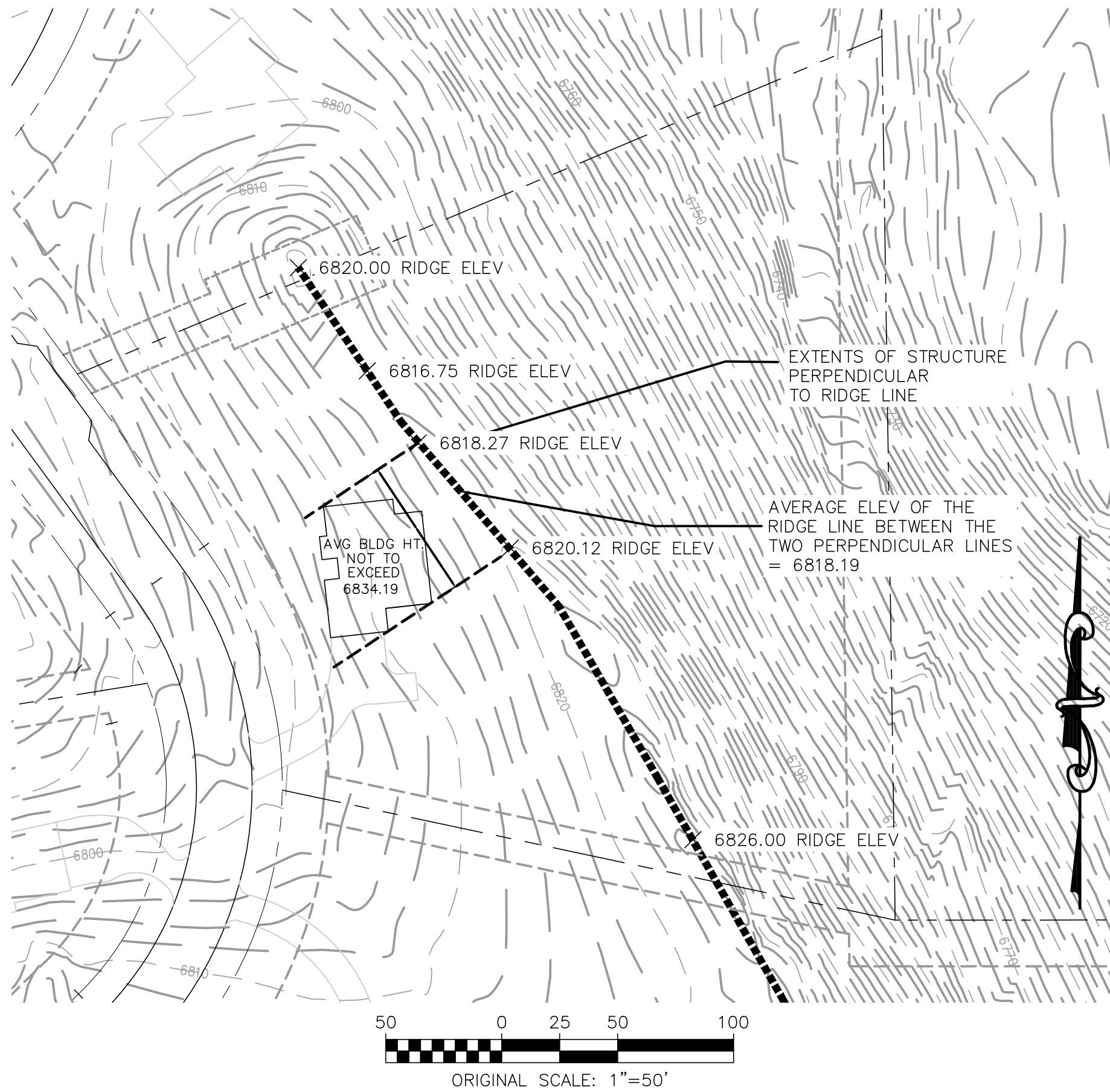
NW¹₄, S18, T2S, R70W, & SE¹₄, S12 & NE¹₄, S13, & LOTS 30 AND 31, CANYON PINES SUBDIVISION, T2S, R71W, 6PM
CITY OF ARVADA, COUNTY OF JEFFERSON, STATE OF COLORADO

SHEET 2 OF 9

NOTES & DESIGN STANDARDS

LOT 5 STRUCTURE HEIGHT LIMITATIONS ALONG RIDGELINE

RE: 'DEVELOPMENT REQUIREMENTS' CHART ON THE COVER SHEET FOR AFFECTED LOTS



DESIGN STANDARDS:

PERMITTED USE: SINGLE FAMILY DETACHED RESIDENTIAL UNITS. TEMPORARY CONSTRUCTION TRAILERS AND SALES OFFICES. SUCH CONSTRUCTION TRAILERS AND SALES OFFICES SHALL BE REMOVED WITHIN 30 DAYS OF THE LAST SALE OF UNITS.

SITE INTEGRATION: HOME AND SITE IMPROVEMENTS SHOULD BE INTEGRATED THROUGH THEIR LOCATION AND DESIGN WITH THE EXISTING NATURAL CHARACTERISTICS OF THE SITE. HOMES SHOULD BE SITED TO TAKE ADVANTAGE OF EXISTING VIEWS AND MICRO-CLIMATIC CONDITIONS WHILE RESPECTING EXISTING TERRAIN AND VEGETATION. ALL SITE IMPROVEMENTS SHOULD BE DESIGNED TO MINIMIZE THE EXTENT OF GRADING REQUIRED. TECHNIQUES FOR DOING THIS INCLUDE STEPPING BUILDINGS DOWN SLOPES, PROVIDING ACCESS ALONG CONTOUR LINES INSTEAD OF DOWN THEM, AND USING LOW RETAINING WALLS WHERE NECESSARY. LOW RETAINING WALLS, WHERE REQUIRED, SHALL BE 4 (FOUR) FEET IN HEIGHT OR AS APPROVED BY THE CITY OF ARVADA.

DEFENSIBLE FIRE SPACE: SHALL BE CREATED AND MAINTAINED AROUND EACH BUILDING ON EACH PROPERTY, AND MAINTAINED TO MEET THE RECOMMENDATIONS CREATED BY JEFFERSON COUNTY PER REQUESTS OF THE COAL CREEK CANYON FIRE PROTECTION DEPT.

HOMEOWNER'S ASSOCIATION: SHALL BE ESTABLISHED TO PROVIDE MAINTENANCE OF ALL COMMON AREAS NOT DEDICATED TO A PUBLIC ENTITY AND THE HOMEOWNER'S ASSOCIATION SHALL CREATE DESIGN GUIDELINES TO BE INCLUDED AS PART OF THE COVENANTS AND RESTRICTIONS.

GRADING: ALL SITE IMPROVEMENTS SHOULD BE DESIGNED TO MINIMIZE THE EXTENT OF GRADING REQUIRED. IN ADDITION TO MINIMIZING THE EXTENT OF DISTURBED LAND, DISRUPTION TO EXISTING DRAINAGE COURSES SHOULD BE MINIMAL. WHERE DISRUPTION OR REALIGNMENT MUST OCCUR, RECONSTRUCTION SHOULD OCCUR IN A NATURALIZED MANNER ALLOWING WATER TO PERCOLATE AND FLOW IN A NON-DESTRUCTIVE COURSE. PROPER TECHNIQUES FOR CONTROLLING EROSION WITHIN THE SITE AND ONTO OTHER SITES MAY INCLUDE SEDIMENTATION BASINS, FILTRATION MATERIALS SUCH AS HAY BALES OR PERMEABLE GEOTEXTILES, AND SLOPE STABILIZATION FABRICS AND TACKIFIERS. APPROPRIATE PERMANENT EROSION CONTROL MUST BE INSTALLED DURING CONSTRUCTION. PROPER REVEGETATION OF DISTURBED AREAS SHALL BEGIN AS QUICKLY AS POSSIBLE AFTER SOIL DISRUPTION AND SHOULD BE WELL ESTABLISHED WITHIN ONE YEAR AFTER DISTURBANCE. MAXIMUM SLOPES FOR CUT & FILL SHALL BE NO GREATER THAN 2:1 (H:V) BASED ON GEOTECHNICAL REPORT. RECOMMENDATIONS OF THE GEOTECHNICAL REPORT SHALL BE FOLLOWED FOR ALL CUT AND FILL AREAS AND WHERE EXISTING SOIL STABILITY IS REQUIRED. NO BUILDING CONSTRUCTION MAY OCCUR IN AREAS WHERE SLOPES ARE OVER 30% PER THE LAND DEVELOPMENT CODE.

ARCHITECTURE: COMMON ARCHITECTURAL ELEMENTS THROUGHOUT THE PROJECT SHALL BE NATURAL EARTH TONE COLORS. NOT MORE THAN TWO ADJACENT BUILDINGS MAY BE THE SAME ARCHITECTURAL PLAN. NATURAL MATERIALS SHALL BE USED FOR AT LEAST 15% OF EACH FACADE OF THE BUILDINGS AS DESIGNED. ADDITIONS SUCH AS PORCHES AND DECKS SHALL USE THE SAME OR SIMILAR MATERIALS, COLORS AND ARCHITECTURAL ELEMENTS TO CREATE A VISUAL INTEREST IN THE BUILDING. BUILDING ARCHITECTURE SHALL COMPLY WITH STANDARDS IN AFFECT AT THE TIME OF THE BUILDING PERMIT.

BUILDING HEIGHT: MAXIMUM BUILDING HEIGHT SHALL BE 38 (THIRTY EIGHT) FEET AS DEFINED BY THE 'BUILDING HEIGHT MEASUREMENT DIAGRAM' SHOWN IN THE L.D.C. A STORY SHALL MEAN THE HEIGHT BETWEEN A FLOOR AND THE FLOOR OR ROOF EAVE ABOVE AND SHALL NOT BE GREATER THAN 16'. ARCHITECTURAL FEATURES SUCH AS VAULTED ENTRIES SHALL NOT BE LIMITED BY THE DEFINITION OF A STORY. BASEMENT WALL PLANES EXPOSED MORE THAN HALF ABOVE GRADE SHALL BE CONSIDERED A STORY. LOT 5 SHALL COMPLY WITH THE 15' ABOVE RIDGE LINE PROTECTION RESTRICTIONS LISTED IN THIS F.D.P.

BUILDING ENVELOPE: HOMES, GARAGES, AND ACCESSORY STRUCTURES SHALL BE CONSTRUCTED WITHIN THE BUILDING ENVELOPE DESIGNATED FOR EACH LOT.

BUILDING COLORS AND MATERIALS: SHALL BE IN CONFORMANCE WITH THE HOME OWNER'S ASSOCIATION APPROVED COLOR PALETTE FOR ALL LOTS. SPECIFIC LOTS SHALL BE RESTRICTED TO DEEPER EARTH TONES PER THE DEVELOPMENT REQUIREMENTS ON THE COVER OF THIS PLAN SET. SEE THE NEXT SHEET FOR THE APPROVED COLOR AND MATERIAL PALETTE.

ROOFING MATERIALS: SHALL BE FIRE-RESISTIVE MATERIALS (CLASS C OR BETTER RATING). SHAKE SHINGLES ARE PROHIBITED.

MAILBOXES: SHALL BE CLUSTERED IN SMALL GROUPINGS AND SHALL BE INTEGRATED INTO A MASONRY, STONE OR WOODEN STRUCTURE. MAILBOXES ON METAL POLES ARE NOT PERMITTED. EACH MAILBOX INSTALLATION SHALL CONFORM TO CURRENT UNITED STATES POSTAL SERVICE STANDARDS. MAILBOXES ARE IN DESIGNATED AREAS IN FILING NO. 1.

TREE PRESERVATION: IT IS THE DEVELOPER'S INTENT TO PRESERVE AS MANY EXISTING TREES AS PRACTICAL IN ORDER TO RETAIN THE 'CANYON PINES' FEELING. ALL TREES THAT DO NOT DIMINISH THE UTILITY OF ANY OR ALL RIGHTS OF WAY OR EASEMENTS MAY REMAIN. NO REPLACEMENT WILL BE REQUIRED FOR TREES REMOVED WITHIN LOT LINES, TO SATISFY THE COAL CREEK FIRE PROTECTION DISTRICTS' REQUIREMENTS FOR 'DEFENSIBLE FIRE SPACE', WHICH PLAN WILL BE SUPERVISED AND APPROVED ON A LOT BY LOT BASIS DURING EACH HOME'S CONSTRUCTION BY THE COAL CREEK CANYON FIRE DEPARTMENT FIRE MARSHALL. THE FIRE MARSHALL SHALL INSPECT FOR DEFENSIBLE FIRE SPACE COMPLIANCE PRIOR TO ISSUANCE OF A CERTIFICATE OF OCCUPANCY.

TREES & SCREENING: SHALL BE REQUIRED FOR SPECIFIC LOTS PER THE CHART LISTED ON THE COVER OF THESE PLANS. FOR ADDITIONAL REQUIRMENTS PLEASE REFER TO THE 'DEVELOPMENT REQUIREMENTS FOR TREES' IN THIS PLAN SET AND THE CANYON PINES LANDSCAPE CONSTRUCTION PLANS.

INDIVIDUAL LOT LANDSCAPING: SHALL INCLUDE THE USE OF NATIVE PLANT SPECIES, LOW WATER USE PLANTS AND FIRE WISE PLANTS (PLEASE REFER TO THE CANYON PINES PLANT LIST ON SHEET L1 OF THE LANDSCAPE PLANS). COOL SEASON GRASS LAWNS ARE NOT PERMITTED. LIMITED AREAS OF WARM SEASON GRASS LAWNS, SUCH AS BUFFALO GRASS, ARE PERMITTED AND SHALL NOT EXCEED 1,600 SQ. FT. IN AREA.

FENCING: FENCING IS ALLOWED PER THE 'FENCING DESIGN STANDARDS' LISTED IN THIS PLAN. PROJECT PERIMETER FENCING IS NOT PERMITTED. THE USE OF WILDLIFE SAFE FENCING IS ENCOURAGED (WILDLIFE SAFE FENCING AS DEFINED BY THE COLORADO DEPT. OF WILDLIFE AND/OR OR THE JACKSON HOLE WILDLIFE FOUNDATION.)

PROJECT LANDSCAPING: FOR MORE DETAILED INFORMATION ABOUT PROJECT AND SITE DEVELOPMENT, REFER TO THE CANYON PINES LANDSCAPE CONSTRUCTION DOCUMENTS.

NOTES:

1. LOTS WITH STRUCTURE HEIGHT LIMITATIONS PER THE DEVELOPMENT REQUIREMENTS CHART SHALL MEET THE CRITERIA OUTLINED IN THIS DIAGRAM.
2. THE PRELIMINARY SITE PLAN REQUIRES THE SITING OF DWELLING UNITS ON RIDGELINES SO THAT BUILDING ARE OFF-SET TO ENSURE THAT THE MAXIMUM HEIGHT OF THE STRUCTURE IS NOT MORE THAN 15 FEET ABOVE ANY SUCH RIDGELINE. THIS CONDITION MAY BE WAIVED AT THE TIME A BUILDING PERMIT IF EXISTING ON-LOT VEGETATION IS MAINTAINED TO PROVIDE A CONTINUOUS SCREEN OR BACKDROP FOR THE DWELLING.
3. THE HOMEOWNER WILL BE REQUIRED TO SUBMIT JUSTIFICATION AT THE TIME OF BUILDING PERMIT IF ANY WAIVER OF THIS REQUIREMENT IS INTENDED.
4. THE DETERMINATION OF STRUCTURE HEIGHT SHALL BE BASED ON AN AVERAGE ELEVATION OF THE RIDGELINE THAT FALLS BETWEEN TWO PERPENDICULAR LINES EXTENDING FROM THE CORNERS OF THE STRUCTURE.
5. HOMEOWNERS SHALL PROVIDE PROOF OF COMPLIANCE WITH THIS CRITERIA AT THE TIME A BUILDING PERMIT APPLICATION IS SUBMITTED BY PROVIDING SITE PLANS, FLOOR PLANS AND BUILDING ELEVATIONS.
6. REFER TO BUILDING HEIGHT MEASUREMENT DIAGRAM ON SHEET 3

UTILITY NOTES:

1. ALL UTILITIES, ABOVE & BELOW GRADE (CENTURYLINK, UNITED POWER, XCEL ENERGY, COMCAST), SHALL BE COORDINATED WITH THE APPROPRIATE UTILITY COMPANIES, AND THE RELOCATION OF THESE UTILITIES SHALL COINCIDE WITH ON-SITE CONSTRUCTION ACTIVITIES.
2. POWER, TELECOMMUNICATIONS & GAS UTILITIES SHALL BE INSTALLED BELOW GRADE.
3. ALL SEWER LINE SHOWN IN RIGHT-OF-WAY 8 (EIGHT) INCHES IN DIAMETER OR GREATER, SHALL BE MAINTAINED BY THE CITY OF ARVADA. SEWER LINES LESS THEN 8 (EIGHT) INCHES IN DIAMETER SHALL BE MAINTAINED BY THE CANYON PINES METROPOLITAN DISTRICT / HOA.
4. ALL WATER SERVICES FROM THE MAIN TO THE HOUSE SHALL BE COPPER PIPE. IN AREAS WHERE THE MAIN DISTRIBUTION WATER LINE PRESSURE EXCEEDS 130 PSI (POUNDS PER SQUARE INCH), PRESSURE REDUCING VALVES SHALL BE INSTALLED UPSTREAM OF WATER METER AND AS THE RESPONSIBILITY OF THE DEVELOPER OF EACH LOT.
5. INDIVIDUAL, IN-HOUSE BOOSTER PUMP MAY BE REQUIRED FOR LOT 3 AND WILL BE THE RESPONSIBILITY OF THE HOME BUILDER/OWNER TO PROVIDE THE MINIMUM WATER PRESSURES TO THE UPPER STORIES OF THE BUILDING.
6. ALL HOUSES ARE TO HAVE PRESSURE REDUCING VALVES. ADDITIONAL VALVES ARE REQUIRED IN METER PITS BY NOTE 4.
7. LOT NUMBERS SHOWN WITHOUT BOX "3" INDICATE THAT LOT SHALL HAVE 4" GRAVITY SANITARY SEWER SERVICE TO SEWER MAIN. LOT NUMBERS SHOWN WITH BOX " 77 " INDICATE THAT LOT REQUIRES A 2" LOW PRESSURE PRIVATE SANITARY SEWER SERVICE TO SEWER MAIN.

GENERAL PLAN NOTES:

1. HOUSE & DRIVEWAY LOCATIONS ARE SHOWN ON PLANS FOR ILLUSTRATIVE PURPOSES ONLY. FINAL LOCATIONS TO BE DETERMINED ON A LOT BY LOT BASIS. LOT OWNER MUST SUBMIT PLANS FOR REVIEW SHOWING THE LOCATION AND GRADING OF BUILDINGS AND DRIVEWAYS. DRIVEWAY GRADING/LOCATION SHALL BE APPROVED BY THE CITY ENGINEER.
2. INDIVIDUAL LOTS MUST SUBMIT A LANDSCAPE PLAN FOR REVIEW AT TIME OF BUILDING PERMIT APPLICATION. THE LANDSCAPE PLAN SHALL BE APPROVED BY THE CITY LANDSCAPE ARCHITECT.
3. EMERGENCY ACCESS ROAD & PRIVATE OPEN SPACE WILL BE MAINTAINED BY THE CANYON PINES METROPOLITAN DISTRICT / HOA.

FIRE PROTECTION:

1. ACCESS TO PRIVATE LOTS SHALL BE CONSTRUCTED PER COAL CREEK CANYON FIRE PROTECTION DISTRICT REQUIREMENTS.
2. HOME BUILDERS ARE REQUIRED TO SUBMIT SITE PLANS SHOWING FINAL ACCESS TO EACH LOT FOR REVIEW BY THE CITY OF ARVADA. PLANS TO INCLUDE: DRIVEWAY ALIGNMENT, GRADING, WALLS AND EASEMENTS INCLUDING ACCESS EASEMENTS IF NEEDED.

APPLICANT
SECTION 27, LLC
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DENVER, CO 80218

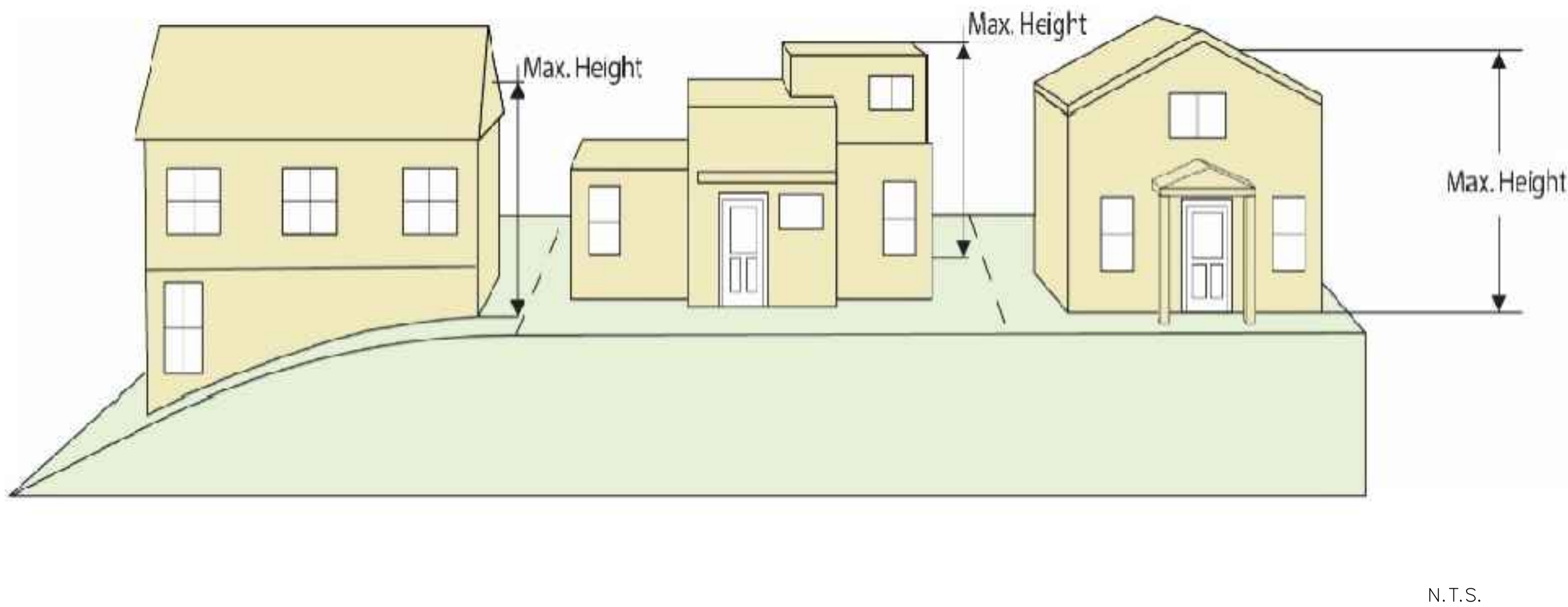
LAND PLANNER
LAUDICK & LAUDICK
ENGINEERING, LLC
6324 XAVIER CT.
ARVADA, CO 80003

LAUDICK & LAUDICK

Civil Engineering Services

PUD PLAN
CANYON PINES FILING NO. 2
LOTS 1-5 (TRACT A ZONED OS)
NW $\frac{1}{4}$, S18, T2S, R70W, & SE $\frac{1}{4}$, S12 & NE $\frac{1}{4}$, S13, & LOTS 30 AND 31,
CANYON PINES SUBDIVISION, T2S, R71W, 6PM
CITY OF ARVADA, COUNTY OF JEFFERSON, STATE OF COLORADO SHEET
3 OF 9
NOTES & DESIGN STANDARDS

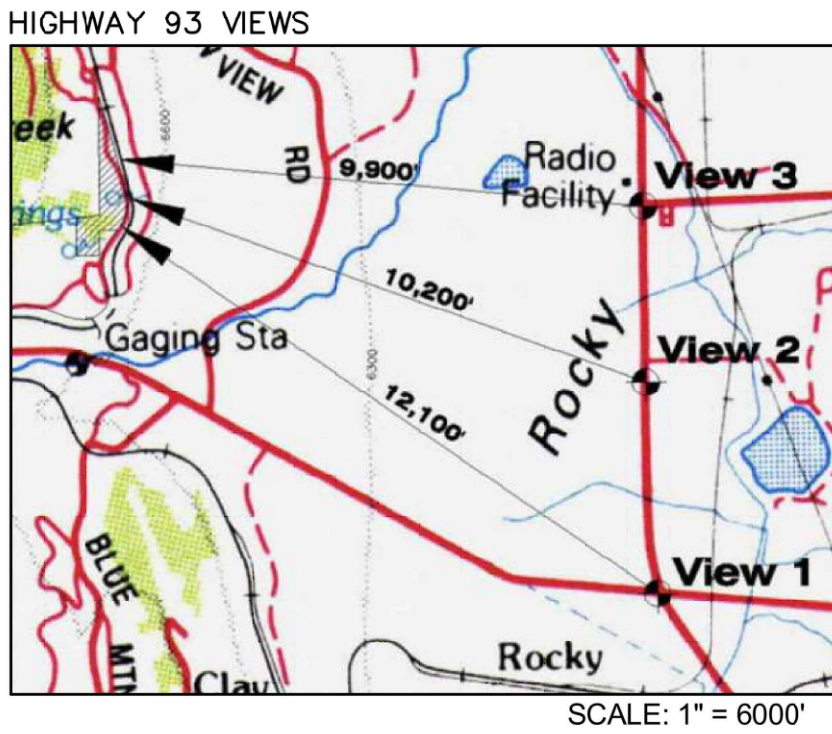
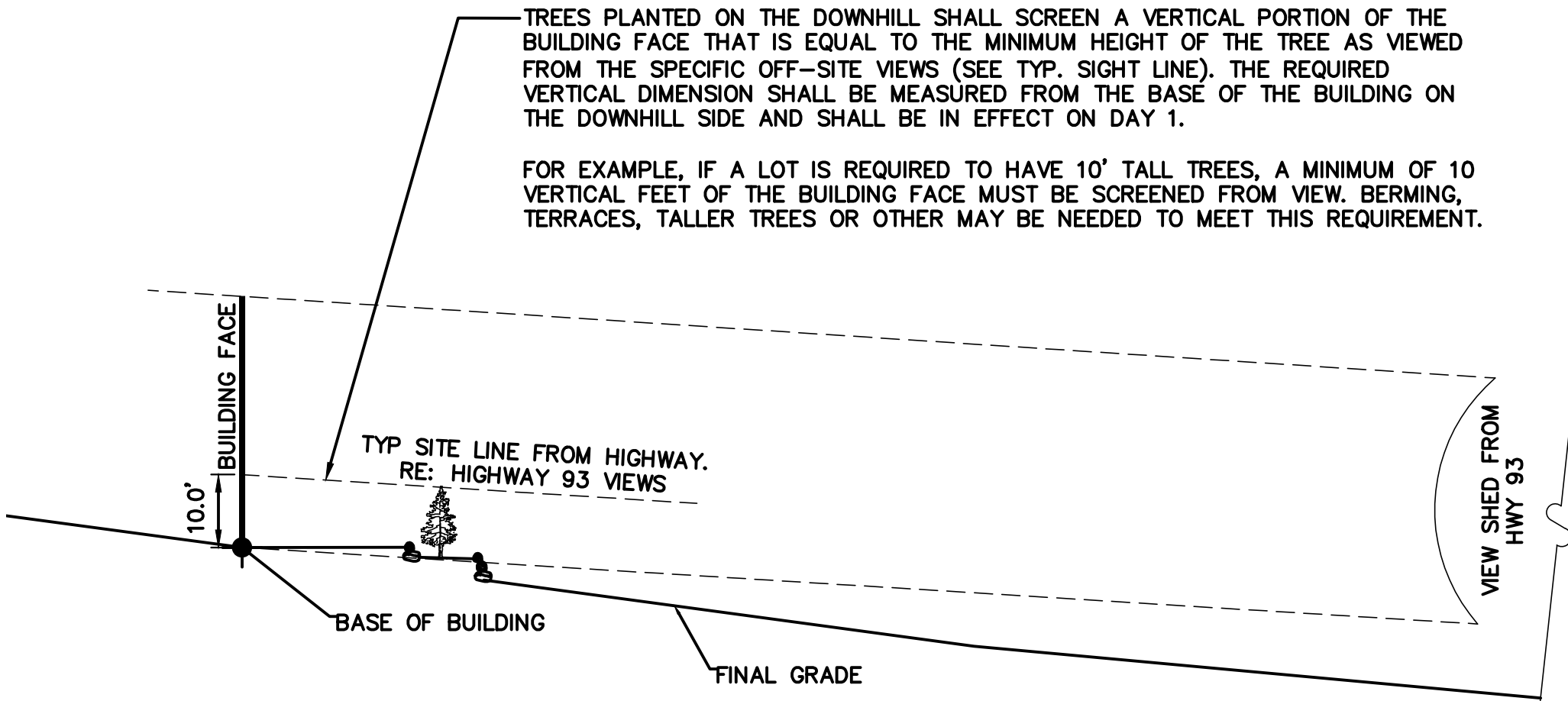
BUILDING HEIGHT MEASUREMENT DIAGRAM
PER LDC 11-1-1-2H HEIGHT, DIAGRAM 1



DEVELOPMENT REQUIREMENTS FOR ADDITIONAL TREES

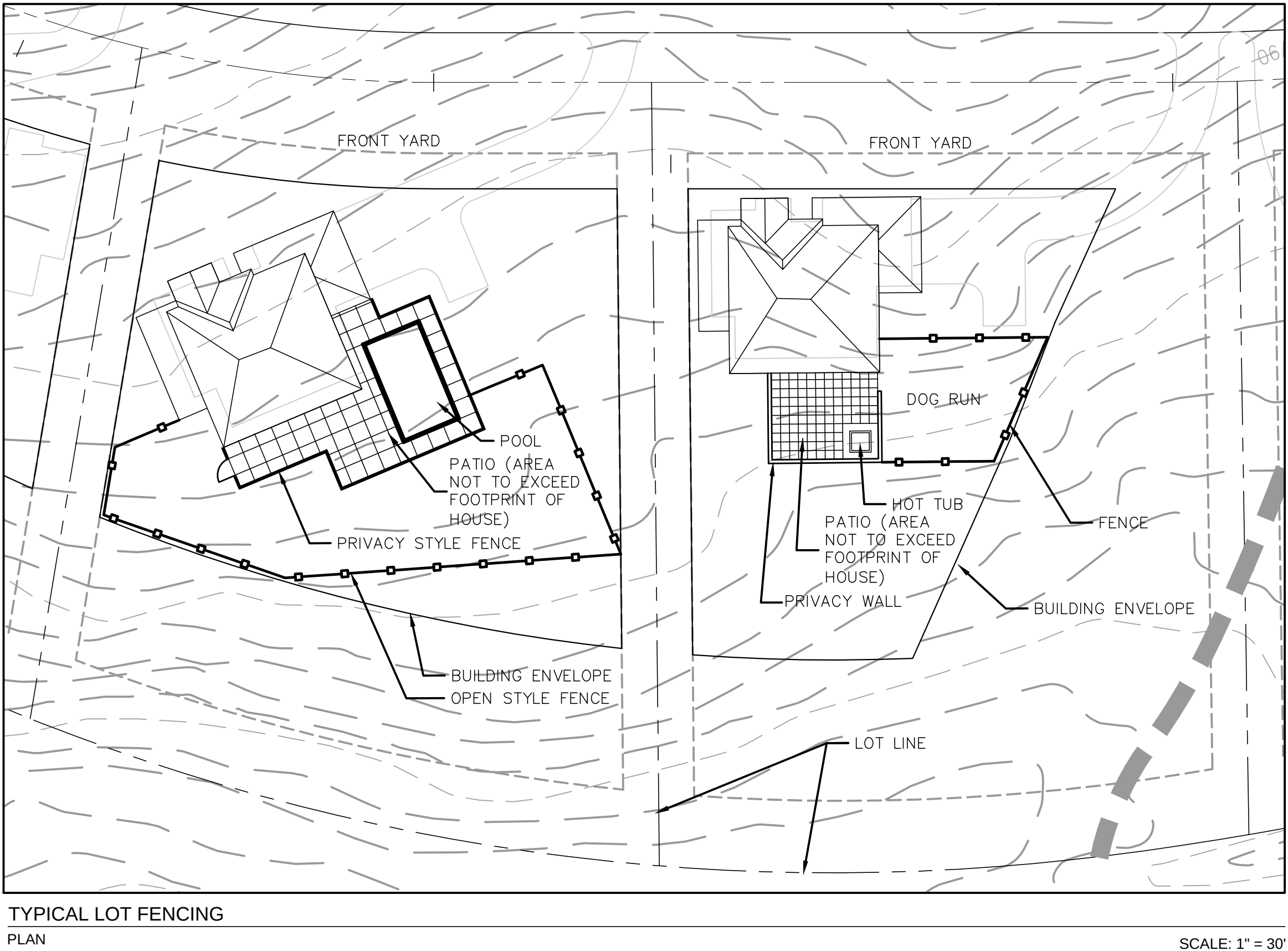
THE 'DEVELOPMENT REQUIREMENTS' CHART ON THE COVER SHEET FOR THE MINIMUM TREE REQUIREMENTS APPLIES TO LOTS DESCRIBED AS:
TREE REQUIREMENT OF 10 TREES (MIN 10' HT.) LOT# 1-3
BACKDROP TREE SCREENING REQUIREMENT SIX TREES (MIN 10' HT.) LOT# 1

- HOME BUILDERS ARE REQUIRED TO SUBMIT A SITE PLAN SHOWING HOW TREE REQUIREMENTS ARE BEING MET.
- THE INTENT FROM THE PSP WAS TO ESTABLISH A VEGETATIVE SCREEN THAT MINIMIZES THE VISUAL IMPACT OF HOUSES FROM SPECIFIC OFF-SITE VIEWS.
- REFER TO THE LANDSCAPE CONSTRUCTION PLANS FOR A SCHEMATIC LAYOUT OF SCREENING.
- TREES FOR SCREENING THAT ARE LOCATED DOWNHILL SHALL MEET THE REQUIREMENTS PROVIDED IN THE EXAMPLE BELOW.

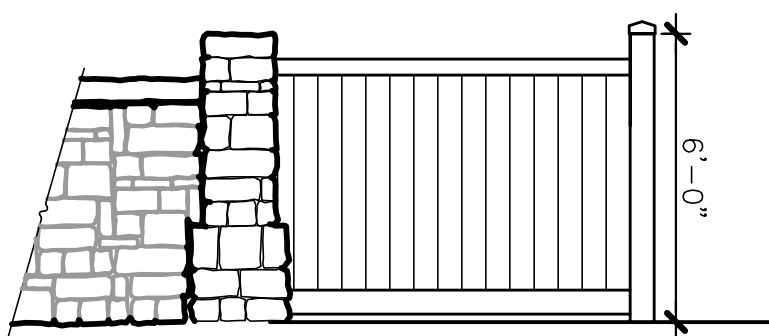


SCALE: 1" = 30'

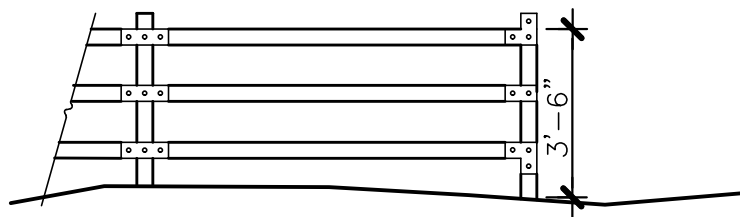
FENCING DESIGN STANDARDS



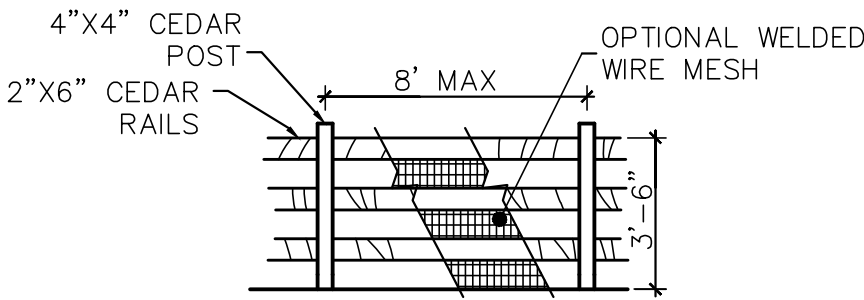
ELEVATION



SCALE: 1/4" = 1'



SCALE: 1/4" = 1'



SCALE: 1/4" = 1'

FENCING NOTES:

GENERAL

- CHAIN LINK AND WHITE VINYL FENCING ARE NOT ALLOWED WITHIN CANYON PINES.
- HOA WILL BE RESPONSIBLE FOR REGULATING ITEMS OUTSIDE THE CITY OF ARVADA'S AUTHORITY.

PRIVACY FENCE

- PRIVACY FENCES AND/OR WALLS ARE LIMITED TO AREAS DIRECTLY ADJACENT (CONNECTED) TO THE HOUSE AND SHALL ONLY BE ALLOWED TO ENCLOSE SWIMMING POOLS, HOT TUBS, AND PATIOS AS SHOWN IN THE TYPICAL LOT FENCING PLAN VIEW. PRIVACY FENCES MAY ONLY ENCLOSE AN AREA EQUIVALENT TO 100% OF HOUSE FOOTPRINT. ANY DEVIATION FROM THIS STANDARD SHALL REQUIRE AN APPROVED VARIANCE BY THE HOA.

- PRIVACY FENCES AND WALLS MAY NOT EXCEED 6' IN HEIGHT.

- MATERIALS AND STYLES SHALL BE COMPLEMENTARY TO THE EXTERIOR HOUSE MATERIALS AND COLORS.

OPEN STYLE FENCE

- IN GENERAL, OPEN STYLE FENCING SHALL BE LIMITED TO THE SIZE & EXTENTS OF THE BUILDING ENVELOPE AND SHALL NOT EXCEED 42" IN HEIGHT. OPEN STYLE FENCING MUST BE LOCATED WITHIN THE BUILDING ENVELOPE.

- MATERIALS AND STYLES SHALL BE COMPLEMENTARY TO THE EXTERIOR HOUSE MATERIALS AND COLORS.

- REQUIRED TO MEET THE RECOMMENDATIONS OF THE COLORADO DIVISION OF PARK OF WILDLIFE FOR WILDLIFE FRIENDLY FENCING, MORE SPECIFICALLY DISCUSSED IN THE FENCING WITH WILDLIFE IN MIND BROCHURE.

DOG RUNS

- DOG RUNS ARE NOT ALLOWED IN FRONT YARDS.
- FENCING FOR DOG RUNS SHALL NOT EXCEED 6' IN HEIGHT AND A TOTAL AREA OF 10,000 SF.
- IN GENERAL, ENCLOSURES SHOULD BE LOCATED WITHIN THE BUILDING ENVELOPE.
- ONE SIDE OF THE ENCLOSURE SHALL ABUT THE SIDE OF THE HOUSE A MINIMUM OF 4-FT AND MAXIMUM OF 20-FT.

WILD LIFE FRIENDLY FENCING IS RECOMMENDED.
PERIMETER FENCING IS OWNED BY OTHERS.

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ARVADA, CO 80003

LAUDICK & LAUDICK
Civil Engineering Services



16821 W 94TH PLACE
ARVADA, COLORADO
80007-6999
Contact: Gage Duran AIA
M: (562) 852-4664
g@GDArch.space

[illegible]

Canyon Pines

VIEW 1

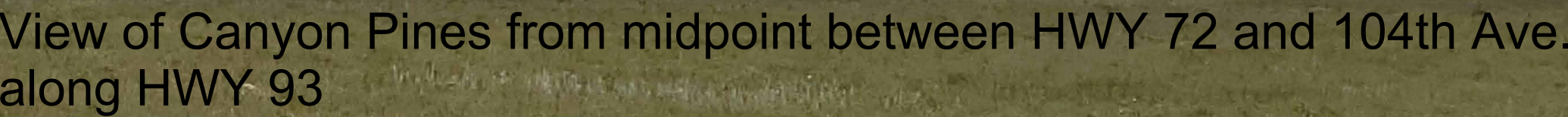
Project Number	2023.2
Date	Sept. 18, 2023
Drawn By	NR
Checked By	GD

A1.0

Scale



16821 W 94TH PLACE
ARVADA, COLORADO
80007-6999
Contact: Gage Duran AIA
M: (562) 852-4664
g@GDArch.space

[illegible]

Canyon Pines

VIEW 2

Project Number	2023.2
Date	Sept. 18, 2023
Drawn By	NR
Checked By	GD

A1.1

Scale



VIEW 3 - SIMULATION OF PROPOSED (with trees added)
View of Canyon Pines from intersection of HWY 93 and 104th Ave.

[illegible]

VIEW 3

Project Number	2023.2
Date	Sept. 18, 2023
Drawn By	NR
Checked By	GD

A1.2

Scale

SOUTH 1/4 CORNER SECTION 12 T2S,
R71W, 6TH P.M. (FOUND 3 1/4"
ALUMINUM CAP STAMPED LS 22564 PER
MONUMENT RECORD DATED 12-1-1986)

PLS 26606 (VIGIL) DID NOT ACCEPT
THIS MONUMENT ACCORDING TO MON
REC DATED 10-28-99

PLS 26606 (VIGIL) DID NOT ACCEPT
THIS MONUMENT ACCORDING TO
ALTA/ASCM SURVEY DATED 12-28-99

PLS 26606 (VIGIL) ACCEPTED THIS
MONUMENT AS SHOWN
ON THE CANYON PINES PLAT DATED
6-8-2017

UNPLATTED
UNINCORPORATED JEFFERSON COUNTY
LAKEWOOD BRICK AND TILE COMPANY
REC. NO. 82069447

POINT OF COMMENCEMENT
SE CORNER SECTION 12 T2S,
R71W, 6TH P.M. FOUND 3
1/4" ALUMINUM CAP STAMPED
LS 14057 PER MONUMENT
RECORD DATED 12-13-1985

POINT OF
BEGINNING
FOR LOT 1

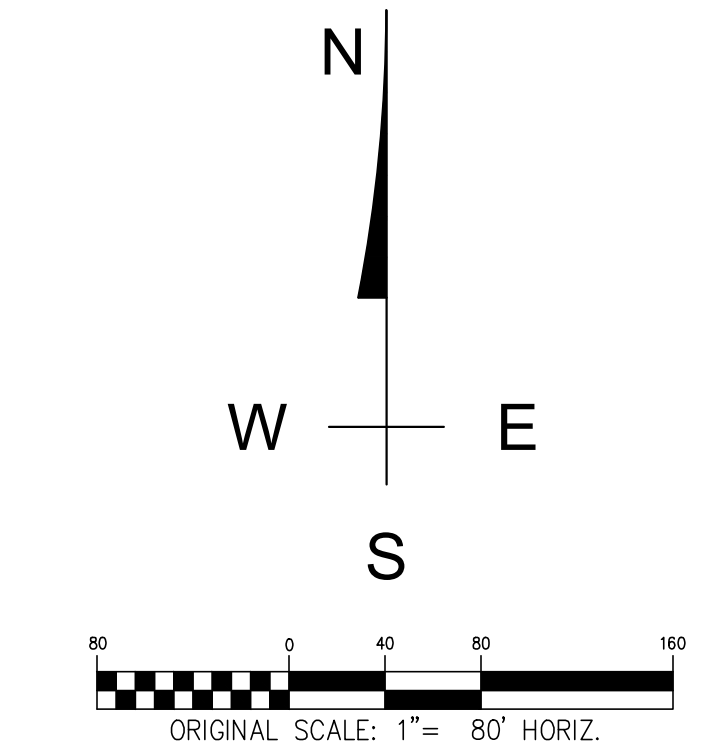
PUD PLAN
CANYON PINES FILING NO. 2
LOTS 1-5 (TRACT A ZONED OS)

NW $\frac{1}{4}$, S18, T2S, R70W, & SE $\frac{1}{4}$, S12 & NE $\frac{1}{4}$, S13, & LOTS 30 AND
31, CANYON PINES SUBDIVISION, T2S, R71W, 6PM
CITY OF ARVADA, COUNTY OF JEFFERSON, STATE OF COLORADO
SHEET 5 OF 9
LOT PLAN

SYMBOL LEGEND

	PROPERTY LINE
	RIGHT OF WAY
	EDGE OF PAVEMENT
	CENTERLINE
	SECTION LINE
	LOT LINE
	UTILITY EASEMENT
	RETAINING WALL
	SLOPE EASEMENT
	SECTION CORNER

CANYON PINES SUBDIVISION
REC. # 2017059646
ALL EXISTING EASEMENTS
UNDER REC. # 2017059646
UNLESS OTHERWISE NOTED.



GENERAL NOTES:

1.) BUILDING ENVELOPE AREAS ARE DEFINED ON SHEET 07.

- 3 — LOT NUMBERS WITHOUT BOX TO HAVE 4" GRAVITY SANITARY SEWER SERVICE TO SEWER MAIN
- 1 — LOT NUMBERS WITH BOX REQUIRING 2" LOW PRESSURE PRIVATE SANITARY SEWER TO SERVICE SEWER MAIN

BASIS OF BEARINGS IS THE EAST LINE OF THE
NORTHEAST QUARTER OF SECTION 13, BEING S00°28'42"E,
AND MONUMENTED AS SHOWN.

APPLICANT
SECTION 27, LLC
1480 HUMBOLDT ST.
DENVER, CO 80218

LAND PLANNER
LAUDICK & LAUDICK
ENGINEERING, LLC
6324 XAVIER CT.
ARVADA, CO 80003

LAUDICK & LAUDICK
Civil Engineering Services

UNPLATTED
REC. NO. F0968774

SOUTH 1/4 CORNER SECTION 12 T2S, R71W, 6TH P.M. (FOUND 3 1/4" ALUMINUM CAP STAMPED LS 22564 PER MONUMENT RECORD DATED 12-1-1986)

PLS 26606 (VIGIL) DID NOT ACCEPT THIS MONUMENT ACCORDING TO MON REC DATED 10-28-99

PLS 26606 (VIGIL) DID NOT ACCEPT THIS MONUMENT ACCORDING TO ALTA/ASCM SURVEY DATED 12-28-99

PLS 26606 (VIGIL) ACCEPTED THIS MONUMENT AS SHOWN ON THE CANYON PINES PLAT DATED 6-8-2017

UNPLATTED
UNINCORPORATED JEFFERSON COUNTY
LAKEWOOD BRICK AND TILE COMPANY
REC. NO. 82069447

POINT OF COMMENCEMENT
SE CORNER SECTION 12 T2S, R71W, 6TH P.M. FOUND 3 1/4" ALUMINUM CAP STAMPED LS 14057 PER MONUMENT RECORD DATED 12-13-1985

PUD PLAN CANYON PINES FILING NO. 2 LOTS 1-5 (TRACT A ZONED OS)

NW¹/₄, S18, T2S, R70W, & SE¹/₄, S12 & NE¹/₄, S13, & LOTS 30 AND 31, CANYON PINES SUBDIVISION, T2S, R71W, 6PM
CITY OF ARVADA, COUNTY OF JEFFERSON, STATE OF COLORADO
SHEET 6 OF 9
SITE PLAN

SYMBOL LEGEND

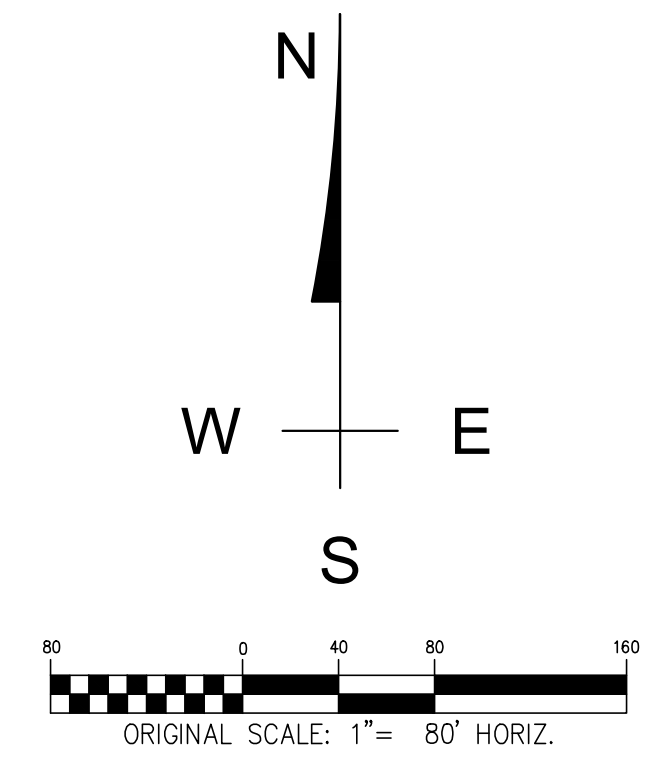
	PROPERTY LINE
	RIGHT OF WAY
	EDGE OF EXISTING PAVEMENT
	CENTERLINE
	LOT LINE
	SLOPE EASEMENT
	UTILITY EASEMENT
	RETAINING WALL
	BUILDING ENVELOPE - SEE SHEET 07
	MULTI-USE TRAIL
	LOT SETBACK

- EX - EXISTING
- FDC - FIRE DEPARTMENT CONNECTION
- TA - TURN AROUND
- AUE - PROPOSED ACCESS & UTILITY EASEMENT
- AE - PROPOSED ACCESS EASEMENT
- DE - PROPOSED DRAINAGE EASEMENT
- SE - PROPOSED SLOPE EASEMENT
- UE - PROPOSED UTILITY EASEMENT
- FPWE - PROPOSED FIRE PROTECTION WATER EASEMENT
- PAUE - PRIVATE ACCESS AND UTILITY EASEMENT
- PAE - PRIVATE ACCESS EASEMENT
- DE - DRAINAGE EASEMENT
- DUE - DRAINAGE AND UTILITY EASEMENT

CANYON PINES SUBDIVISION
REC. # 2017059646

ALL EXISTING EASEMENTS
UNDER REC. # 2017059646
UNLESS OTHERWISE NOTED.

- NOTE: 1.) NO CONSTRUCTION WILL BE PERMITTED ON SLOPES GREATER THAN 30%.
- 2.) SEE SHEETS 04 FOR LOT LAYOUT.
- 3.) BUILDING ENVELOPE AREAS ARE DEFINED ON SHEET 06.
- 3 - LOT NUMBERS WITHOUT BOX TO HAVE 4" GRAVITY SANITARY SEWER SERVICE TO SEWER MAIN
- 1 - LOT NUMBERS WITH BOX REQUIRING 2" LOW PRESSURE PRIVATE SANITARY SEWER TO SERVICE SEWER MAIN
- BASIS OF BEARINGS IS THE EAST LINE OF THE NORTHEAST QUARTER OF SECTION 13, BEING S00°28'42"E, AND MONUMENTED AS SHOWN.



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ARVADA, CO 80003

LAUDICK & LAUDICK

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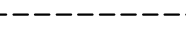
UNPLATTED
REC. NO. F0968774

EAST 1/4 CORNER SECTION 13
T2S, R71W, 6TH P.M., FOUND 3
1/4" ALUMINUM CAP STAMPED LS
14057, PER MONUMENT RECORD
DATED 2-17-14

PUD PLAN
CANYON PINES FILING NO. 2

NW₄, S18, T2S, R70W, & SE₄, S12 & NE₄, S13, & LOTS 30 AND 31,
CANYON PINES SUBDIVISION, T2S, R71W, 6PM
CITY OF ARVADA, COUNTY OF JEFFERSON, STATE OF COLORADO
SHEET 7 OF 9
BUILDING ENVELOPE PLAN

SYMBOL LEGEND

	PROPERTY LINE
	RIGHT OF WAY
	EDGE OF EXISTING PAVEMENT
	CENTERLINE
	LOT LINE
	SECTION LINE
	SLOPE EASEMENT
	UTILITY EASEMENT
	RETAINING WALL
	BUILDING ENVELOPE
	MULTI-USE TRAIL
	LOT SETBACK
	CANYON PINES SUBDIVISION REC. # 2017059646
	ALL EXISTING EASEMENTS UNDER REC. # 2017059646 UNLESS OTHERWISE NOTED.

NOTE

ALL BUILDING ENVELOPE DIMENSIONS SHOWN ARE
PARALLEL AND PERPENDICULAR TO THE BOUNDARY
OR LOT LINE UNLESS OTHERWISE SHOWN.

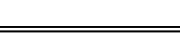
APPLICANT
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1480 HUMBOLDT ST.
DENVER, CO 80218

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Civil Engineering Services

UNPLATED
REC. NO. F0968774

*NW¹₄, S18, T2S, R70W, & SE¹₄, S12 &
NE¹₄, S13, & LOTS 30 AND 31, CANYON
PINES SUBDIVISION, T2S, R71W, 6PM
CITY OF ARVADA, COUNTY OF
JEFFERSON, STATE OF COLORADO
SHEET 8 OF 9
GRADING PLAN*

	PROPERTY LINE
	RIGHT OF WAY
	EDGE OF EXISTING PAVEMENT
	CENTERLINE
	LOT LINE
	SLOPE EASEMENT
	UTILITY EASEMENT
	RETAINING WALL
	BUILDING ENVELOPE
	PROPOSED MAJOR CONTOURS
	PROPOSED MINOR CONTOURS
	EXISTING MAJOR CONTOURS
	EXISTING MINOR CONTOURS
	30% SLOPE BOUNDARY
	CONTOUR INTERVAL = 2'

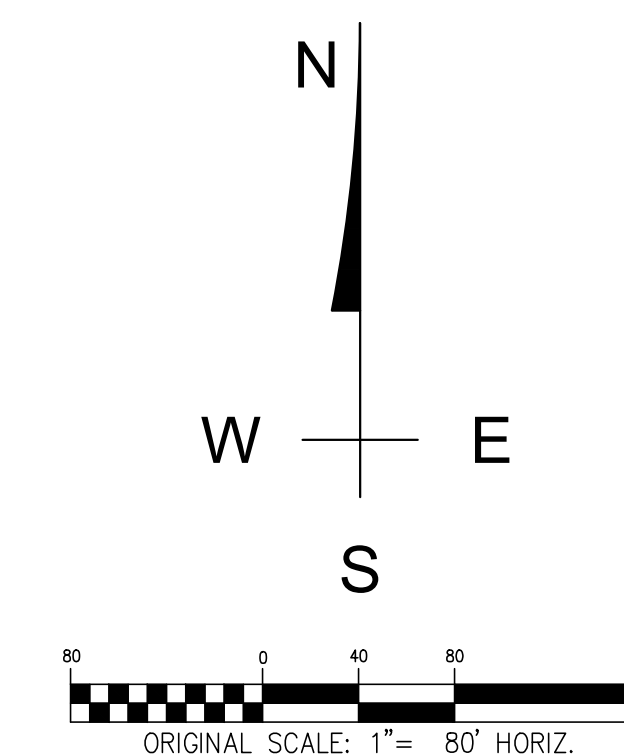
PAUE - PRIVATE ACCESS AND UTILITY EASEMENT
PAE - PRIVATE ACCESS EASEMENT
DE - DRAINAGE EASEMENT
DUE - DRAINAGE AND UTILITY EASEMENT

ALL EXISTING EASEMENTS
UNDER REC. # 2017059646
UNLESS OTHERWISE NOTED.

1 - LOT NUMBERS WITH BOX REQUIRING 2" LOW PRESSURE PRIVATE SANITARY SEWER TO SERVICE SEWER MAIN

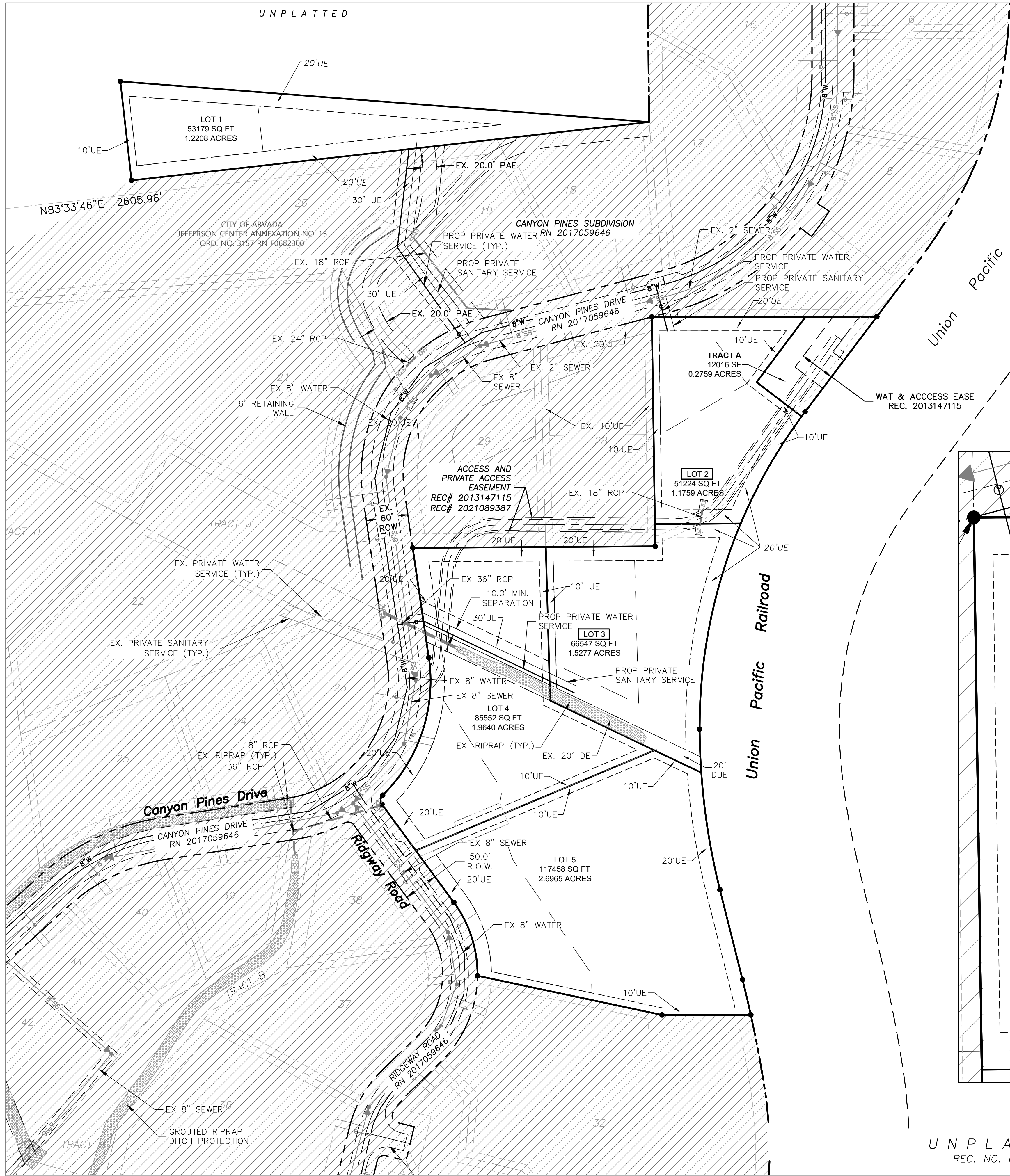
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ARVADA, CO 80003

Civil Engineering Services



UNPLATED
REC. NO. F0968774

\\shared drives\projects\2020\8820-002 - Canyon Pines\LU\PU\DU\2145-PUJ-07.dwg, 08 GRADING PLAN, 9/29/2023 4:08:34 PM, PDF a3, ARCH full bleed D (24.00 x 36.00 inches), 1:1



PUD PLAN
CANYON PINES FILING NO. 2
NW¹/₄, S18, T2S, R70W, & SE¹/₄, S12 & NE¹/₄, S13, & LOTS 30 AND 31,
CANYON PINES SUBDIVISION, T2S, R71W, 6PM
CITY OF ARVADA, COUNTY OF JEFFERSON, STATE OF COLORADO
SHEET 9 OF 9
UTILITY PLAN

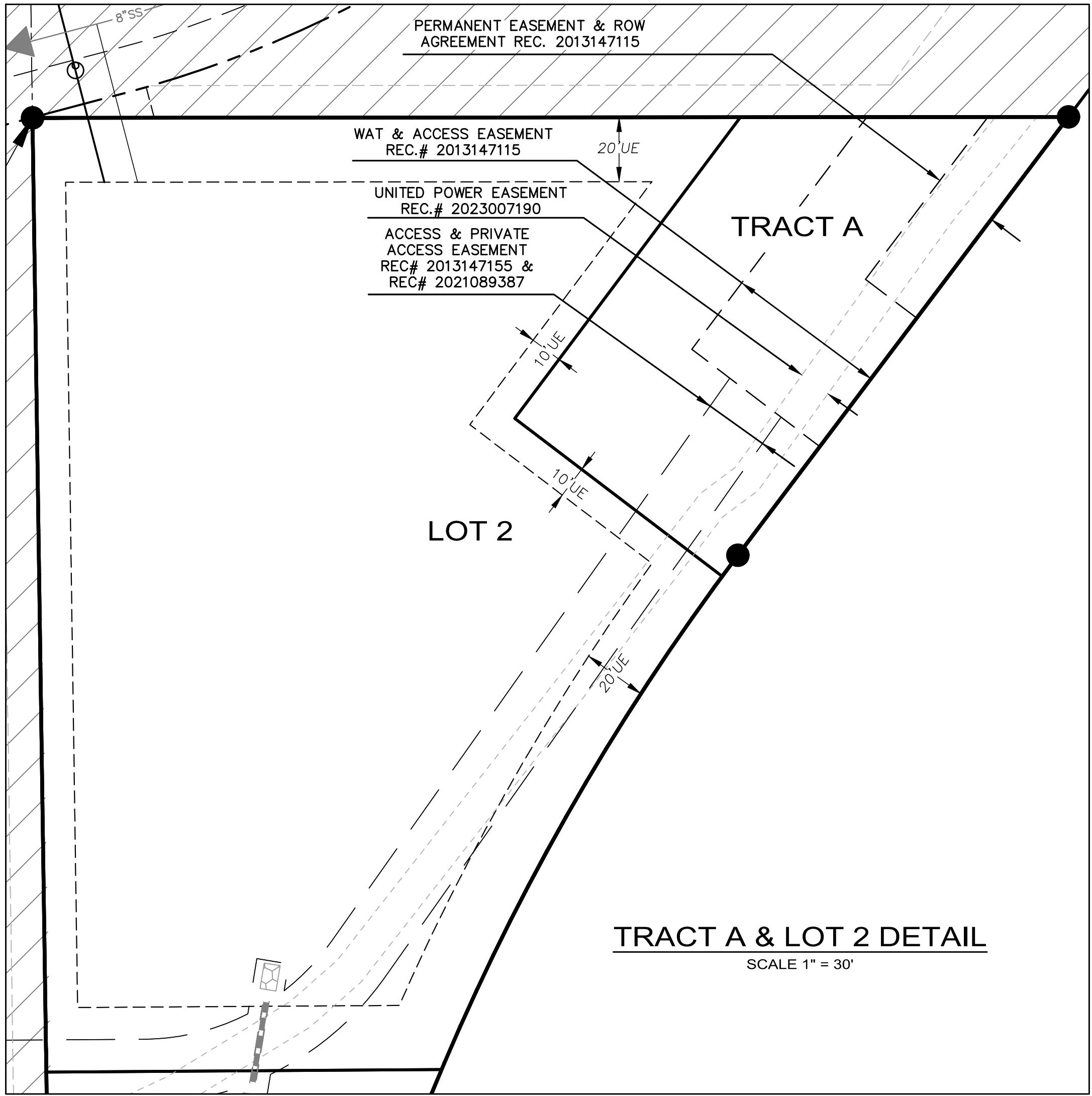
- NOTE: 1.) NO CONSTRUCTION WILL BE PERMITTED ON SLOPES GREATER THAN 30%.
- 2.) SEE SHEETS 04 FOR LOT LAYOUT.
- 3.) BUILDING ENVELOPE AREAS ARE DEFINED ON SHEET 06.
- 3 LOT NUMBERS WITHOUT BOX TO HAVE 4" GRAVITY SANITARY SEWER SERVICE TO SEWER MAIN
- 1 LOT NUMBERS WITH BOX REQUIRING 2" LOW PRESSURE PRIVATE SANITARY SEWER TO SERVICE SEWER MAIN
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CANYON PINES SUBDIVISION
REC. # 2017059646

ALL EXISTING EASEMENTS
UNDER REC. # 2017059646
UNLESS OTHERWISE NOTED.

SYMBOL LEGEND

- EXERTY LINE
RIGHT OF WAY
EDGE OF EXISTING PAVEMENT
CENTERLINE
LOT LINE
SLOPE EASEMENT
UTILITY EASEMENT
RETAINING WALL
BUILDING ENVELOPE
MULTI-USE TRAIL
LOT SETBACK
- FDC - FIRE DEPARTMENT CONNECTION
TA - TURN AROUND
AUE - EXPOSED ACCESS & UTILITY EASEMENT
AE - EXPOSED ACCESS EASEMENT
DE - EXPOSED DRAINAGE EASEMENT
SE - EXPOSED SLOPE EASEMENT
UE - EXPOSED UTILITY EASEMENT
PAUE - PRIVATE ACCESS AND UTILITY EASEMENT
PAE - PRIVATE ACCESS EASEMENT
DE - DRAINAGE EASEMENT
DUE - DRAINAGE AND UTILITY EASEMENT



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LAUDICK & LAUDICK
Civil Engineering Services

PLAN SET INDEX

SHEET	NAME
L1	COVER SHEET
L2	LOT SCREENING ENLARGEMENT PLAN
L3	LANDSCAPE DETAILS

GENERAL LAYOUT NOTES

- WRITTEN DIMENSIONS TAKE PRECEDENCE OVER SCALED DIMENSIONS.
- ALL LAYOUT DIMENSIONS ARE TO FACE OF WALL AND/OR FACE OF BUILDING UNLESS OTHERWISE NOTED.
- DIMENSIONS MARKED "VERIFY" ARE TO BE FIELD MEASURED. ANY DISCREPANCIES FROM THE NOTED DIMENSIONS ARE TO BE BROUGHT TO THE ATTENTION OF THE LANDSCAPE ARCHITECT PRIOR TO CONTINUING WORK.
- ALL SYMBOLS ARE SHOWN DIAGRAMMATICALLY ILLUSTRATING APPROXIMATE LOCATION OF EXISTING AND PROPOSED MATERIALS. ANY DISCREPANCIES OR CONFLICTS BETWEEN EXISTING AND PROPOSED CONDITIONS SHALL BE REPORTED TO THE LANDSCAPE ARCHITECT PRIOR TO CONSTRUCTION.
- REFER TO THE APPROVED CANYON PINES FILING NO. 1 LANDSCAPE PLAN FOR LANDSCAPE REQUIREMENTS OUTSIDE OF THIS PUD.

CANYON PINES FILING NO.2

Final Development Plan

City of Arvada
State of Colorado

LANDSCAPE NOTES

SOIL PREPARATION

- ALL LANDSCAPE AREAS SHALL BE PREPARED FOR PLANTING USING WELL COMPOSTED ORGANIC SOIL AMENDMENTS APPLIED AT A RATE OF 3 CUBIC YARDS PER 1000 SQ. FT. TO A MINIMUM DEPTH OF 6", (SECTION 6.5.2.H.4 OF THE LAND DEVELOPMENT CODE).
- ORGANIC MATTER SHALL BE RIPPED TO A DEPTH OF 8" THEN TILLED AND RAKED.

3. GRADES SHALL BE SET TO ALLOW FOR PROPER DRAINAGE AWAY FROM STRUCTURES AND SHALL COMPLY WITH THE GRADING PLANS (SEE CIVIL DRAWINGS). GRADES SHALL MAINTAIN SMOOTH PROFILES AND BE FREE OF SURFACE DEBRIS, BUMPS AND DEPRESSIONS.

4. EXISTING TOPSOIL SHALL BE SALVAGED AND STOCKPILED FOR USE AS SOIL AMENDMENTS OR TOPSOIL. NO TOPSOIL SHALL BE REMOVED FROM THE SITE UNLESS THE CITY APPROVES THE TRANSFER OF TOPSOIL TO A CITY-OWNED PARK OR OPEN SPACE AREA (SECTION 6.5.2.H.4 OF THE LAND DEVELOPMENT CODE).

LANDSCAPE MAINTENANCE

5. ALL PLANTS SHALL BE MAINTAINED CONTINUALLY IN A HEALTHY CONDITION IN ACCORDANCE WITH GENERALLY ACCEPTED PROFESSIONAL HORTICULTURAL STANDARDS AND PRACTICES. PLANTS THAT DIE OR ARE UNHEALTHY SHALL BE REPLACED. REGULAR PRUNING AND TRIMMING SHALL APPLY TO MAINTAIN HEALTH AND AN ATTRACTIVE APPEARANCE AND TO PERMIT THE PLANTS TO ACHIEVE THEIR INTENDED FORM AND HEIGHT. LANDSCAPE AREAS SHALL REMAIN FREE OF WEEDS, LITTER, JUNK, RUBBISH AND OTHER NUISANCES AND OBSTRUCTIONS. TO PREVENT WEED GROWTH, EROSION AND BLOWING DUST, AREAS NOT COVERED BY VEGETATION SHALL BE COVERED WITH MULCH, WOOD OR BARK CHIPS, OR DECORATIVE ROCKS OR COBBLE, OR SIMILAR NATURAL MATERIALS PROVIDING A CLEAN, UNIFORM APPEARANCE (SECTION 6.5.2.I OF THE LAND DEVELOPMENT CODE).

PLANTING NOTES

1. ALL PLANT MATERIAL SHALL MEET SPECIFICATIONS OF THE AMERICAN ASSOCIATION OF NURSERYMEN (AAN) FOR SPECIMEN GRADE. ALL TREES SHALL BE BALLED AND BURLAPPED OR EQUIVALENT. ALL PLANT MATERIAL SHALL HAVE ALL NON-BIODEGRADABLE STRING AND WIRE REMOVED FROM TRUNK AND ROOT BALL PRIOR TO PLANTING.

2. ALL TREES AND SHRUBS SHALL BE INSTALLED USING ONLY THE BEST INSTALLATION PRACTICES. EACH HOLE SHALL BE DUG TO A MINIMUM OF 2 TIMES LARGER THAN THE ROOTBALL. ALL 2" CAL. AND UP DECIDUOUS TREES AND 6' HT. AND UP EVERGREENS SHALL BE PROPERLY STAKED FOR A PERIOD OF 1 YEAR. NO SHRUB SHOULD BE PLANTED WITHIN FIVE FEET (5') RADIUS OF TREE WITHIN TEN FEET (10') OF WATER METERS, FIRE DEPARTMENT CONNECTIONS, SANITARY SEWER MANHOLES, OR STORMWATER, WATER AND SANITARY SEWER LINES.

3. LOCATIONS OF ALL UTILITIES SHALL BE VERIFIED IN THE FIELD PRIOR TO PLANTING. TREE PLANTING SHALL BE COORDINATED WITH THE APPLICABLE SERVICE COMPANY.

4. GRADES SHALL BE SET TO ALLOW FOR PROPER DRAINAGE AWAY FROM STRUCTURES. GRADES SHALL MAINTAIN SMOOTH PROFILES AND BE FREE OF SURFACE DEBRIS, BUMPS AND DEPRESSIONS.

5. PRIOR TO INSTALLATION OF MATERIALS, AREAS THAT HAVE BEEN COMPACTED OR DISTURBED BY CONSTRUCTION ACTIVITY SHALL BE THOROUGHLY LOOSENEED; ORGANIC SOIL AMENDMENTS SHALL BE INCORPORATED AT THE RATE OF AT LEAST FOUR (4) CUBIC YARDS PER 1000 SQUARE FEET OF LANDSCAPE AREA.

6. CONTRACTOR SHALL VERIFY ALL MATERIAL QUANTITIES PRIOR TO INSTALLATION. ACTUAL NUMBER OF PLANT SYMBOLS SHALL HAVE PRIORITY OVER THE QUANTITY DESIGNATED.

7. FIELD STAKE ALL TREE LOCATIONS BASED UPON THE PLANS. OBTAIN APPROVAL OF OWNER'S REPRESENTATIVE FOR STAKED LOCATIONS PRIOR TO PLANTING.

8. CONTRACTOR SHALL BE RESPONSIBLE FOR MAINTAINING ALL PLANT MATERIAL INCLUDING SOD/SEED AREAS IN A HEALTHY STATE DURING CONSTRUCTION AND UNTIL FINAL ACCEPTANCE. ANY DAMAGE OR DEATH OF PLANT MATERIAL TO BE REPAIRED OR REPLACED AT THE CONTRACTOR'S EXPENSE.

9. CONTRACTOR SHALL INSURE THAT THE LANDSCAPE PLAN IS COORDINATED WITH PLANS PREPARED BY OTHERS SO THAT PROPOSED GRADING, STORM DRAINAGE, OR OTHER CONSTRUCTION DOES NOT CONFLICT WITH NOR PRECLUDE INSTALLATION AND MAINTENANCE OF LANDSCAPE ELEMENTS DESIGNATED ON THIS PLAN.

LANDSCAPE PLANT LIST - INDIVIDUAL LOTS

SHALL INCLUDE THE USE OF NATIVE PLANT SPECIES AND LOW WATER USE PLANTS. COOL SEASON GRASS LAWNS ARE NOT PERMITTED. LIMITED AREAS OF WARM SEASON GRASS LAWNS, SUCH AS BUFFALO GRASS, ARE PERMITTED. LAWN AREAS SHALL NOT EXCEED 1,600 S.F. IN AREA

DECIDUOUS SHADE TREES						
COMMON NAME	BOTANICAL NAME	MATURE HEIGHT	MATURE SPREAD	WATER USE	SUN/SHADE	SIZE AND CONDITION
Autumn Blaze Maple	Acer x freemanii Autumn Blaze	40-50'	30-40'	Medium	Sun	2" Cal, B&B
*Imperial Honeylocust	Gleditsia triacanthos inermis Imperial	30-40'	30-40'	Low	Sun	2" Cal, B&B
*Shademaster Honeylocust	Gleditsia triacanthos inermis	40-50'	30-40'	Low	Sun	2" Cal, B&B
Kentucky Coffeetree	Gymnodedus dioicus	50-60'	40-50'	Low	Sun	2" Cal, B&B
Greenspire Linden	Tilia cordata 'Greenspire'	30-40'	25-35'	Medium	Sun	2" Cal, B&B
Swamp White Oak	Quercus bicolor	40-60'	40-60'	Low	Sun / Part Shade	2" Cal, B&B

ORNAMENTAL TREES						
COMMON NAME	BOTANICAL NAME	MATURE HEIGHT	MATURE SPREAD	WATER USE	SUN/SHADE	SIZE AND CONDITION
*Flame Amur or Ginnala Maple	Acer ginnala 'Flame'	15-20'	15-20'	Low	Sun	1-1/2" Cal, B&B
Hot Wings Tatarian Maple	Acer tataricum 'GarAnn'	20-25'	15-20'	Low	Adaptable	1-1/2" Cal, B&B
*Russian Hawthorn	Crataegus ambigua	15'-25'	20'	Low	Sun	1-1/2" Cal, B&B
*Prairifire Crabapple	Malus 'Prairifire'	15-20'	15-20'	Medium	Sun	1-1/2" Cal, B&B
Gambel Oak	Quercus gambeli	8-20'	6-12'	Very Low	Sun / Part Shade	5 Gallon Cont.
Japanese Tree Lilac	Syringa reticulata	15-25'	15-20'	Low	Sun / Part Shade	1-1/2" Cal, B&B

EVERGREEN TREES						
COMMON NAME	BOTANICAL NAME	MATURE HEIGHT	MATURE SPREAD	WATER USE	SUN/SHADE	SIZE AND CONDITION
Pnion Pine	Pinus edulis	20-30'	10-20'	Low	Sun	6" ht, B&B
Ponderosa Pine	Pinus ponderosa	60-80'	30-40'	Low	Sun	6" ht, B&B

DECIDUOUS SHRUBS						
COMMON NAME	BOTANICAL NAME	MATURE HEIGHT	MATURE SPREAD	WATER USE	SUN/SHADE	SIZE AND CONDITION
Leadplant	Amorpha canescens	2-4'	2-4'	Very Low	Sun	5 Gallon Cont.
Silver Sagebrush	Artemisia cana	1-6'	2-3'	Very Low	Sun	5 Gallon Cont.
*Littleleaf Mountain Mahogany	Cercocarpus intricatus	3-6'	3-5'	Very Low	Sun / Part Shade	5 Gallon Cont.
Dwarf Blue Rabbitbrush	Ericameria nauseosa nauseosa	1-4'	1-4'	Very Low	Sun	5 Gallon Cont.
*Apache Plume	Fallugia paradoxa	3-6'	3-6'	Very Low	Sun	5 Gallon Cont.
*Native Ninebark	Physocarpus monogynus	3-4'	3-4'	Low	Sun	5 Gallon Cont.
*Potentilla Shrub	Potentilla frutcosa	2-3'	2-3'	Low	Sun	5 Gallon Cont.
Rocky Mountain Sumac	Rhus glabra osmontana	2-3'	2-3'	Low	Sun / Part Shade	5 Gallon Cont.
*Yellow Flowering Currant	Ribes aureum	4-6'	4-6'	Low	Sun / Part Shade	5 Gallon Cont.
Boulder Raspberry	Rubus delicios	3-6'	3-6'	Low	Adaptable	5 Gallon Cont.
*White Snowberry	Symphoricarpos albus	3-4'	3-5'	Low	Sun / Part Shade	5 Gallon Cont.

EVERGREEN SHRUBS						
COMMON NAME	BOTANICAL NAME	MATURE HEIGHT	MATURE SPREAD	WATER USE	SUN/SHADE	SIZE AND CONDITION
Common Juniper	Juniperus communis	1-3'	3-6'	Low	Sun / Part Shade	5 Gallon Cont.
Rocky Mountain Juniper	Juniperus scopulorum	20-30'	8-12'	Very Low	Sun	5 Gallon Cont.
*Golden Sword Variegated Yucca	Yucca filamentosa 'Golden Sword'	2-3'	2-4'	Low	Sun	1 Gallon Cont.

ORNAMENTAL GRASSES						
COMMON NAME	BOTANICAL NAME	MATURE HEIGHT	MATURE SPREAD	WATER USE	SUN/SHADE	SIZE AND CONDITION
Switch Grass	Panicum virgatum	3-5'	18-24"	Low	Sun	1 Gallon Cont.
Little Bluestem Grass	Schizachyrium scoparium 'Blaze'	3-4'	24-30"	Low	Sun	1 Gallon Cont.
Blonde Ambition Grama Grass	Bouteloua gracilis 'Blonde Ambition'	2-3'	1-2'	Very Low	Sun	1 Gallon Cont.

PERENNIALS						
COMMON NAME	BOTANICAL NAME	MATURE HEIGHT	MATURE SPREAD	WATER USE	SUN/SHADE	SIZE AND CONDITION
*Common White Yarrow	Achillea millefolium lanulosa	1-2'	2-3'	Low	Sun	1 Gal. / 24" O.C.
*Valerie Finnis Sage	Artemisia ludoviciana 'Valerie Finnis'	24-40"	2-3'	Very Low	Sun	1 Gal. / 24" O.C.
*Snow-In-Summer	Cerastium tomentosum	6-12"	12-18"	Low	Sun	1 Gal. / 24" O.C.
*Purple Coneflower	Echinacea purpurea	2-3'	18-24"	Low	Sun	1 Gal. / 24" O.C.
Hummingbird Flower	Epilobium canum latifolium	18-24"	18-24"	Low	Sun	1 Gal. / 24" O.C.
Silvery Horehound	Marrubium rotundifolium	6-8"	12-18"	Very Low	Sun	1 Gal. / 24" O.C.
Six Hills Giant Calmint	Nepeta x faassenii 'Six Hills Giant'	2-3'	2-3'	Low	Sun	1 Gal. / 24" O.C.
*Mat Penstemon	Penstemon caespitosus	1-4"	1-2'	Low	Sun	1 Gal. / 24" O.C.
Prairie Yellow Coneflower	Ratibida columnifera	18-24"	18-24"	Very Low	Sun	1 Gal. / 24" O.C.
*Speedwell	Veronica peduncata	1-2"	12-18"	Low	Sun	1 Gal. / 24" O.C.

* FIREWISE PLANTS

NOTES:

1. HOMEOWNERS MUST ABIDE BY THE INDIVIDUAL LOT LANDSCAPING PLANT LIST UNLESS APPROVED BY THE HOA BOARD TO INSTALL PLANTINGS WHICH DIFFER FROM THE INDIVIDUAL LOT LANDSCAPE PLANT LIST.

2. INDIVIDUAL LOT INSPECTIONS WILL BE NECESSARY AS PART OF THE CITY'S C.O. APPROVALS, AND FIRE PROTECTION ZONE APPROVALS.

Outdoor Design Group CAD LOGO.jpg

CANYON PINES FILING NO. 2

Arvada, Colorado

Owner:
Section 27, LLC
1480 Humboldt St.
Denver, CO 80218

Final Development
Plan

Issue Dates

Date: Notes:
12-20-22 City Submittal
04-23-23 City Submittal
06-30-23 City Submittal
09-18-23 City Submittal
10-24-23 City Submittal

PREPARED UNDER THE
SUPERVISION OF

MATTHEW G. CORRION
COLORADO RLA #155

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Sheet

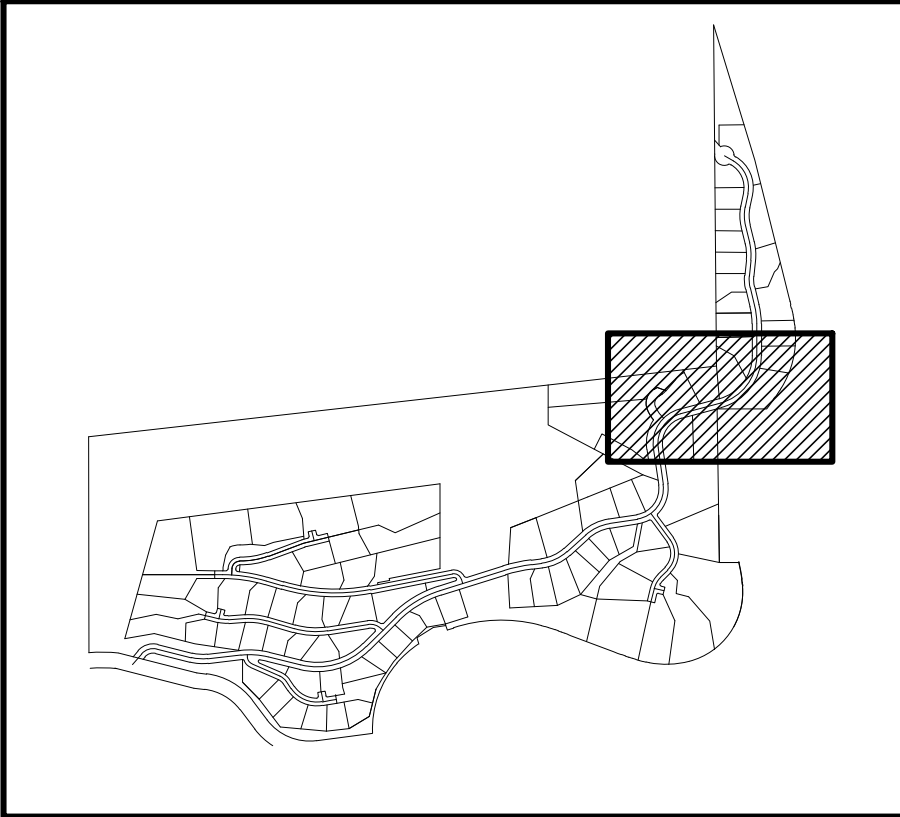
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Cover
Sheet

1 LOT SCREENING ENLARGEMENT PLAN



KEY MAP



SYMBOL LEGEND

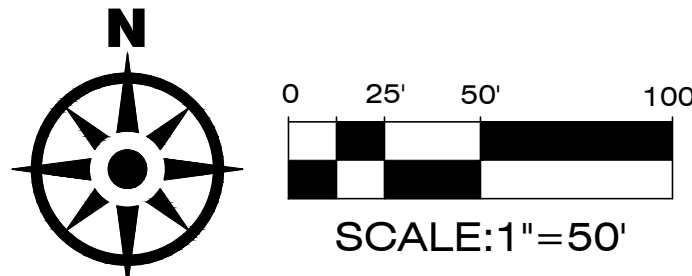
---	PROPERTY LINE
---	RIGHT OF WAY
---	EDGE OF PAVEMENT
---	CENTERLINE
---	LOT LINE
---	EASEMENT
---	UTILITY EASEMENT
---	RETAINING WALL
---	BUILDING ENVELOPE
---	MULTI-USE TRAIL
---	LOT SETBACK
---	NATIVE SEEDING
---	EXISTING TREES
---	LOT SCREENING TREES (5 YEARS AFTER PLANTING)
---	LOT SCREENING TREES (EXPECTED SIZE AT MATURITY)

DEVELOPMENT REQUIREMENTS

REQUIREMENT	LOT
TREE REQUIREMENT OF 10 TREES (MIN. 10' HT.)	1-3
BACK DROP TREE SCREENING REQUIREMENT OF 6 TREES (MIN 10' HT.)	1

NOTE:
1. HOMEOWNERS WILL INSTALL THESE TREES AT TIME OF HOME CONSTRUCTION. TREES WILL BE PLANTED ON SLOPES NO GREATER THAN 2:1.

- NOTES:
- HORIZONTAL AND VERTICAL LOCATIONS OF LOT SCREENING ARE ILLUSTRATIVE. FINAL LOCATIONS SHALL BE SUBMITTED AT TIME OF INDIVIDUAL LOT DEVELOPMENT.
 - PER THE DEVELOPMENT REQUIREMENTS IN THE FDP, SPECIFIC LOTS MUST PROVIDE A MINIMUM QUANTITY OF TREES FOR SCREENING PURPOSES.
 - REFER TO THE FDP FOR REQUIREMENTS OF SCREENING LOCATED DOWN SLOPE FROM THE DWELLING. BACKDROP SCREENS SHOULD ADHERE TO THE MINIMUM PLANTED ELEVATION AND MINIMUM TREE HEIGHT AS DEFINED IN THESE PLANS UNLESS ALTERNATIVE IS APPROVED BY THE CITY OF ARVADA.
 - LOT SPECIFIC TREES ARE NOT QUANTIFIED IN PLANT SCHEDULE. SPECIES OF EVERGREEN TREES WILL BE DETERMINED AT TIME OF INDIVIDUAL LOT DEVELOPMENT.
 - BUFFER PLANTINGS ARE REQUIRED TO RESPECT DEFENSIBLE FIRE SPACE REQUIREMENTS. LANDSCAPE PLANS SHALL BE SUBMITTED WITH BUILDING PERMIT APPLICATION, AND REVIEWED FOR DEFENSIBLE FIRE SPACE COMPLIANCE.
 - THE SCHEMATIC LANDSCAPE SCREENS ILLUSTRATED ON THIS PLAN, GRAPHICALLY SHOW A CROWN SPACING APPROPRIATE FOR THE ANTICIPATED SIZE OF A TREE FIVE YEARS AFTER IT IS PLANTED.
 - AS THE VEGETATION FOR REQUIRED LANDSCAPE SCREENS AND OTHER LOT LANDSCAPING MATURES; HOA WILL REQUEST THAT THE FIRE MARSHAL WILL INSPECT DEFENSIBLE FIRE SPACE EVERY 5 YEARS. REGULAR PRUNING OF ALL VEGETATION SHALL BE PERFORMED TO REMOVE DEAD OR DYING BRANCHES, CLEAN UP ANY UNDERSTORY VEGETATION AND LIMBS WITHIN 10' OF THE GROUND, AND TO MAINTAIN APPROPRIATE CROWN SPACE SEPARATION.
 - A 10' SEPARATION MUST BE MAINTAINED BETWEEN ANY UNDERGROUND WET UTILITIES AND EXISTING OR PROPOSED TREES.



CANYON PINES SUBDIVISION FILING NO. 1
REC. # 2017059646

C0811_Logo 6-21-11.jpg

Call 3 business days in advance before you dig, grade, or excavate for the marking of underground member utilities

Outdoor Design Group C0811_Logo.jpg

CANYON PINES FILING NO. 2

Arvada, Colorado

Owner:
Section 27, LLC
1480 Humboldt St.
Denver, CO 80218

Final Development
Plan

Issue Dates	
Date:	Notes:
09-18-14	Conceptual
10-23-14	Client Review
11-11-15	City Submittal
06-27-16	City Submittal
10-05-16	City Submittal
01-18-17	City Submittal
07-20-23	City Submittal

PREPARED UNDER THE
SUPERVISION OF

- FOR REVIEW -
- NOT FOR CONSTRUCTION -

MATTHEW G. CORRIAN
COLORADO RLA #155

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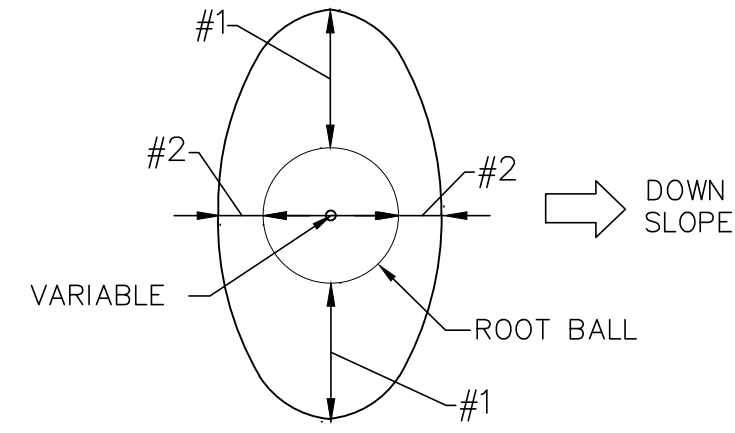
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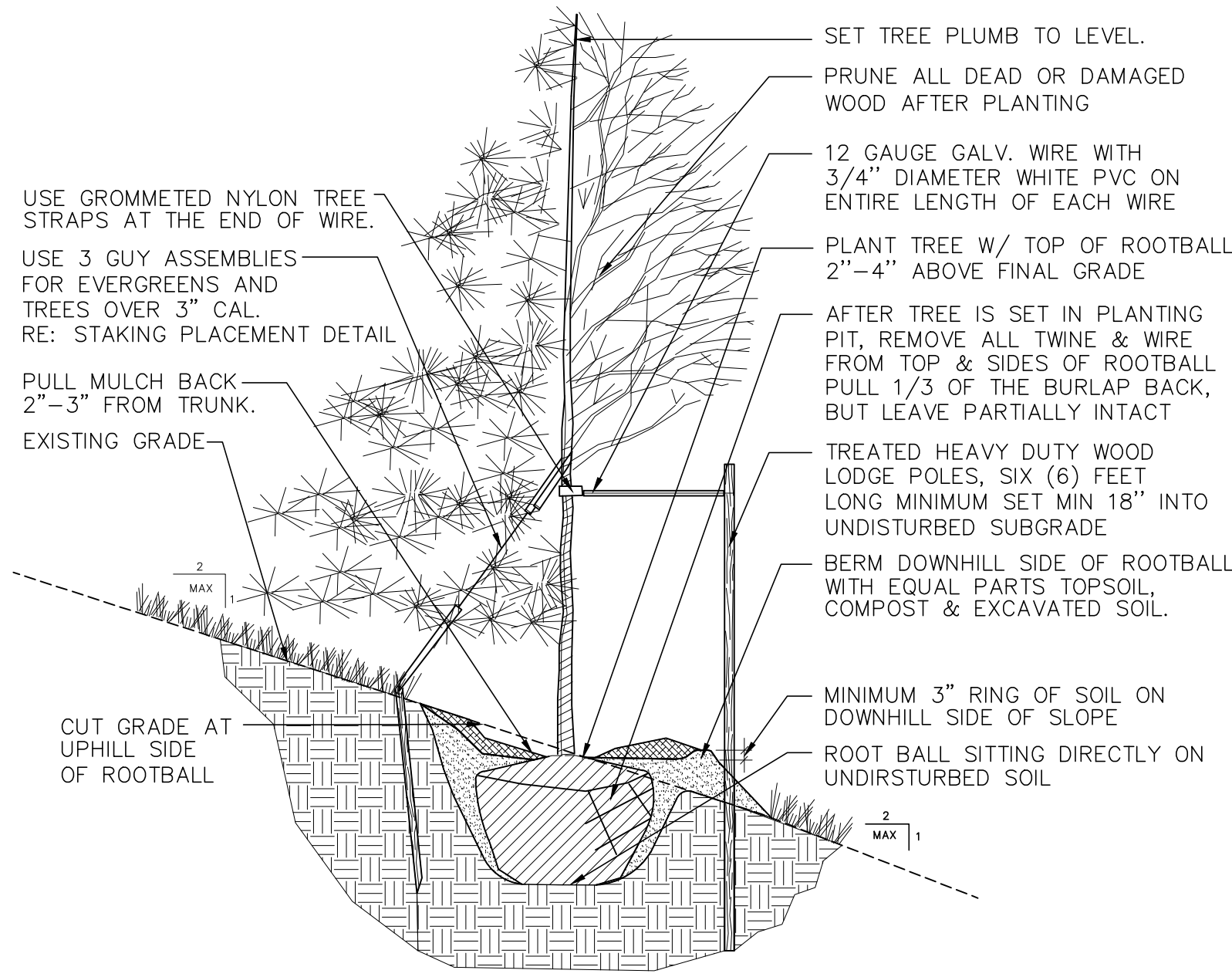
Lot Screening
Enlargement Plan

TREE PLANTING ON SLOPES

N.T.S.



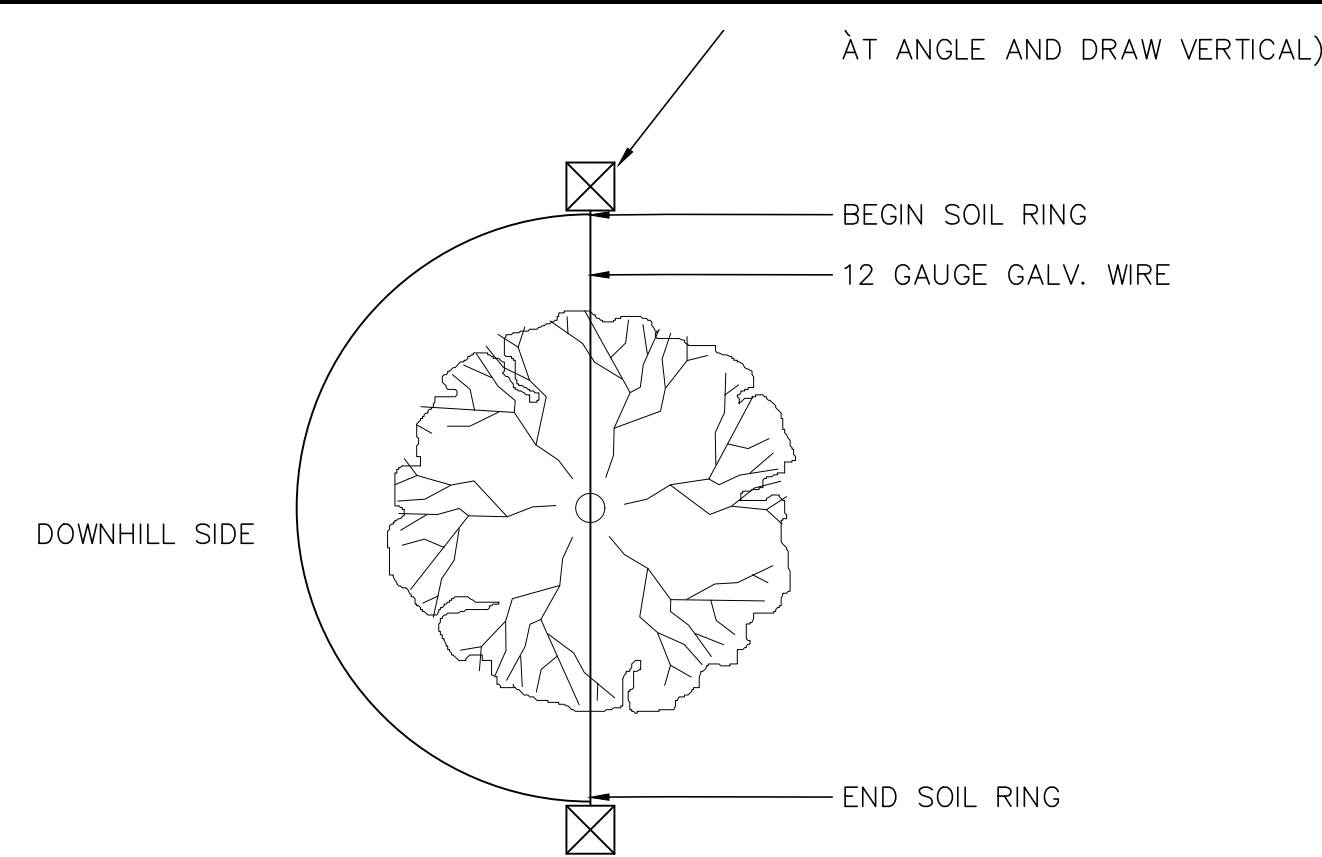
ELONGATED SLOPE PIT
#1=BALL DIAMETER
#2=1/3 BALL DIAMETER



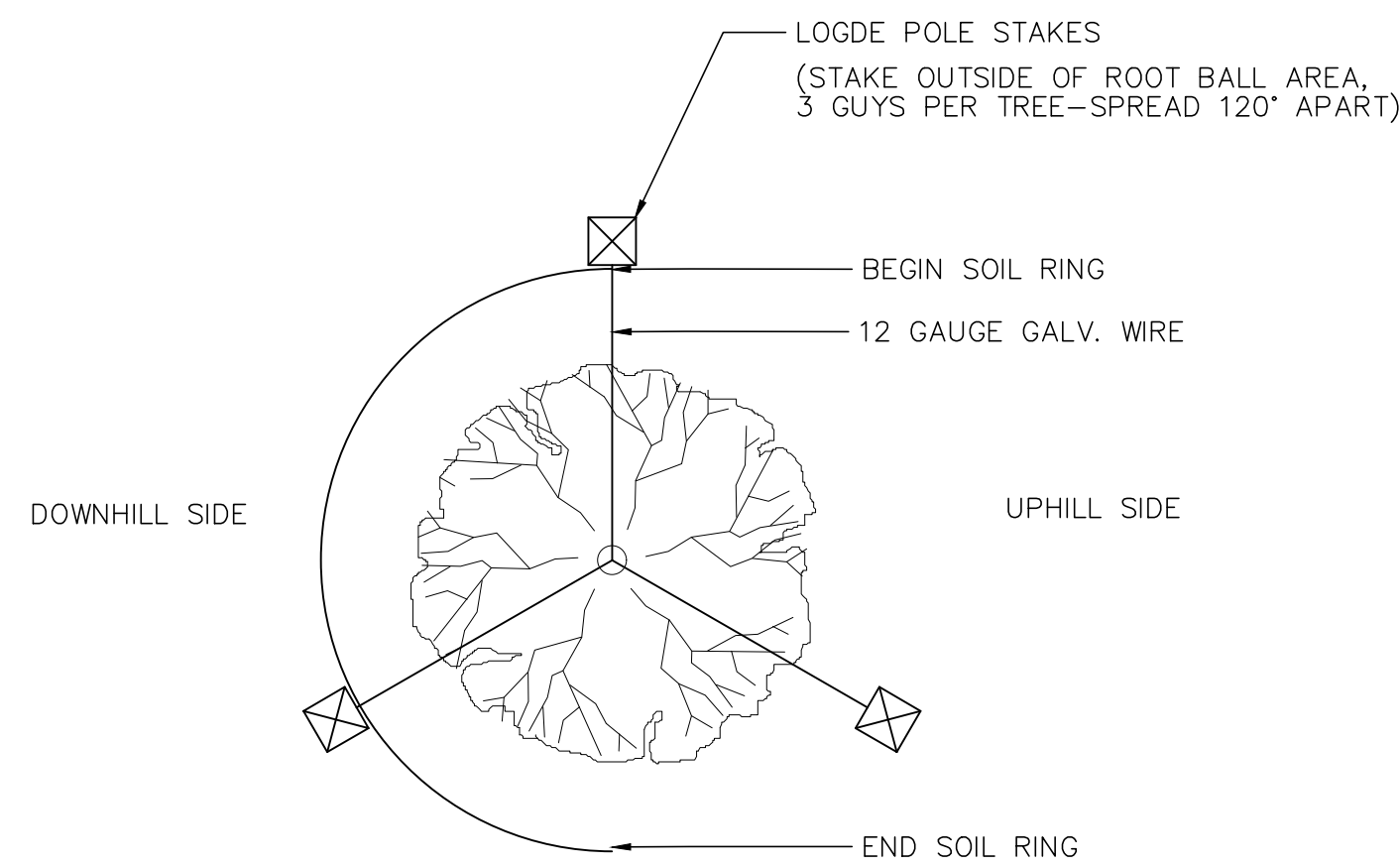
NOTE: THIS INSTALLATION SHALL APPLY TO ALL TREE TYPES AND SIZES PLANTED ON SLOPES STEEPER THAN 4:1. NO TREES SHALL BE PLANTED ON SLOPES 2:1 OR STEEPER.

TREE STAKING PLACMENT DETAIL (SLOPE)

N.T.S.



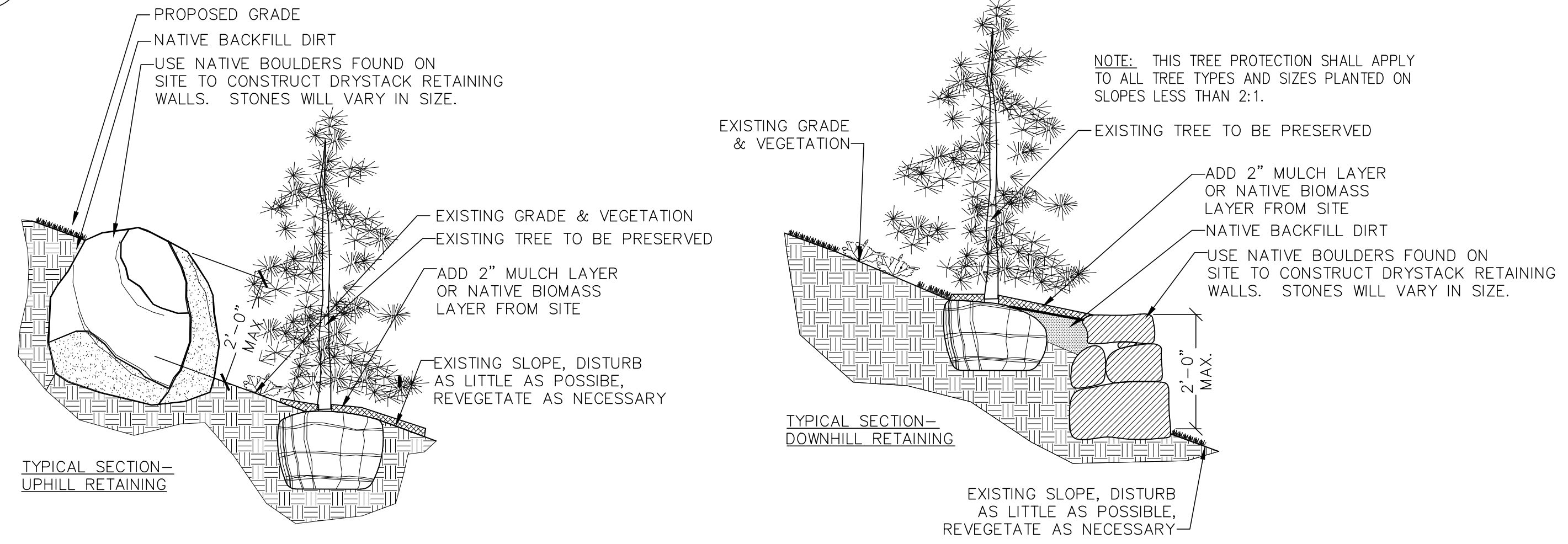
PLAN VIEW, DOUBLE STAKE PLACEMENT



PLAN VIEW, TRIPLE STAKE PLACEMENT

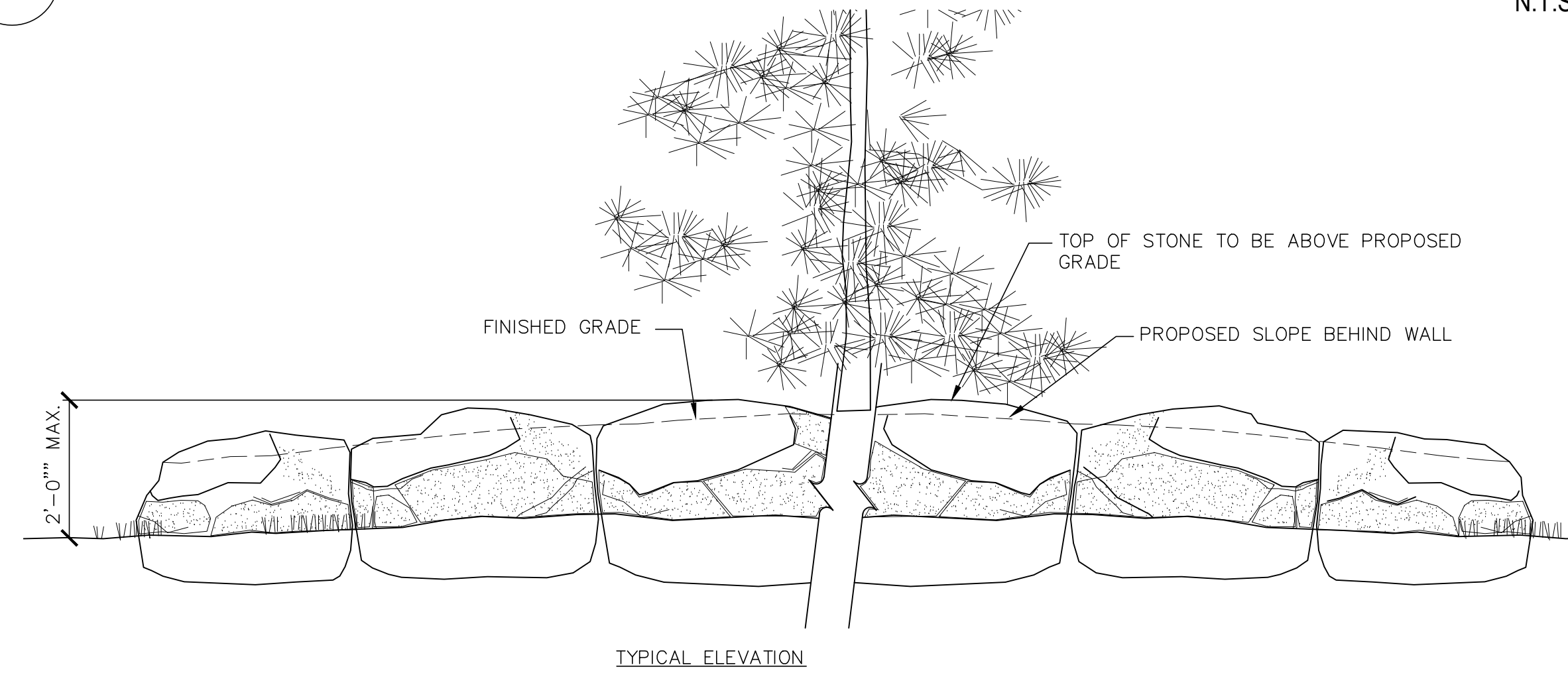
DECIDUOUS & EVERGREEN TREE PRESERVATION - BOULDER RETAINING

N.T.S.



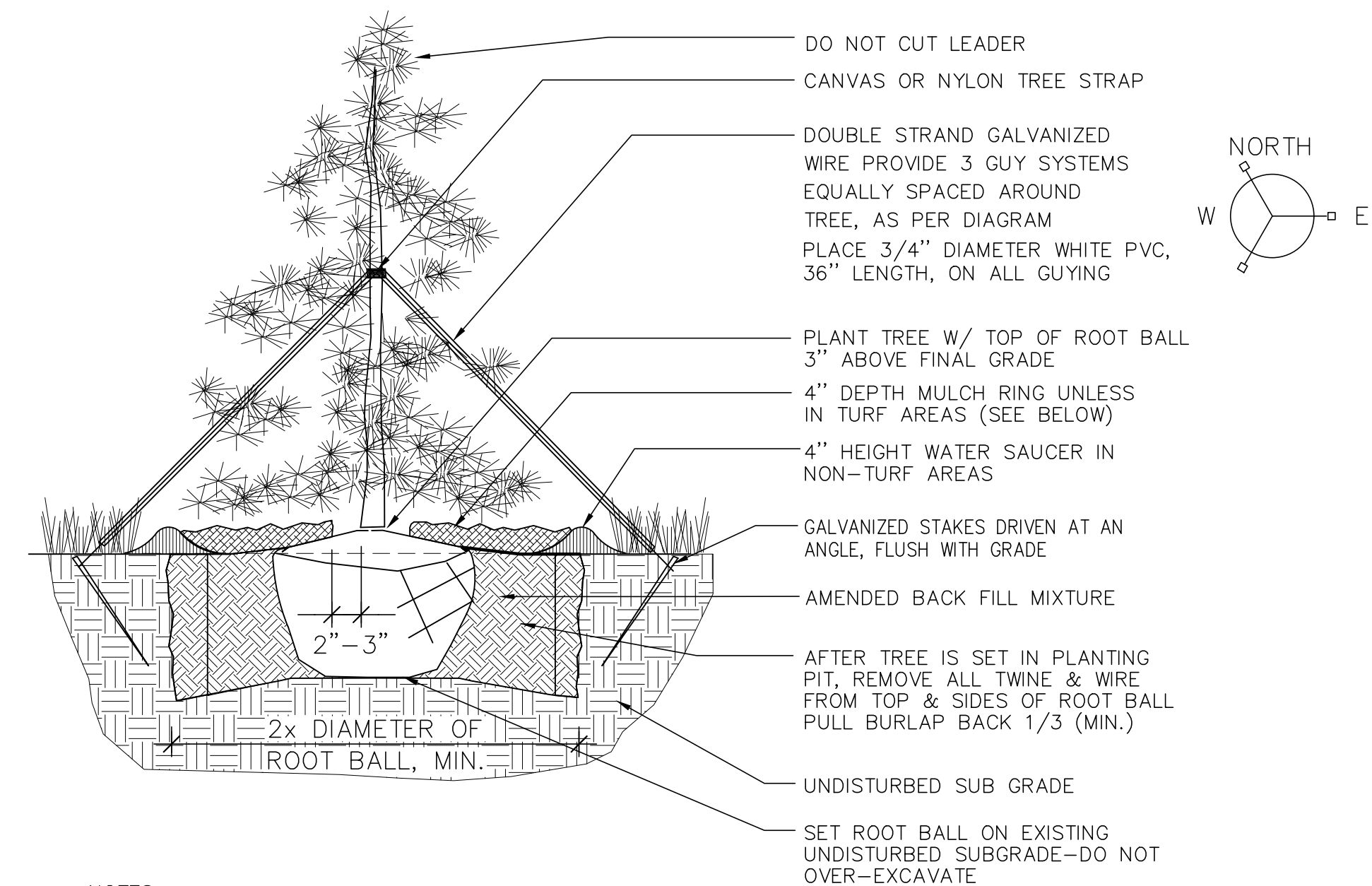
DECIDUOUS & EVERGREEN TREE PROTECTION - BOULDER RETAINING WALL

N.T.S.



EVERGREEN TREE PLANTING

N.T.S.



NOTES:

1. PULL MULCH BACK 2" TO 3" FROM TRUNK OF TREE
2. INSTALL SPECIFIED MULCH TO DRIP LINE OF TREE WHERE PLANTED IN LAWN AREAS. MULCH TO BE 2" DEEP IN LAWN AREAS.
3. DO NOT PROVIDE WATER BASIN IN IRRIGATED LAWN AREAS.

Issue Dates

Date:	Notes:
09-18-14	Conceptual
10-23-14	Client Review
11-11-15	City Submittal
06-27-16	City Submittal
10-05-16	City Submittal
01-18-17	City Submittal

**CANYON PINES FILING NO. 2 - ANNEXATION
NEIGHBORHOOD MEETING SUMMARY No. 2**

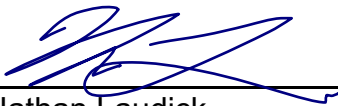
1. Dates and location of all meetings.
 - June 14th, 2023 – 6:00 pm
 - Location: Virtual
2. Content, dates mailed, and number of mailings, including letters, meeting notices, and any other written material.
 - See next sheet for packet sent. 8 mailings made.
3. The number of people that participated in the meetings and names of development team members in attendance and City of Arvada staff in attendance.
 - There were a total of 4 people in attendance with no public attendance.
 - City Staff: Cheryl Drake,
 - Development Team: Terry TenEyck, Nathan Laudick, Chad Ellington
4. A summary of concerns, issues, and problems expressed during the meetings, including:
 - A. The substance of the concerns, issues, and problems.
 - Given no public attendance the meeting was adjourned with no discussions.
 - B. How the Applicant has addressed or intends to address concerns, issues, and problems expressed at the meetings.
 - There is nothing to address from the 2nd meeting.
 - C. Concerns, issues, and problems the Applicant is unwilling or unable to address and why.
 - None.

**CANYON PINES FILING NO. 2 - ANNEXATION
NEIGHBORHOOD MEETING SUMMARY No. 1**

5. Dates and location of all meetings.
 - November 30th, 2022 – 6:00 pm
 - Location: Virtual
6. Content, dates mailed, and number of mailings, including letters, meeting notices, and any other written material.
 - See next sheet for packet sent. 8 mailings made.
7. The number of people that participated in the meetings and names of development team members in attendance and City of Arvada staff in attendance.
 - There were a total of 5 people in attendance.

-
- City Staff: Cheryl Drake,
 - Development Team: Terry TenEyck, Nathan Laudick, Chad Ellington
8. A summary of concerns, issues, and problems expressed during the meetings, including:
- A. The substance of the concerns, issues, and problems.
 - No problems or concerns raised by the public. Cheryl had questions on how utilities would serve the property, where access would be taken from, and commented on the processes needed to complete the annexation, comp plan amendment, plat, etc.
 - B. How the Applicant has addressed or intends to address concerns, issues, and problems expressed at the meetings.
 - We have submitted plans that show how properties will be served by utilities and have access. PUD submitted for zoning. Pre-plat submitted for splitting of parcels and tract that will be dedicated to the City of Arvada.
 - C. Concerns, issues, and problems the Applicant is unwilling or unable to address and why.
 - None.

Sincerely,



Nathan Laudick



REPORT TO CITY COUNCIL ORDINANCE FIRST READING

AGENDA ITEM
8.C.3.

TO: THE HONORABLE CITY COUNCIL

DATE: December 4, 2023

SUBJECT: CB23-031, An Ordinance Rezoning Certain Land Within the City of Arvada, From Jefferson County A-1 (Agricultural-One) to City of Arvada PUD (Planned Unit Development) and Amending the Official Zoning Maps of the City of Arvada, Colorado, Approximately Located at 52 Canyon Pines Drive, also Known As Canyon Pines, Triangle Property (Annexation No. 1) (Public Hearing to be set for January 8, 2024 at 6:15 p.m.)

Report in Brief

PRESENTER: Rob Smetana

Section 27 LLC is requesting approval of a Comprehensive Plan Amendment, annexation, and rezoning of two parcels of land known as Canyon Pines- Triangle parcel (Annexation No.1) and Canyon Pines- Arvada's DeBrouillarde Pump Station parcel (Annexation No. 2). A Planned Unit Development (PUD) for the two parcels in addition to a PUD Amendment for a portion of the original Canyon Pines development, collectively referred to as Canyon Pines Filing No. 2 accompany these requests.

The annexations include Annexation No. 1 (the Triangle, which is 1.2208 acres) and Annexation No. 2 (Arvada's DeBrouillarde Pump Station parcel, which is 2.7964 acres). Both parcels are outside of the current Comprehensive Plan boundaries requiring that the plan be amended to extend the boundaries. The Annexation No. 1 parcel and the majority of the Annexation No. 2 parcel are proposed to be rezoned PUD (Planned Unit Development). The northeast corner of the Annexation No. 2 parcel is proposed to be rezoned OS (Open Space) to accommodate a new City water pump station.

The Arvada team recommends that the City Council approve CB23-031, An Ordinance Rezoning Certain Land Within the City of Arvada, From Jefferson County A-1 (Agricultural-One) to City of Arvada PUD (Planned Unit Development) and Amending the Official Zoning Maps of the City of Arvada, Colorado, Approximately Located at 52 Canyon Pines Drive, also Known As Canyon Pines, Triangle Property (Annexation No. 1)

Financial Impact

There is no financial impact.

Background

The subject property is located on the north side of State Highway 72, approximately 2.5 miles west of State Highway 93. The site is directly to the west of the Union Pacific Railroad and is currently vacant.

The original Canyon Pines development was included with the Jefferson Center master development for which specific plans, regulations, and intergovernmental agreements were prepared in anticipation of development. An amendment to the City of Arvada Comprehensive Plan was approved for the area in 1989, and a Comprehensive Development Plan (CDP) was approved. The CDP specifies land uses that are allowed. An annexation agreement was also approved in 1989 that specified requirements for future development. A Subdivider's Agreement was entered into between the City, Jefferson Center Metro District (JCMD) No.1, and Jefferson Center Associates (JCA) specific for the property annexed by members of JCA. A metropolitan district was created to fund the infrastructure improvements in annexed portions of Jefferson Center.

SUBJECT: CB23-031, An Ordinance Rezoning Certain Land Within the City of Arvada, From Jefferson County A-1 (Agricultural-One) to City of Arvada PUD (Planned Unit Development) and Amending the Official Zoning Maps of the City of Arvada, Colorado, Approximately Located at 52 Canyon Pines Drive, also Known As Canyon Pines, Triangle Property (Annexation No. 1) (Public Hearing to be set for January 8, 2024 at 6:15 p.m.)

PAGE: 2
ITEM: 8.C.3.

The Canyon Pines site was annexed as Jefferson Center Filings #14 and 15 in 1997. Concurrent with the annexation, the site was zoned PUD-NC-R-A (Planned Unit Development — New Community — Residential Sub-district A), and an Outline Development Plan (ODP) was approved. Subsequently, the applicant filed a lawsuit objecting to certain conditions of the annexation. By stipulation of the parties, a Jefferson County District Court order provided that a new public hearing be held concerning five specific topics. This hearing was held July 13th of 1998 and the Preliminary Site Plan for the 90 lot Canyon Pines development was approved. In 2017, the Final Development Plan and final plat were approved, and the infrastructure is nearly complete. In 2020, the Canyon Pines development was zoned PUD with the adoption of the updated Land Development Code. In order to deliver water to the development a City pump station is needed. The parcel for this station is located immediately adjacent to the east boundary of the Canyon Pines development in Annexation No. 1. The pump station parcel will be subdivided off of the larger parcel. The remaining portion of the parcel and the Annexation No. 2 parcel will be included for residential development.

Discussion

Div. 8-3-4 Zoning and Rezoning Approval Criteria	Finding	Rationale
1. The rezoning is consistent with the Arvada Comprehensive Plan, or an adopted sub-area plan, corridor plan, or urban renewal plan, or reflects conditions that have changed since the adoption of the Comprehensive Plan.	Complies	The rezoning request to PUD and OS is consistent with the proposed Comprehensive Plan amendment and the existing character of the surrounding area.
2. The intended land use is consistent with the stated intent of the proposed zoning district.	Complies	The use of the properties as single family residential and public facility is allowed in the PUD and OS zone districts.
3. Facilities and services (including sewage and waste disposal, water, gas, electricity, police and fire protection, and roads and transportation, as applicable) will, prior to development, be available to serve the subject property while maintaining adequate levels of service to existing development.	Complies	Facilities and services necessary to serve the property are currently available in the surrounding area and will provide adequate levels of service.
4. The intended land use for which the rezoning is sought will not result in significant adverse impacts upon the natural environment, including air, water, noise, stormwater management, wildlife, and vegetation, or such impacts will be substantially mitigated.	Complies	Impacts from the proposed single family residential and public facility development will be mitigated through the incorporation of PUD standards that will result in compatible development.
5. The rezoning is consistent with the character of existing or planned development on adjacent properties and in the surrounding area or neighborhood, or measures will be taken to substantially buffer or otherwise substantially mitigate any negative impacts.	Complies	The Canyon Pines #2 PUD is consistent with the original Canyon Pines PUD directly adjacent to the properties.

Public Contact

Division 8-2-2 of the Land Development Code requires that at least one neighborhood meeting be held for projects that require public hearings before the Planning Commission and City Council. Two neighborhood meetings for this project took place for this project; one on November 30th, 2022 and again on June 16th, 2023. The applicant, staff, and one neighbor were in

SUBJECT: CB23-031, An Ordinance Rezoning Certain Land Within the City of Arvada, From Jefferson County A-1 (Agricultural-One) to City of Arvada PUD (Planned Unit Development) and Amending the Official Zoning Maps of the City of Arvada, Colorado, Approximately Located at 52 Canyon Pines Drive, also Known As Canyon Pines, Triangle Property (Annexation No. 1) (Public Hearing to be set for January 8, 2024 at 6:15 p.m.)

PAGE: 3
ITEM: 8.C.3.

attendance at the first meeting. No neighbors attended the second meeting. The applicant reviewed the proposals but there were no concerns raised by the public.

Division 8-2-4 of the Land Development Code requires public notification for all public hearings as follows:

Written Notice: At least 15 days prior to all public hearings, written notice must be mailed to all property owners within 1500 feet of the subject property and to all homeowners associations and neighborhood associations with a known interest in the subject property. The applicant will provide an affidavit of mailing verifying this requirement has been met prior to the public hearing.

Posted Notice: At least 15 days prior to all public hearings, signs notifying the public of the hearing must be posted on the subject property. The applicant will provide a posting log verifying that this requirement has been met prior to the public hearing.

Published Notice: At least 15 days prior to all public hearings, notice of the hearing must be published in a newspaper of general circulation in the City. The required notice has been published.

Commission Recommendation

The Arvada Planning Commission will hold a public hearing about this item on November 21, 2023.

Strategic Alignment

The project is consistent with the City Council Strategic Plan principles for the Community and Economic Development work system.

Alternative Courses of Action

N/A

Recommendation for Action

The Arvada team recommends that the City Council approve CB23-031, An Ordinance Rezoning Certain Land Within the City of Arvada, From Jefferson County A-1 (Agricultural-One) to City of Arvada PUD (Planned Unit Development) and Amending the Official Zoning Maps of the City of Arvada, Colorado, Approximately Located at 52 Canyon Pines Drive, also Known As Canyon Pines, Triangle Property (Annexation No. 1).

Suggested Motion:

I move that CB23-031, An Ordinance Rezoning Certain Land Within the City of Arvada, From Jefferson County A-1 (Agricultural-One) to City of Arvada PUD (Planned Unit Development) and Amending the Official Zoning Maps of the City of Arvada, Colorado, Approximately Located at 52 Canyon Pines Drive, also Known As Canyon Pines, Triangle Property (Annexation No. 1), be (approved on first reading, ordered published in full, and a public hearing set for January 8, 2024, at 6:15 p.m.) (rejected).

Prepared by:
Heidi Van Gieson, Administrative Specialist

Reviewed by:

SUBJECT: CB23-031, An Ordinance Rezoning Certain Land Within the City of Arvada, From Jefferson County A-1 (Agricultural-One) to City of Arvada PUD (Planned Unit Development) and Amending the Official Zoning Maps of the City of Arvada, Colorado, Approximately Located at 52 Canyon Pines Drive, also Known As Canyon Pines, Triangle Property (Annexation No. 1) (Public Hearing to be set for January 8, 2024 at 6:15 p.m.)

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ITEM: 8.C.3.

Approved by:

Cheryl Drake, Senior Planner	11/14/2023
Josie Suk, Development Systems and Administrative Manager	11/15/2023
Rob Smetana, Planning Manager	11/15/2023
Jessica Garner, Director of Community and Economic Development	11/15/2023
Gail Walker, Legal Specialist-Contracts	11/16/2023
Emily Grogg, Senior Assistant City Attorney	11/16/2023
Rachel Morris, City Attorney	11/16/2023
Linda Haley, Deputy City Manager	11/16/2023
Lorie Gillis, City Manager	11/17/2023

Enclosure, exhibits & attachments required to support the report

COUNCIL BILL NO. 23-031
ORDINANCE NO.

AN ORDINANCE REZONING CERTAIN LAND WITHIN THE CITY OF ARVADA,
FROM JEFFERSON COUNTY A-1 (AGRICULTURAL-ONE) TO CITY OF ARVADA
PUD (PLANNED UNIT DEVELOPMENT) AND AMENDING THE OFFICIAL
ZONING MAPS OF THE CITY OF ARVADA, COLORADO, APPROXIMATELY
LOCATED AT 52 CANYON PINES DRIVE, ALSO KNOWN AS CANYON PINES,
TRIANGLE PROPERTY (ANNEXATION NO. 1)

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ARVADA,
COLORADO:

Section 1. The following described property is hereby rezoned from Jefferson County A-1
(Agricultural-One) to City of Arvada PUD (Planned Unit Development).

THE CURRENTLY VACANT PARCEL OF LAND APPROXIMATELY LOCATED AT
52 CANYON PINES DRIVE MORE PARTICULARLY DESCRIBED ON THE
ATTACHED EXHIBIT A.

Section 2. The Official Zoning Maps of the City of Arvada are hereby amended in
accordance herewith.

Section 3. This ordinance shall be effective fifteen days after publication following final
passage.

INTRODUCED, READ, AND ORDERED PUBLISHED this 4th day of December, 2023.

PASSED, ADOPTED, AND APPROVED this _____ day of _____, 2024.

Lauren Simpson, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:
Rachel A. Morris, City Attorney

By: _____

Publication Dates: December 7, 2023

EXHIBIT A

**AN ORDINANCE REZONING CERTAIN LAND WITHIN THE CITY OF ARVADA,
FROM JEFFERSON COUNTY A-1 (AGRICULTURAL-ONE) TO CITY OF ARVADA
PUD (PLANNED UNIT DEVELOPMENT) AND AMENDING THE OFFICIAL ZONING
MAPS OF THE CITY OF ARVADA, COLORADO, APPROXIMATELY LOCATED AT
52 CANYON PINES DRIVE, ALSO KNOWN AS CANYON PINES, TRIANGLE
PROPERTY (ANNEXATION NO. 1)**

LAND DESCRIPTION
ANNEXATION 1
PUD – LOW DENSITY RESIDENTIAL

SHEET 1 OF 5

A PARCEL OF LAND LOCATED IN THE SOUTHEAST QUARTER OF SECTION 12, TOWNSHIP 2 SOUTH, RANGE 71 WEST OF THE SIXTH PRINCIPAL MERIDIAN, COUNTY OF JEFFERSON, STATE OF COLORADO MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BASIS OF BEARINGS: BEARINGS ARE BASED ON THE SOUTH LINE OF THE SOUTHEAST QUARTER OF SECTION 12 BEING S 83°33'46" W AND MONUMENTED AS FOLLOWS:

-SOUTH QUARTER CORNER OF SECTION 12, BEING A FOUND 3.25" ALUMINUM CAP, PLS 22564, PER MON. REC. DATED 12-1-1986.

-SOUTHEAST CORNER OF SECTION 12, BEING A FOUND 3.25" ALUMINUM CAP, PLS 14057, PER MON. REC. DATED 12-13-1985.

BEGINNING AT SAID SOUTHEAST CORNER OF SECTION 12, SAID POINT ALSO BEING ON THE NORTHERLY BOUNDARY OF JEFFERSON CENTER ANNEXATION NO. 15, RECORDED AT REC. NO. F0682300 ORDINANCE NO. 3353;

THENCE S 83°33'46" W ALONG SAID NORTHERLY BOUNDARY A DISTANCE OF 745.78 FEET;

THENCE N 06°26'14" W A DISTANCE OF 142.61 FEET;

THENCE S 85°36'41" E A DISTANCE OF 759.29 FEET TO THE POINT OF BEGINNING.

CONTAINING AN AREA OF 53,179 S.F. OR 1.2208 ACRES MORE OR LESS.



REPORT TO CITY COUNCIL ORDINANCE FIRST READING

AGENDA ITEM
8.C.4.

TO: THE HONORABLE CITY COUNCIL

DATE: December 4, 2023

SUBJECT: CB23-032, An Ordinance Annexing Certain Land into the City of Arvada for Canyon Pines, Arvada's Debrouillarde Pump Station (Annexation No. 2) Approximately Located at 52 Canyon Pines Drive in the County of Jefferson and State of Colorado (Public Hearing to be set for January 8, 2024 at 6:15 p.m.)

Report in Brief

PRESENTER: Rob Smetana

Section 27 LLC is requesting approval of a Comprehensive Plan Amendment, annexation, and rezoning of two parcels of land known as Canyon Pines- Triangle parcel (Annexation No.1) and Canyon Pines- Arvada's DeBrouillarde Pump Station parcel (Annexation No. 2). A Planned Unit Development (PUD) for the two parcels in addition to a PUD Amendment for a portion of the original Canyon Pines development, collectively referred to as Canyon Pines Filing No. 2 accompany these requests.

The annexations include Annexation No. 1 (the Triangle, which is 1.2208 acres) and Annexation No. 2 (Arvad's DeBrouillarde Pump Station parcel, which is 2.7964 acres). Both parcels are outside of the current Comprehensive Plan boundaries requiring that the plan be amended to extend the boundaries. The Annexation No. 1 parcel and the majority of the Annexation No. 2 parcel are proposed to be rezoned PUD (Planned Unit Development). The northeast corner of the Annexation No. 2 parcel is proposed to be rezoned OS (Open Space) to accommodate a new City water pump station.

The Arvada team recommends that the City Council approve CB23-032, An Ordinance Annexing Certain Land into the City of Arvada for Canyon Pines, Arvada's Debrouillarde Pump Station (Annexation No. 2) Approximately Located at 52 Canyon Pines Drive in the County of Jefferson and State of Colorado.

Financial Impact

There is no financial impact from this ordinance.

Background

The subject property is located on the north side of State Highway 72, approximately 2.5 miles west of State Highway 93. The site is directly to the west of the Union Pacific Railroad and is currently vacant.

The original Canyon Pines development was included with the Jefferson Center master development for which specific plans, regulations, and intergovernmental agreements were prepared in anticipation of development. An amendment to the City of Arvada Comprehensive Plan was approved for the area in 1989, and a Comprehensive Development Plan (CDP) was approved. The CDP specifies land uses that are allowed. An annexation agreement was also approved in 1989 that specified requirements for future development. A Subdivider's Agreement was entered into between the City, Jefferson Center Metro District (JCMD) No.1, and Jefferson Center Associates (JCA) specific for the property annexed by members of JCA. A metropolitan district was created to fund the infrastructure improvements in annexed portions of Jefferson Center.

The Canyon Pines site was annexed as Jefferson Center Filings #14 and 15 in 1997. Concurrent with the annexation, the site was zoned PUD-NC-R-A (Planned Unit Development — New Community — Residential Sub-district A), and an Outline Development Plan (ODP) was approved. Subsequently, the applicant filed a lawsuit objecting to certain conditions of the

SUBJECT: CB23-032, An Ordinance Annexing Certain Land into the City of Arvada for Canyon Pines, Arvada's Debrouillarde Pump Station (Annexation No. 2) Approximately Located at 52 Canyon Pines Drive in the County of Jefferson and State of Colorado (Public Hearing to be set for January 8, 2024 at 6:15 p.m.)

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annexation. By stipulation of the parties, a Jefferson County District Court order provided that a new public hearing be held concerning five specific topics. This hearing was held July 13th of 1998 and the Preliminary Site Plan for the 90 lot Canyon Pines development was approved. In 2017, the Final Development Plan and final plat were approved, and the infrastructure is nearly complete. In 2020, the Canyon Pines development was zoned PUD with the adoption of the updated Land Development Code. In order to deliver water to the development, a City pump station is needed. The parcel for this station is located immediately adjacent to the east boundary of the Canyon Pines development in Annexation No. 1. The pump station parcel will be subdivided off of the larger parcel. The remaining portion of the parcel and the Annexation No. 2 parcel will be included for residential development.

Discussion

Div. 8-3-3 Annexation and Disconnection Approval Criteria	Finding	Rationale
1. The annexation is in accord with the Comprehensive Plan and the best interests of the City would be served by annexation of such property.	Complies	The annexations will be consistent with the Comprehensive Plan, once amended, and are in the best interests of the City.
2. The property is capable of being integrated into the City and developed in compliance with all applicable provisions of this Code and the Arvada City Code.	Complies	The parcels are capable of being integrated into the City. As a PUD, this development will meet the applicable provisions of the LDC and the City Code.
3. At the time any development of the area proposed to be annexed is completed, there will be capacity to adequately serve residents of such area with all necessary utilities, facilities and public services.	Complies	Infrastructure necessary to provide services to the parcels has already been completed.

Public Contact

Division 8-2-2 of the Land Development Code requires that at least one neighborhood meeting be held for projects that require public hearings before the Planning Commission and City Council. Two neighborhood meetings for this project took place for this project; one on November 30th, 2022 and again on June 16th, 2023. The applicant, staff, and one neighbor were in attendance at the first meeting. No neighbors attended the second meeting. The applicant reviewed the proposals but there were no concerns raised by the public.

Division 8-2-4 of the Land Development Code requires public notification for all public hearings as follows:

Written Notice: At least 15 days prior to all public hearings, written notice must be mailed to all property owners within 1500 feet of the subject property and to all homeowners associations and neighborhood associations with a known interest in the subject property. The applicant will provide an affidavit of mailing verifying this requirement has been met prior to the public hearing.

Posted Notice: At least 15 days prior to all public hearings, signs notifying the public of the hearing must be posted on the subject property. The applicant will provide a posting log verifying that this requirement has been met prior to the public hearing.

Published Notice: At least 15 days prior to all public hearings, notice of the hearing must be published in a newspaper of general circulation in the City. The required notice has been published.

SUBJECT: CB23-032, An Ordinance Annexing Certain Land into the City of Arvada for Canyon Pines, Arvada's Debrouillarde Pump Station (Annexation No. 2) Approximately Located at 52 Canyon Pines Drive in the County of Jefferson and State of Colorado (Public Hearing to be set for January 8, 2024 at 6:15 p.m.)

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ITEM: 8.C.4.

Commission Recommendation

The Arvada Planning Commission will hold a public hearing about this item on November 21, 2023.

Strategic Alignment

The project is consistent with the City Council Strategic Plan principles for the Community and Economic Development work system.

Alternative Courses of Action

N/A

Recommendation for Action

The Arvada Team recommends City Council approve CB23-032, An Ordinance Annexing Certain Land into the City of Arvada for Canyon Pines, Arvada's Debrouillarde Pump Station (Annexation No. 2) Approximately Located at 52 Canyon Pines Drive in the County of Jefferson and State of Colorado.

Suggested Motion:

I move that CB23-032, An Ordinance Annexing Certain Land into the City of Arvada for Canyon Pines, Arvada's Debrouillarde Pump Station (Annexation No. 2) Approximately Located at 52 Canyon Pines Drive in the County of Jefferson and State of Colorado, be (approved on first reading, ordered published in full, and a public hearing set for January 8, 2024, at 6:15 p.m.) rejected).

Prepared by:
Heidi Van Gieson, Administrative Specialist

Reviewed by:

Approved by:

Cheryl Drake, Senior Planner	11/14/2023
Josie Suk, Development Systems and Administrative Manager	11/14/2023
Rob Smetana, Planning Manager	11/14/2023
Jessica Garner, Director of Community and Economic Development	11/14/2023
Gail Walker, Legal Specialist-Contracts	11/14/2023
Emily Grogg, Senior Assistant City Attorney	11/14/2023
Rachel Morris, City Attorney	11/15/2023
Linda Haley, Deputy City Manager	11/15/2023
Lorie Gillis, City Manager	11/17/2023

Enclosure, exhibits & attachments required to support the report

COUNCIL BILL NO. 23-032
ORDINANCE NO.

AN ORDINANCE ANNEXING CERTAIN LAND INTO THE CITY OF ARVADA
FOR CANYON PINES, ARVADA'S DEBROUILLARDE PUMP STATION
(ANNEXATION NO. 2) APPROXIMATELY LOCATED AT 52 CANYON PINES
DRIVE IN THE COUNTY OF JEFFERSON AND STATE OF COLORADO

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ARVADA,
COLORADO:

Section 1. The City Council of the City of Arvada, State of Colorado, having examined the filings and the annexation map for certain real property more fully described in said map finds as follows:

1. That a petition for annexation, together with four copies of the annexation map as required by law, was filed with the City by the owners of over fifty percent of the area of the territory hereinafter described, exclusive of public streets and alleys, and comprising more than fifty percent of the landowners of the property to be annexed.
2. That the City, by resolution at a properly noticed meeting accepted said petition and found and determined that the applicable parts of the Municipal Annexation Act of 1965, as amended, and Section 30 of Article II of the Colorado Constitution have been met and further determined that an election was not required under the Act and that no additional terms and conditions were imposed upon said annexation.
3. That the area proposed to be annexed meets the applicable requirements of Sections 31-12-104 and 31-12-105, C.R.S., and is therefore eligible for annexation to the City of Arvada.

Section 2. The following described real property, situated in the County of Jefferson, State of Colorado, be and the same hereby is annexed to the City of Arvada, to wit:

A PARCEL OF LAND LOCATED IN THE NORTHWEST QUARTER OF SECTION
18, TOWNSHIP 2 SOUTH, RANGE 70 WEST OF THE SIXTH PRINCIPAL
MERIDIAN

More particularly described in attached Exhibit A.

Section 3. The Mayor is hereby authorized to execute, the City Clerk to attest, in form approved by the City Attorney, an Annexation Agreement pertaining to the property owned by the Petitioners.

Section 4. The Clerk of the City shall perform all statutory duties to complete said annexation.

Section 5. This Ordinance shall be effective five days after publication following final passage.

INTRODUCED, READ, AND ORDERED PUBLISHED this 4th day of December, 2023.

PASSED, ADOPTED, AND APPROVED this ____ day of _____, 2024.

Lauren Simpson, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

Rachel A. Morris, City Attorney

By: _____

Publication Dates: December 7, 2023

EXHIBIT A

**AN ORDINANCE ANNEXING CERTAIN LAND INTO THE CITY OF ARVADA FOR
CANYON PINES, ARVADA'S DEBROUILLARDE PUMP STATION (ANNEXATION
NO. 2) APPROXIMATELY LOCATED AT 52 CANYON PINES DRIVE IN THE
COUNTY OF JEFFERSON AND STATE OF COLORADO**

LAND DESCRIPTION

SHEET 4 OF 5

ANNEXATION NO. 2 AND OS ZONING TOGETHER
PUBLIC AND QUASI-PUBLIC FACILITIES

A PARCEL OF LAND LOCATED IN THE NORTHWEST QUARTER OF SECTION 18, TOWNSHIP 2 SOUTH, RANGE 70 WEST OF THE SIXTH PRINCIPAL MERIDIAN, COUNTY OF JEFFERSON, STATE OF COLORADO MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BASIS OF BEARINGS: BEARINGS ARE BASED ON THE NORTH LINE OF THE NORTHEAST QUARTER OF SECTION 13 BEING S 83°33'46" W AND MONUMENTED AS FOLLOWS:

-NORTH QUARTER CORNER OF SECTION 13, BEING A FOUND 3.25" ALUMINUM CAP, PLS 22564, PER MON. REC. DATED 12-1-1986.

-NORTHWEST CORNER OF SECTION 18, BEING A FOUND 3.25" ALUMINUM CAP, PLS 14057, PER MON. REC. DATED 12-13-1985.

COMMENCING AT THE NORTHWEST CORNER OF SECTION 18;

THENCE S 00°49'58" E A DISTANCE OF 279.23 FEET TO A POINT ON THE EASTERLY BOUNDARY OF JEFFERSON CENTER ANNEXATION NO. 15, RECORDED AT REC. NO. F0682300, ORDINANCE NO. 3353 AND THE POINT OF BEGINNING;

THENCE N 89°56'35" E ALONG SAID EASTERLY BOUNDARY A DISTANCE OF 322.05 FEET TO A POINT ON THE WESTERLY RIGHT-OF-WAY LINE OF UNION PACIFIC RAILROAD RIGHT-OF-WAY;

THENCE ALONG SAID WESTERLY RIGHT-OF-WAY LINE THE FOLLOWING FIVE (5) COURSES:

1) S 37°01'19" W A DISTANCE OF 170.74 FEET;

2) ALONG A CURVE TO THE LEFT HAVING A CHORD OF S 18°21'49" W 478.80 FEET, A RADIUS OF 748.31 FEET, AN ARC OF 487.37 FEET, AND A DELTA OF 37°18'59";

3) ALONG A CURVE TO THE LEFT HAVING A CHORD OF S 07°11'49" E 231.96 FEET, A RADIUS OF 965.03 FEET, AN ARC OF 232.52 FEET, AND A DELTA OF 13°48'19";

4) S 14°05'59" E A DISTANCE OF 132.76 FEET;

5) ALONG A CURVE TO THE RIGHT HAVING A CHORD OF S 13°15'04" E 51.84 FEET, A RADIUS OF 1750.00 FEET, AN ARC OF 51.84 FEET, AND A DELTA OF 1°41'50" TO A POINT ON SAID EASTERLY BOUNDARY OF JEFFERSON CENTER ANNEXATION NO. 15, RECORDED AT REC. NO. F0682300, ORDINANCE NO. 3353;

THENCE ALONG SAID EASTERLY BOUNDARY THE FOLLOWING TWO (2) COURSES:

1) S 89°56'35" W A DISTANCE OF 127.15 FEET;

2) N 00°49'58" W A DISTANCE OF 1000.00 FEET TO THE POINT OF BEGINNING.

CONTAINING AN AREA OF 121,809 S.F. OR 2.7964 ACRES MORE OR LESS.



REPORT TO CITY COUNCIL ORDINANCE FIRST READING

**AGENDA ITEM
8.C.5.**

TO: THE HONORABLE CITY COUNCIL

DATE: December 4, 2023

SUBJECT: CB23-033, An Ordinance Rezoning Certain Land Within the City of Arvada, From Jefferson County A-2 (Agricultural-Two) to City of Arvada PUD (Planned Unit Development) and OS (Open Space) and Amending the Official Zoning Maps of the City of Arvada, Colorado, Approximately Located at 52 Canyon Pines Drive, Also Known as Canyon Pines, Arvada's DeBrouillarde Pump Station (Annexation No. 2) (Public Hearing to be set for January 8, 2024 at 6:15 p.m.)

Report in Brief

PRESENTER: Rob Smetana

Section 27 LLC is requesting approval of a Comprehensive Plan Amendment, annexation, and rezoning of two parcels of land known as Canyon Pines- Triangle parcel (Annexation No.1) and Canyon Pines- Arvada's DeBrouillarde Pump Station parcel (Annexation No. 2). A Planned Unit Development (PUD) for the two parcels in addition to a PUD Amendment for a portion of the original Canyon Pines development, collectively referred to as Canyon Pines Filing No. 2 accompany these requests.

The annexations include Annexation No. 1 (the Triangle, which is 1.2208 acres) and Annexation No. 2 (Arvad's DeBrouillarde Pump Station parcel, which is 2.7964 acres). Both parcels are outside of the current Comprehensive Plan boundaries requiring that the plan be amended to extend the boundaries. The Annexation No. 1 parcel and the majority of the Annexation No. 2 parcel are proposed to be rezoned PUD (Planned Unit Development). The northeast corner of the Annexation No. 2 parcel is proposed to be rezoned OS (Open Space) to accommodate a new City water pump station.

The Arvada Team recommends the City Council approve CB23-033, An Ordinance Rezoning Certain Land within the City of Arvada, from Jefferson County A-2 (Agricultural-Two) to City of Arvada PUD (Planned Unit Development) and OS (Open Space) and amending the Official Zoning Maps of the City of Arvada, Colorado, approximately located at 52 Canyon Pines Drive, also known as Canyon Pines, Arvada's DeBrouillarde Pump Station (Annexation No. 2)

Financial Impact

No financial impact from this item.

Background

The subject property is located on the north side of State Highway 72, approximately 2.5 miles west of State Highway 93. The site is directly to the west of the Union Pacific Railroad and is currently vacant.

The original Canyon Pines development was included with the Jefferson Center master development for which specific plans, regulations, and intergovernmental agreements were prepared in anticipation of development. An amendment to the City of Arvada Comprehensive Plan was approved for the area in 1989, and a Comprehensive Development Plan (CDP) was approved. The CDP specifies land uses that are allowed. An annexation agreement was also approved in 1989 that specified requirements for future development. A Subdivider's Agreement was entered into between the City, Jefferson Center Metro District (JCMD) No.1, and Jefferson Center Associates (JCA) specific for the property annexed by members of JCA. A metropolitan district was created to fund the infrastructure improvements in annexed portions of Jefferson Center.

SUBJECT: CB23-033, An Ordinance Rezoning Certain Land Within the City of Arvada, From Jefferson County A-2 (Agricultural-Two) to City of Arvada PUD (Planned Unit Development) and OS (Open Space) and Amending the Official Zoning Maps of the City of Arvada, Colorado, Approximately Located at 52 Canyon Pines Drive, Also Known as Canyon Pines, Arvada's Debrouillarde Pump Station(Annexation No. 2) (Public Hearing to be set for January 8, 2024 at 6:15 p.m.)

PAGE: 2
ITEM: 8.C.5.

The Canyon Pines site was annexed as Jefferson Center Filings #14 and 15 in 1997. Concurrent with the annexation, the site was zoned PUD-NC-R-A (Planned Unit Development — New Community — Residential Sub-district A), and an Outline Development Plan (ODP) was approved. Subsequently, the applicant filed a lawsuit objecting to certain conditions of the annexation. By stipulation of the parties, a Jefferson County District Court order provided that a new public hearing be held concerning five specific topics. This hearing was held July 13th of 1998 and the Preliminary Site Plan for the 90 lot Canyon Pines development was approved. In 2017, the Final Development Plan and final plat were approved, and the infrastructure is nearly complete. In 2020, the Canyon Pines development was zoned PUD with the adoption of the updated Land Development Code. In order to deliver water to the development, a City pump station is needed. The parcel for this station is located immediately adjacent to the east boundary of the Canyon Pines development in Annexation No. 1. The pump station parcel will be subdivided off of the larger parcel. The remaining portion of the parcel and the Annexation No. 2 parcel will be included for residential development.

Discussion

Div. 8-3-4 Zoning and Rezoning Approval Criteria	Finding	Rationale
1. The rezoning is consistent with the Arvada Comprehensive Plan, or an adopted sub-area plan, corridor plan, or urban renewal plan, or reflects conditions that have changed since the adoption of the Comprehensive Plan.	Complies	The rezoning request to PUD and OS is consistent with the proposed Comprehensive Plan amendment and the existing character of the surrounding area.
2. The intended land use is consistent with the stated intent of the proposed zoning district.	Complies	The use of the properties as single family residential and public facility is allowed in the PUD and OS zone districts.
3. Facilities and services (including sewage and waste disposal, water, gas, electricity, police and fire protection, and roads and transportation, as applicable) will, prior to development, be available to serve the subject property while maintaining adequate levels of service to existing development.	Complies	Facilities and services necessary to serve the property are currently available in the surrounding area and will provide adequate levels of service.
4. The intended land use for which the rezoning is sought will not result in significant adverse impacts upon the natural environment, including air, water, noise, stormwater management, wildlife, and vegetation, or such impacts will be substantially mitigated.	Complies	Impacts from the proposed single family residential and public facility development will be mitigated through the incorporation of PUD standards that will result in compatible development.
5. The rezoning is consistent with the character of existing or planned development on adjacent properties and in the surrounding area or neighborhood, or measures will be taken to substantially buffer or otherwise substantially mitigate any negative impacts.	Complies	The Canyon Pines #2 PUD is consistent with the original Canyon Pines PUD directly adjacent to the properties.

Public Contact

Division 8-2-2 of the Land Development Code requires that at least one neighborhood meeting be held for projects that require public hearings before the Planning Commission and City Council. Two neighborhood meetings for this project took place for

SUBJECT: CB23-033, An Ordinance Rezoning Certain Land Within the City of Arvada, From Jefferson County A-2 (Agricultural-Two) to City of Arvada PUD (Planned Unit Development) and OS (Open Space) and Amending the Official Zoning Maps of the City of Arvada, Colorado, Approximately Located at 52 Canyon Pines Drive, Also Known as Canyon Pines, Arvada's Debrouillarde Pump Station (Annexation No. 2) (Public Hearing to be set for January 8, 2024 at 6:15 p.m.)

PAGE: 3
ITEM: 8.C.5.

this project; one on November 30th, 2022 and again on June 16th, 2023. The applicant, staff, and one neighbor were in attendance at the first meeting. No neighbors attended the second meeting. The applicant reviewed the proposals but there were no concerns raised by the public.

Division 8-2-4 of the Land Development Code requires public notification for all public hearings as follows:

Written Notice: At least 15 days prior to all public hearings, written notice must be mailed to all property owners within 1500 feet of the subject property and to all homeowners associations and neighborhood associations with a known interest in the subject property. The applicant will provide an affidavit of mailing verifying this requirement has been met prior to the public hearing.

Posted Notice: At least 15 days prior to all public hearings, signs notifying the public of the hearing must be posted on the subject property. The applicant will provide a posting log verifying that this requirement has been met prior to the public hearing.

Published Notice: At least 15 days prior to all public hearings, notice of the hearing must be published in a newspaper of general circulation in the City. The required notice has been published.

Commission Recommendation

The Arvada Planning Commission will hold a public hearing about this item on November 21, 2023.

Strategic Alignment

The project is consistent with the City Council Strategic Plan principles for the Community and Economic Development work system.

Alternative Courses of Action

N/A

Recommendation for Action

The Arvada team recommends that the City Council approve CB23-033, An Ordinance Rezoning Certain Land within the City of Arvada, from Jefferson County A-2 (Agricultural-Two) to City of Arvada PUD (Planned Unit Development) and OS (Open Space) amending the Official Zoning Maps of the City of Arvada, Colorado, approximately located at 52 Canyon Pines Drive, also known as Canyon Pines, Arvada's Debrouillarde Pump Station (Annexation No. 2).

Suggested Motion:

I move that CB23-033, An Ordinance Rezoning Certain Land within the City of Arvada, from Jefferson County A-2 (Agricultural-Two) to City of Arvada PUD (Planned Unit Development) and OS (Open Space) and amending the Official Zoning Maps of the City of Arvada, Colorado, approximately located at 52 Canyon Pines Drive, also known as Canyon Pines, Arvada's Debrouillarde Pump Station (Annexation No. 2), be (approved on first reading, ordered published in full, and a public hearing set for January 8, 2024, at 6:15 p.m.) (rejected).

Prepared by:

Josie Suk, Development Systems and Administrative Manager

SUBJECT: CB23-033, An Ordinance Rezoning Certain Land Within the City of Arvada, From Jefferson County A-2 (Agricultural-Two) to City of Arvada PUD (Planned Unit Development) and OS (Open Space) and Amending the Official Zoning Maps of the City of Arvada, Colorado, Approximately Located at 52 Canyon Pines Drive, Also Known as Canyon Pines, Arvada's Debrouillarde Pump Station(Annexation No. 2) (Public Hearing to be set for January 8, 2024 at 6:15 p.m.)

PAGE: 4
ITEM: 8.C.5.

Reviewed by:

Approved by:

Cheryl Drake, Senior Planner	11/14/2023
Josie Suk, Development Systems and Administrative Manager	11/15/2023
Rob Smetana, Planning Manager	11/15/2023
Jessica Garner, Director of Community and Economic Development	11/15/2023
Gail Walker, Legal Specialist-Contracts	11/16/2023
Emily Grogg, Senior Assistant City Attorney	11/16/2023
Rachel Morris, City Attorney	11/16/2023
Linda Haley, Deputy City Manager	11/16/2023
Lorie Gillis, City Manager	11/17/2023

Enclosure, exhibits & attachments required to support the report

COUNCIL BILL NO. 23-033
ORDINANCE NO.

AN ORDINANCE REZONING CERTAIN LAND WITHIN THE CITY OF ARVADA,
FROM JEFFERSON COUNTY A-2 (AGRICULTURAL-TWO) TO CITY OF ARVADA
PUD (PLANNED UNIT DEVELOPMENT) AND OS (OPEN SPACE) AND AMENDING
THE OFFICIAL ZONING MAPS OF THE CITY OF ARVADA, COLORADO,
APPROXIMATELY LOCATED AT 52 CANYON PINES DRIVE, ALSO KNOWN AS
CANYON PINES, ARVADA'S DEBROUILLARDE PUMP STATION (ANNEXATION
NO. 2)

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ARVADA,
COLORADO:

Section 1. The following described property is hereby rezoned from Jefferson County A-2 (Agricultural-Two) to two separate City of Arvada zoning districts: a majority of the property to City of Arvada PUD (Planned Unit Development) and the northeast corner of the property to OS (Open Space).

THE CURRENTLY VACANT PARCEL OF LAND APPROXIMATELY LOCATED AT
52 CANYON PINES DRIVE MORE PARTICULARLY DESCRIBED ON THE
ATTACHED EXHIBIT A.

Section 2. The Official Zoning Maps of the City of Arvada are hereby amended in accordance herewith.

Section 3. This ordinance shall be effective fifteen days after publication following final passage.

INTRODUCED, READ, AND ORDERED PUBLISHED this 4th day of December, 2023.

PASSED, ADOPTED, AND APPROVED this _____ day of _____, 2024.

Lauren Simpson, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:
Rachel A. Morris, City Attorney

By: _____

Publication Dates: December 7, 2023

EXHIBIT A

**AN ORDINANCE REZONING CERTAIN LAND WITHIN THE CITY OF ARVADA,
FROM JEFFERSON COUNTY A-2 (AGRICULTURAL-TWO) TO CITY OF ARVADA
PUD (PLANNED UNIT DEVELOPMENT) AND AMENDING THE OFFICIAL ZONING
MAPS OF THE CITY OF ARVADA, COLORADO, APPROXIMATELY LOCATED AT
52 CANYON PINES DRIVE, ALSO KNOWN AS CANYON PINES, ARVADA'S
DEBROUILLARDE PUMP STATION (ANNEXATION NO. 2)**

LAND DESCRIPTION

SHEET 4 OF 5

ANNEXATION NO. 2 AND OS ZONING TOGETHER
PUBLIC AND QUASI-PUBLIC FACILITIES

A PARCEL OF LAND LOCATED IN THE NORTHWEST QUARTER OF SECTION 18, TOWNSHIP 2 SOUTH, RANGE 70 WEST OF THE SIXTH PRINCIPAL MERIDIAN, COUNTY OF JEFFERSON, STATE OF COLORADO MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BASIS OF BEARINGS: BEARINGS ARE BASED ON THE NORTH LINE OF THE NORTHEAST QUARTER OF SECTION 13 BEING S 83°33'46" W AND MONUMENTED AS FOLLOWS:

-NORTH QUARTER CORNER OF SECTION 13, BEING A FOUND 3.25" ALUMINUM CAP, PLS 22564, PER MON. REC. DATED 12-1-1986.

-NORTHWEST CORNER OF SECTION 18, BEING A FOUND 3.25" ALUMINUM CAP, PLS 14057, PER MON. REC. DATED 12-13-1985.

COMMENCING AT THE NORTHWEST CORNER OF SECTION 18;

THENCE S 00°49'58" E A DISTANCE OF 279.23 FEET TO A POINT ON THE EASTERLY BOUNDARY OF JEFFERSON CENTER ANNEXATION NO. 15, RECORDED AT REC. NO. F0682300, ORDINANCE NO. 3353 AND THE POINT OF BEGINNING;

THENCE N 89°56'35" E ALONG SAID EASTERLY BOUNDARY A DISTANCE OF 322.05 FEET TO A POINT ON THE WESTERLY RIGHT-OF-WAY LINE OF UNION PACIFIC RAILROAD RIGHT-OF-WAY;

THENCE ALONG SAID WESTERLY RIGHT-OF-WAY LINE THE FOLLOWING FIVE (5) COURSES:

1) S 37°01'19" W A DISTANCE OF 170.74 FEET;

2) ALONG A CURVE TO THE LEFT HAVING A CHORD OF S 18°21'49" W 478.80 FEET, A RADIUS OF 748.31 FEET, AN ARC OF 487.37 FEET, AND A DELTA OF 37°18'59";

3) ALONG A CURVE TO THE LEFT HAVING A CHORD OF S 07°11'49" E 231.96 FEET, A RADIUS OF 965.03 FEET, AN ARC OF 232.52 FEET, AND A DELTA OF 13°48'19";

4) S 14°05'59" E A DISTANCE OF 132.76 FEET;

5) ALONG A CURVE TO THE RIGHT HAVING A CHORD OF S 13°15'04" E 51.84 FEET, A RADIUS OF 1750.00 FEET, AN ARC OF 51.84 FEET, AND A DELTA OF 1°41'50" TO A POINT ON SAID EASTERLY BOUNDARY OF JEFFERSON CENTER ANNEXATION NO. 15, RECORDED AT REC. NO. F0682300, ORDINANCE NO. 3353;

THENCE ALONG SAID EASTERLY BOUNDARY THE FOLLOWING TWO (2) COURSES:

1) S 89°56'35" W A DISTANCE OF 127.15 FEET;

2) N 00°49'58" W A DISTANCE OF 1000.00 FEET TO THE POINT OF BEGINNING.

CONTAINING AN AREA OF 121,809 S.F. OR 2.7964 ACRES MORE OR LESS.



REPORT TO CITY COUNCIL

AGENDA ITEM
9.A.

TO: THE HONORABLE CITY COUNCIL

DATE: December 4, 2023

SUBJECT: Appointments of City Council Members to Various Boards and Committees

Report in Brief

City Council will make the following appointments of City Council members to various boards and committees:

I move to appoint Mayor Lauren Simpson to the Arvada City Attorney Committee, Arvada Municipal Court/Judicial Committee, Arvada Urban Renewal Authority, Arvada Visitors Center Committee, Urban Drainage and Flood Control District, West Connect Coalition, and as an alternate to the E-470 Authority and the Olde Town Business Improvement (BID). As Mayor, Mayor Simpson will also be a member of the Metro Mayor's Caucus.

I move to appoint Mayor Pro Tem Randy Moorman to the Arvada Audit Committee, Arvada Center for the Arts and Humanities, Arvada Sustainability Committee, CML Policy Committee, Jefferson Parkway Public Highway Authority, The Rocky Flats Stewardship Council and as an alternate to the Northwest Parkway Authority.

I move to appoint Councilmember Shawna Ambrose to Adams County Regional Economic Partnership (ACREP), the Arvada Audit Committee, Bond Oversight Committee, Jefferson County R-1 Schools Coordinating Committee, and an Alternate to the Arvada Visitors Center Committee.

I move to appoint Councilmember Sharon Davis to the Apex Coordinating Committee, Arvada Municipal Court/Judicial Committee, Arvada Parks Advisory Committee, CML Policy Committee, Jefferson Economic Development Council (JDEC) and an Alternate to the Denver Regional Council of Governments (DRCOG), E-470 Authority, Jeffco Transportation Action & Advisory Group (JEFFTAAG), Jefferson County Community Corrections Board and West Connect Coalition.

I move to appoint Councilmember Lisa Feret to the Arvada Chamber of Commerce Government Affairs Committee, Arvada Fire Protection District Coordinating Committee, Denver Regional Council of Governments (DRCOG), Housing Advisory Committee, Jeffco Transportation Action & Advisory Group (JEFFTAAG), Jefferson County Community Corrections Board, Smart City Advisory Committee and as an Alternate to the Adams County Regional Economic Partnership (ACREP)

I move to appoint Councilmember Bob Fifer to the Apex Coordinating Committee, Arvada City Attorney Committee, Arvada Fire Protection District Coordinating Committee, Arvada Transportation Committee, Jefferson County R-1 Schools Coordinating Committee, Jefferson Parkway Public Highway Authority, Smart City Advisory Committee, and as an alternate to the Northwest Parkway Authority.

I move to appoint Councilmember John Marriott to the Arvada Economic Development Association Board, Bond Oversight Committee, Olde Town Business Improvement (BID) and the Rocky Mountain Metropolitan Airport Community Noise Roundtable.

Prepared by:
Chris Koch, CCO Admin

Reviewed by:

Approved by:

Lorie Gillis, City Manager 11/17/2023

Enclosure, exhibits & attachments required to support the report



REPORT TO CITY COUNCIL PUBLIC HEARING

AGENDA ITEM
10.A.

TO: THE HONORABLE CITY COUNCIL

DATE: December 4, 2023

SUBJECT: Public Hearing on the 2024 Annual Action Plan for 2024 Community Development Block Grant Funding and 2024 Human Services Grant Funding

Report in Brief

Presenter: None The Mayor will open the public hearing, take any testimony, and close the hearing.

A Public Hearing on the 2024 Annual Action Plan is necessary prior to a vote by City Council on a resolution approving submittal of those items to HUD.

Notification of the Public Hearing was published on November 2, 2023 as part of the Notice to the Public regarding the availability of the draft 2024 Annual Action Plan for public review and examination. The public review and examination period was for 30 days from November 30, 2023 through December 2, 2023.

This item is for informational purposes only for the Public Hearing and no action is necessary. It will only be necessary to open the public hearing, take any testimony and close the hearing.

An action item to consider a Resolution approving the 2024 Annual Action Plan for submission to HUD follows as a separate action.

Financial Impact

The 2024 Annual Action Plan allocates \$425,000 in 2024 Community Development Block Grant funding. The funding source is 09-804050. A subsequent resolution is scheduled to approve the 2024 Annual Action Plan which will allocate an estimated \$425,000 in funding.

Background

As stated herein, notification of the Public Hearing was published on November 2, 2023 as part of the Notice to the Public regarding the availability of the draft 2024 Annual Action Plan for public review and examination.

Discussion

This item is for information purposes only for the Public Hearing and no action is necessary. It will only be necessary to open the public hearing, take any testimony, and close the hearing.

Public Contact

Notification of the public hearing was published on November 2, 2023 as part of the Notice to the Public regarding the availability of the draft 2024 Annual Action Plan for public review and examination. The public review and examination period was for 30 days from November 2, 2023 through December 1, 2023.

Commission Recommendation

N/A

Strategic Alignment

Conducting the Public Hearing on the 2024 Annual Action Plan for 2024 Community Development Block Grant Funding and 2024 Human Services Grant Funding will support community and human services programs. Therefore, this action aligns with the Community and Economic Development priority area of the City Council Strategic Plan.

Alternative Courses of Action

N/A

Recommendation for Action

This item is for informational purposes only for the Public Hearing and no action is necessary. It will only be necessary to open the public hearing, take any testimony and close the hearing.

Suggested Motion:

It will only be necessary to open the public hearing, take any testimony and close the hearing.

Prepared by:

Carrie Espinosa, Manager of Housing Preservation and Resources

Reviewed by:

Approved by:

Josie Suk, Development Systems and Administrative Manager	11/14/2023
Rob Smetana, Planning Manager	11/14/2023
Jessica Garner, Director of Community and Economic Development	11/14/2023
Gail Walker, Legal Specialist-Contracts	11/14/2023
Kylie Justus, Assistant City Attorney	11/15/2023
Rachel Morris, City Attorney	11/15/2023
Linda Haley, Deputy City Manager	11/15/2023
Lorie Gillis, City Manager	11/17/2023

Enclosure, exhibits & attachments required to support the report

Colorado Community Media
750 W. Hampden Ave. Suite 225
Englewood, CO 80110

City of Arvada Legals **
8101 Ralston Road
Arvada CO 80002

AFFIDAVIT OF PUBLICATION

State of Colorado }
County of Jefferson } ss

This Affidavit of Publication for the Jeffco Transcript, a weekly newspaper, printed and published for the County of Jefferson, State of Colorado, hereby certifies that the attached legal notice was published in said newspaper once in each week, for 1 successive week(s), the last of which publication was made 11/2/2023, and that copies of each number of said paper in which said Public Notice was published were delivered by carriers or transmitted by mail to each of the subscribers of said paper, according to their accustomed mode of business in this office.



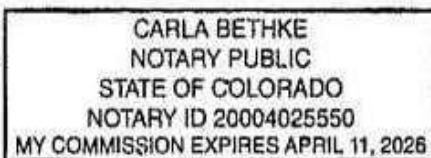
For the Jeffco Transcript

State of Colorado }
County of Jefferson } ss

The above Affidavit and Certificate of Publication was subscribed and sworn to before me by the above named Linda Shapley, publisher of said newspaper, who is personally known to me to be the identical person in the above certificate on 11/2/2023. Linda Shapley has verified to me that she has adopted an electronic signature to function as her signature on this document.

20004025550-804991

Carla Bethke
Notary Public
My commission ends April 11, 2026



Public Notice

NOTICE OF PUBLIC COMMENT PERIOD ON 2024 ANNUAL ACTION PLAN USE

The US Department of Housing and Urban Development requires local jurisdictions receiving certain grant funds to prepare an Annual Action for the Community Development Block Grant (CDBG) allotment.

The Arvada Citizen Participation Plan provides for and encourages citizen participation, including the involvement of low-income residents where housing and community development funds may be spent. The City of Arvada invites all citizens, public agencies, and other interested parties to provide input on strategies or approaches to the potential uses of an estimated \$425,000 in 2024 CDBG funds for housing rehabilitation, public facilities, and public services.

The City will take actions that are appropriate and reasonable for the participation of all its residents including minorities and non-English speaking persons as well as persons with mobility, visual, or hearing impairments to participate in the development process of the 2024 Annual Action Plan.

The City will hold a 30-day comment period from November 2nd 2023 - December 1st 2023. A copy of the proposed 2024 Annual Action Plan is available for public review at the:

**Housing and Homelessness Programs
Division Annex Building
8001 Ralston Road
Arvada, Colorado 80002**

Between the hours of 8:00 A.M. to 4:00 P.M., weekdays.

FOR FURTHER INFORMATION:
Please contact Carrie Espinosa
at 720-898-7475, weekdays between
8:00 A.M. to 5:00 P.M.

Legal Notice No. 417175
First Publication: November 2, 2023
Last Publication: November 2, 2023
Publisher: Jeffco Transcript



REPORT TO CITY COUNCIL RESOLUTION

AGENDA ITEM
10.B.

TO: THE HONORABLE CITY COUNCIL

DATE: December 4, 2023

SUBJECT: R23-112, A Resolution Approving the Submission of the 2024 Annual Action Plan for the 2024 Community Development Block Grant ("CDBG") Funding

Report in Brief

Presenter: Carrie Espinosa

This agenda item includes consideration of a resolution that details the allocations for City Community Development Block Grant (CDBG) funding in the year 2024 and approves the Annual Action Plan submission containing the year 2024 CDBG funding allocations.

The Arvada team recommends City Council approval R23-112, A Resolution Approving the Submission of the 2024 Annual Action Plan for the 2024 Community Development Block Grant ("CDBG") Funding.

Financial Impact

The City currently estimates a 2024 CDBG entitlement of \$425,000.

Background

The City currently estimates the 2024 CDBG entitlement to be \$425,000. The allocations between services and projects for the \$425,000 is summarized below:

The total funding allocation for human services is recommended at \$75,000. These allocations match the recommendations of the Human Services Advisory Committee regarding the public services listed at \$75,000 to be funded with 2024 CDBG. You will notice that \$75,000 exceeds the HUD mandated 15% public service funding cap which is \$63,750 (.15 x \$425,000). We are anticipating that the program income in 2024 in addition to a likely increase of the eventual 2024 entitlement amount will be sufficient to increase the amount on which the 15% cap is calculated to be high enough to be able to fund public services at \$75,000.

General CDBG Program Administration is recommended at \$85,000

Essential Home Repairs/Single Family Rehabilitation Program administered by Brothers Redevelopment is recommended at \$265,000

The 2024 Annual Action Plan containing the 2024 year CDBG program funding allocations will be submitted to the U.S. Department of Housing and Urban Development for review and approval. The final funding amount to be received from HUD for the 2024 CDBG is estimated at \$425,000, however, this amount will change once final HUD funding appropriations are determined.

The Resolution authorizes the City Manager to make alternation to the 2024 Annual Action Plan submission in response to subsequent HUD review and requests for changes or additional funding determinations and transfers or citizen comments. A summary of any written comments on the 2024 Annual Action Plan will be attached to the Plan Submission to HUD.

Discussion

The recommended action facilitates the allocation of resources that will support community and human services programs.

Public Contact

N/A

Commission Recommendation

N/A

Strategic Alignment

The recommended action facilitates the allocation of resources that will support community and human services programs. Therefore, this action aligns with the Vibrant Community and Neighborhoods priority area of the City of Arvada strategic plan.

Alternative Courses of Action

N/A

Recommendation for Action

The Arvada team recommends that City Council approve R23-112, A Resolution Approving the Submission of the 2024 Annual Action Plan for the 2024 Community Development Block Grant ("CDBG") Funding.

Suggested Motion:

I move that R23-112, A Resolution Approving the Submission of the 2024 Annual Action Plan for the 2024 Community Development Block Grant ("CDBG"), Funding, be (approved) (rejected).

Prepared by:

Carrie Espinosa, Manager of Housing Preservation and Resources

Reviewed by:

Approved by:

Jessica Garner, Director of Community and Economic Development	11/14/2023
Gail Walker, Legal Specialist-Contracts	11/14/2023
Kylie Justus, Assistant City Attorney	11/15/2023
Rachel Morris, City Attorney	11/15/2023
Linda Haley, Deputy City Manager	11/15/2023
Lorie Gillis, City Manager	11/17/2023

Enclosure, exhibits & attachments required to support the report

RESOLUTION NO. R23-112

A RESOLUTION APPROVING THE SUBMISSION OF THE 2024 ANNUAL ACTION
PLAN FOR THE 2024 COMMUNITY DEVELOPMENT BLOCK GRANT (“CDBG”)
FUNDING

WHEREAS, the City of Arvada is eligible to receive approximately \$425,000.00 in CDBG Funding for the year 2024; and

WHEREAS, the U.S. Department of Housing and Urban Development requires all entitlement communities receiving CDBG funds to prepare and submit a Consolidated Plan every five years to establish a unified, strategic vision for economic development, housing, and community development actions. The Consolidated Plan encompasses the analysis of local community needs and coordinates appropriate responses to those needs and priorities; and

WHEREAS, the Consolidated Plan is carried out through Annual Action Plans which provide a concise summary of the actions, activities, and the specific federal and non-federal resources that will be used each year to address the priority needs and specific goals in the Consolidated Plan. The City must submit an Annual Action Plan to HUD each year during the five year period; and

WHEREAS, the City Council of the City of Arvada held a public hearing on September 26, 2023, publicized in advance, at which any Arvada citizen was welcomed and encouraged to present ideas and viewpoints concerning community needs and proposals for the 2024 Annual Action Plan for 2024 CDBG Funding; and the 2024 Annual Action Plan was available for public review and comment from November 2, 2023 through December 1, 2023. A second public hearing was held on this date of December 4, 2023, to provide the public a second opportunity to provide comment.

WHEREAS, the City Council and City Administration carefully reviewed all citizen comments and staff suggestions regarding the 2024 Annual Action Plan for 2024 CDBG Funding.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ARVADA, COLORADO, AS FOLLOWS:

Section 1. That the City Council of the City of Arvada, Colorado approves the submission of the 2024 Annual Action Plan for CDBG funding; and

Section 2. That the City Council of the City of Arvada, Colorado approves submission of the 2024 Annual Action Plan for the CDBG program to allocate additional CDBG funds for the City of Arvada, Colorado in the following amounts for year 2024 CDBG funding:

- \$75,000 for human services grant program
- \$85,000 for general CDBG program administration
- \$265,000 for Single-Family Home Rehabilitations

Section 3. That the City Council of the City of Arvada, Colorado directs that the 2024 Annual Action Plan submission for the CDBG Program for the City of Arvada, Colorado for 2024 CDBG funding be submitted to the HUD; and

Section 4. That the City Council of the City of Arvada, Colorado designates the City Manager, or city staff she may designate, to approve alterations, deletions, and/or additions to the 2024 Annual Action Plan Submission for the CDBG Program for the City of Arvada, Colorado and the 2024 Annual Action Plan for 2024 CDBG funding that may be necessitated in response to minimal HUD funding alterations, HUD requirements, subsequent HUD review, or citizen comments.

APPROVED AND ADOPTED this 4th day of December, 2023.

Lauren Simpson, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:
Rachel A. Morris, City Attorney

By: _____

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The Community Development Block Grant (CDBG) is a flexible Federal funding source that the City of Arvada utilizes to address a wide range of unique community development needs. The City prioritizes activities that benefit low- and moderate-income persons. Activities may also be carried out which aid in the prevention or elimination of slums or blight, or certified activities that meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and where other financial resources are not available to meet such needs. CDBG funds may not be used for activities that do not meet these broad

national objectives. The CDBG program ensures that decent, affordable housing is created and preserved, that services to the most vulnerable in the community are implemented, public facilities are sustained, and that economic development opportunities are supported. In accordance with the U.S. Department of Housing and Urban Development's (HUD) entitlement community requirements, City of Arvada prepared a five-year Consolidated Plan in order to implement Federal programs within the community for the period of January 1, 2020, to December 31, 2025. Each year the City of Arvada creates an Annual Action Plan to address the high-priority housing, public service, public facility, and economic development needs of the City, as outlined in City of Arvada's Consolidated Plan and Comprehensive Plan. The FY24 Annual Action Plan's program year runs from January 1, 2024, through December 31, 2024.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The objectives and outcomes in the Plan are the same as those identified in the Consolidated Strategy and Plan Submission for Housing and Community Development Programs City of Arvada, Colorado 2020-2024. Arvada's goals for the 2024 Annual Action Plan period will primarily focus on serving low to moderate income homeowners with essential home repairs as well as assisting low income households through the human services grant program. Services offered through the essential home repairs program will be performed by Brothers Redevelopment to provide necessary improvements to single-family homes owned by low income and elderly residents.

The City of Arvada will use \$75,000 of CDBG funding to support public service activities through the human services grant program.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The programs and activities from 2022 were evaluated for past performance from the CAPER and that evaluation shows that the City has made good progress with good performance relative to the Consolidated Strategy and Plan Submission for Housing and Community Development Programs City of Arvada, Colorado 2020-2024.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The stakeholder and citizen participation process for the 2024 Annual Action Plan included the following:

Public hearing held on September 26, 2023 to gather input on community needs and proposed 2024 activities. A notice was published in the Arvada Press and on the City's website.

Public hearing held in-person on December 4, 2023 . Public notification was posted in both English and Spanish. The notice was published in the Arvada Press and posted on the city website.

A copy of the Annual Action Plan was made available at the City of Arvada Housing Division and posted on the website for comments. The public comment period began November 2, 2023 and ended October December 1, 2023.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

No public comments were received during the 30 day public comment period from November 2, 2023 through December 1, 2023. No comments were received during the public hearing held on September 26, 2023. The plan will be updated if there are comments received during the December 4, 2023 public hearing.

6. Summary of comments or views not accepted and the reasons for not accepting them

No comments received.

7. Summary

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Housing Manager	ARVADA	Housing Preservation and Resources

Table 1 – Responsible Agencies

Narrative (optional)

Consolidated Plan Public Contact Information

City of Arvada

8101 Ralston Rd

Arvada, CO 80002

Carrie Espinosa

720-898-7475

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The Arvada Citizen Participation Plan provides for and encourages citizen participation including involvement of low income residents where housing and community development funds may be spent as outlined in the Plan elements that follow. The City will take actions that are appropriate and reasonable for the participation of all residents including minorities and non-English speaking persons as well as persons with mobility, visual, or hearing impairments to participate in the development process of the Consolidated Strategy and Plan Submission for Housing and Community Development Programs.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

Prior to the process of preparing its five year Consolidated Plan, the City consulted with appropriate public agencies including internal City Departments by mailing a letter to such agencies notifying them of the Consolidated Plan process for the City and requesting their input. Maintenance of a mailing list of persons, agencies, or groups that have requested they be notified of when proposals for funding or review of the Consolidated Plan including the Action Plan: One Year Use of Funds will Occur. That list will be updated and utilized to mail notices prior to hearing dates as they occur.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Maintenance of a mailing list of persons, agencies, or groups that have requested they be notified of when proposals for funding or review of the Consolidated Plan including the Action Plan: One Year Use of funds will occur. That list will be updated and utilized to mail notices prior to hearing dates as they occur. Prior to the process of preparing its five year Consolidated Plan, the City consulted with appropriate social service agencies the housing needs of children, minorities, the elderly, the disabled, the homeless, and other special populations within the community by mailing a letter to such agencies notifying them of the Consolidated Plan process for the City and requesting their participation. The following information and assistance was directly requested from 48 separate social service, housing and special needs agencies or nonprofit groups or agencies serving the disadvantaged in the community and region:

The City of Arvada would like to invite your participation in the preparation of the City 2024 Annual Action Plan. We would like to request written input on what your agency or group perceives to be specific housing and community development needs within the City of Arvada. We would like to especially request information on the needs of Children, Minority Groups, the Elderly, the Disabled

(including persons with HIV/AIDS and their families), the Homeless, and other members of the community with special needs. We would also like to request any specific data you may have relative to size, income, ethnicity and characteristics of these special needs populations along with the source of data. In addition the City would like to request your input on strategies or approaches you would recommend to help address Arvada's housing and community development needs.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Varied activities and funding applications by MDHI entities are reviewed for compliance with the City Consolidated Plan.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	City of Arvada Human Services Advisory Committee
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Other government - Local
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	City of Arvada Human Services Advisory Committee considers all applications for CDBG human services requests from the private nonprofit sector for potential use of CDBG and City human services funding support. The Committee makes recommendations to the City Council regarding those requests.
2	Agency/Group/Organization	Jefferson County Public Health
	Agency/Group/Organization Type	Health Agency Agency - Emergency Management

	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Arvada Resiliency Coordinator meets regularly with Jeffco Public Health to discuss emergency and public health related needs. During peak times of COVID, the City would coordinate with Jeffco Public Health for resources for individuals experiencing homelessness to address emergency shelter needs. The Resiliency Coordinator also meets with other Jeffco jurisdictions for discussions related to extreme cold weather/artic blast sheltering and migrant needs related to shelter. Anticipated outcomes of the consultation is partnership and collaboration with other jurisdictions to support homeless and migrant sheltering.
3	Agency/Group/Organization	Comcast
	Agency/Group/Organization Type	Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide
	What section of the Plan was addressed by Consultation?	Housing Need Assessment

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Arvada is currently partnering with Comcast to install broadband fiber to extensive areas throughout the City. The purpose of the partnership is to increase connectivity for various entities including Jeffco Public Schools. There are several schools in Arvada that serve a majority of students that fall into the low/moderate income category including Arvada K-8, Lawrence Elementary and Foster Elementary. Students at these schools will now benefit from state of the art broadband services. Additionally, the City is in discussion with Comcast as well as other broadband internet providers to discuss diversity, equity and inclusion issues related to internet connectivity and how those gaps can be filled. Rick Assmus, City of Arvada Community Connectivity Manager and President of the National Association of Telecommunications Officers and Advisors (NATOA), is leading the discussions with Comcast and other businesses on how the City can be part of the filling the gap. These discussions are in the preliminary stages and the next steps for the City's involvement is forthcoming.
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Identify any Agency Types not consulted and provide rationale for not consulting

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Metro Denver Homeless Initiative	Varied activities and funding applications by MDHI entities are reviewed for compliance with the City Consolidated Plan
City of Arvada Comprehensive Plan	City of Arvada	The City Comprehensive Plan is closely coordinated with, depends upon, and overlaps a large portion of the Consolidated Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Language Assistance Plan	City of Arvada	The LAP provides for specific action items the City's Housing Preservation and Resources Division will undertake as part of its program operations

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

The City of Arvada did consult with local emergency management organizations including Jefferson County Public Health regarding concerns of emergency shelter for people experiencing homelessness. Options for emergency shelter during cold winter months include partnerships with faith-based organizations and other local jurisdictions. The City has completed extensive studies related to water resources in the community to address and plan for future water needs. The City recently implemented a large tap fee and water rate increase to address the growing need for water resources including infrastructure. Additionally the City has been in conversation with the Arvada Fire Department and surrounding jurisdictions regarding wildfire mitigation particularly in the northwest Arvada area. These conversations are a result of the recent Marshall fire in the Superior/Louisville area. Potential outcomes of these discussions are additional means of egress out of neighborhoods that fall in higher risk areas.

The City of Arvada is also overhauling its internal emergency operation center that will focus on providing critical and lifesaving services during periods of emergency. The essential roles of the emergency operations center include:

Firefighting, public health, mass care, communication, transportation, public safety and security, external affairs, and volunteer donation management. The training and planning involved in these efforts will prepare the Arvada team to continue to provide services for its residents during emergency events such as fire, flood, etc.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The US Department of Housing and Urban Development requires local jurisdictions receiving certain grant funds to prepare a Consolidated Strategy and Plan Submission for Housing and Community Development Programs (Consolidated Plan). The City of Arvada prepared a Consolidated Plan for the period of 2020 through 2024. An Annual Action Plan must be submitted for each year during that term and the City is providing for and encouraging citizen participation in the preparation of the 2024 Annual Action Plan. The proposed 2024 Annual Action Plan outlines the proposed use of an estimated \$425,000 in 2024 Community Development Block Grant Funds for housing rehabilitation and public services. The City invites all citizens, public agencies, and other interested parties to review the proposed 2024 Annual Action Plan and use of funds, review past program performance and provide comments. The public comment period on the proposed 2024 Annual Action Plan is from November 2, 2023 through December 1, 2023. Comments can be mailed to the address below. A copy of the proposed draft 2024 Annual Action Plan is available for public review and comment at the: Housing Preservation and Resources Division, Annex Building, 8001 Ralston Road ,Arvada, Colorado 80002, Between the hours of 8:30 A.M. to 4:30 P.M., weekdays.

A Public Hearing will be held to allow public comment on the proposed 2024 Annual Action Plan and on related requests for funds from the Human Services Funding Pool THE PUBLIC HEARING WILL BE HELD At 6:15 P.M., December 4, 2023 in Council Chambers, Arvada Municipal Building, 8101 Ralston Road, Arvada, Colorado. A City Human Services Advisory Committee reviewed the 23 funding applications and made recommendations for funding to the City Council on December 4, 2023.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	30 Day Public Comment Period on 2024 Annual Action Plan	Minorities Persons with disabilities Non-targeted/broad community	None	No comments received	None	
2	Public Hearing	Minorities Persons with disabilities Non-targeted/broad community	None	No comments received	None	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Internet Outreach	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community	23 funding applications were received by the September 1, 2023 deadline	Funding applications	None	https://arvada.org/residents/city-neighborhoods/cdgb-funds-at-work-in-arvada
4	Public Meeting	Minorities Persons with disabilities Non-targeted/broad community	23 funding applications were received by the September 1, 2023 deadline	Funding applications	None	https://arvada.org/residents/city-neighborhoods/cdgb-funds-at-work-in-arvada

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The City of Arvada plans to allocate \$425,000 in CDBG to support public services, single-family home rehabilitation and CDBG program administration.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	425,000			425,000	425,000	The estimated CDBG 2024 annual allocation is \$425,000.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how

matching requirements will be satisfied

CDBG will be critical to allow for and encourage leveraging of other private and city funds for housing and community development activities. The city will utilize cash from non-federal sources, the value of waived taxes and fees and the value of any donated land to support goals and activities.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan.

N/A

Discussion

The City's expected resources are as follows:

\$425,000 2024 CDBG

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	maintain and improve housing and neighborhoods	2020	2024	Affordable Housing Non-Housing Community Development		Maintain and improve housing stock	CDBG: \$265,000	Homeowner Housing Rehabilitated: 15 Household Housing Unit
2	Facilitate development of human resources	2020	2024			development of human resources	CDBG: \$75,000	Public service activities other than Low/Moderate Income Housing Benefit: 500 Persons Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	maintain and improve housing and neighborhoods
	Goal Description	The City of Arvada's annual goal is to provide home repair services to 15 low to moderate income Arvada homeowners. Total amount allocated is \$265,000

2	Goal Name	Facilitate development of human resources
	Goal Description	The City of Arvada's one year public services goal is to serve approximately 500 Arvada residents through public service activities.

Projects

AP-35 Projects – 91.220(d)

Introduction

The City of Arvada intends to utilize \$425,000 to support 2024 CDBG program administration, public services and single family rehabilitation. The breakdown of funding for these activities is as follows:

\$75,000 Public Services

\$85,000 CDBG program administration

\$265,000 Single Family Rehabilitation/Essential Home Repairs Program

Projects

#	Project Name
1	CDBG Program Administration
2	Essential Home Repair Program
3	Human Services Funding Pool

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The Single-Family Home Repairs program has been a longstanding City program that provides critical home repairs to low/moderate income homeowners in Arvada. It has proven to be a needed and worthy use of CDBG funds. The City of Arvada's one year goal is to serve 15 households through the single family rehabilitation program in 2024.

The City of Arvada Human Services program provides financial support to various non-profit agencies that provide critical services to Arvada residents. The City anticipates serving 500 low to moderate income Arvada households through the human services grant program. The City expects to serve 500 Arvada households in 2024 and estimates that we will continue to serve between 500-1000 households annually for the next five years.

AP-38 Project Summary
Project Summary Information

1	Project Name	CDBG Program Administration
	Target Area	
	Goals Supported	
	Needs Addressed	
	Funding	CDBG: \$85,000
	Description	CDBG Program Administration
	Target Date	12/31/2024
	Estimate the number and type of families that will benefit from the proposed activities	N/A This project provides funding for the administrative support of the CDBG projects and activities including the Essential Home Repairs Program, Public Services.
	Location Description	N/A
	Planned Activities	Planned activities under this project include program administrative support to coordinate and monitor the Essential Home Repairs Program, and public services/human services grant program.
2	Project Name	Essential Home Repair Program
	Target Area	
	Goals Supported	maintain and improve housing and neighborhoods
	Needs Addressed	Maintain and improve housing stock
	Funding	CDBG: \$265,000
	Description	Essential Home Repair Program.
	Target Date	12/31/2024
	Estimate the number and type of families that will benefit from the proposed activities	The City of Arvada estimates that 15 households will be assisted in 2024 through the single family rehab program. It is estimated that 35 households will be assisted by the end of the City's 2020-2024 Consolidated Plan. The population that will be served is low to moderate income homeowners, the majority being seniors on limited income in need of essential home repairs.
	Location Description	The service location of these projects is the Arvada city limits.

3	Planned Activities	The planned activities through the single family rehabilitation program includes essential repairs such as: Interior home repairs: • Plumbing repairs: sinks, faucets, valves, drains and toilets • Minor electrical repairs, switch and fixture replacement • Electrical service replacement for safe use • Door repair/installation • Wall and flooring repair and replacement • Repair or installation of heating system • Repair or installation of hot water heater Exterior repairs including: • Exterior maintenance and repair • Fascia, soffit and gutter repair • Exterior rail repair, fabrication and installation • Exterior plumbing and light electrical repairs • Sewer repair and replacement • Security and storm door repairs and installations • Roofing repair and replacement • Water supply repair and replacement
	Project Name	Human Services Funding Pool
	Target Area	
	Goals Supported	Facilitate development of human resources
	Needs Addressed	development of human resources
	Funding	CDBG: \$75,000
	Description	Public Services Funded with CDBG. The activities under this project will be carried out through non-profit organizations serving residents of Arvada. Services supported include food pantry, meals for individuals who are medically fragile and salaries to support programs that offer subsistence payments.
	Target Date	12/31/2024

Estimate the number and type of families that will benefit from the proposed activities	The City of Arvada estimates that 500 low to moderate income households will benefit from the human services grant program.
Location Description	The activities under this project will be carried out through non-profit organizations that offer services to residents of Arvada.
Planned Activities	The activities under this project will be carried out through non-profit organizations serving residents of Arvada. Services supported include food pantry, meals for individuals who are medically fragile and salaries to support programs that offer subsistence payments.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

All funded activities will benefit persons living within the city limits of the City of Arvada. The highest percentage of individuals reported as White alone and the second highest reported as Hispanic or Latino. In the 2020 Census, 17,651 or 14.3% of persons reported having Hispanic or Latino origin.

Geographic Distribution

Target Area	Percentage of Funds

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The City of Arvada is dedicated to the preservation of low/moderate income neighborhoods in Arvada.

Discussion

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City intends to use CDBG to fund a subrecipient to provide a Single-Family Home Repairs Program. Assistance will also be leveraged through the use of CDBG for collaboration with non profit and other service providers to assist special needs and low/moderate income households with public services as appropriate. In addition to using CDBG, The City will use non-federal funds for gap financing to support affordable housing development and preservation. The city is also utilizing local financial resources for the Safe And Accessible Arvada Program and the Help For Homes Program in partnership with Brothers Redevelopment.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	0

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	15
Acquisition of Existing Units	0
Total	15

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

The primary program for the provision of affordable housing is the single family rehab program. Single-Family Home Repairs Program.

AP-60 Public Housing – 91.220(h)

Introduction

The Arvada Housing Authority (AHA) received an allocation of 562 Housing Choice Vouchers from the U.S. Department of Housing and Urban Development (HUD). Due to the increasing rents charged to the program, the AHA can only utilize approximately 520 vouchers at any given time. The AHA does not own any public housing units.

Foothills Regional Housing (Jefferson County Housing Authority) does own affordable housing developments in Arvada. Foothills and the AHA have maintained a strong relationship over the years and the AHA does its best to support Foothills Regional Housing's affordable housing development efforts.

Actions planned during the next year to address the needs to public housing

The AHA does not own any public housing units. To address the affordable housing needs in the community, the AHA will continue its efforts to maximize voucher utilization for its Housing Choice Voucher Program.

The City of Arvada received a grant from the Colorado Department of Local Affairs (DOLA) to create an Affordable Housing Strategic Plan. The purpose of the plan is to identify goals and strategies to incentivize more affordable housing development in Arvada. The City also created a Housing Advisory Committee that will participate in the development of the Affordable Housing Strategic Plan and make recommendations to the Arvada City Council related to the adoption of housing strategies, policies and procedures.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The Arvada Housing Authority created a Resident Advisory Board to make recommendations to AHA leadership related to the housing authority plan, including policies and procedures. The Resident Advisory Board consists of AHA Housing Choice Voucher participants who wish to provide input and direction.

AHA participants who are interested in homeownership opportunities are referred to the Colorado Housing Assistance Corporation and the Colorado Housing and Finance Authority for education related to downpayment and loan assistance.

If the PHA is designated as troubled, describe the manner in which financial assistance will be

provided or other assistance

N/A

Discussion

The City of Arvada and the Arvada Housing Authority have made significant strides over the past two years to increase the amount of affordable housing in the community. The City values its partners in these efforts and strives to include stakeholder input as new policies and partnerships are developed.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

This section discusses the 2024 program year activities that will benefit people who are homeless and populations with special needs.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

In January 2020, the City of Arvada hired a homeless navigator to conduct homeless outreach and connect people with much needed services. The homeless navigator completes a VI-SPDAT to access the needs and vulnerability of people experiencing homelessness. Data entry in the Homeless Management Information System assists the Navigator with tracking the history of services for each person. By assessing their individual needs, the Navigator has created a By Name list that allows her to prioritize her services to the people who are the most vulnerable in the community. The chronically homeless population is the priority in the City of Arvada at this time and will continue to be throughout 2024.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City of Arvada supports the emergency shelter efforts coordinated by the Severe Weather Shelter Network (SWSN). In years past, the SWSN provides emergency shelter during cold weather nights by offering shelter in local churches. The SWSN will resume the congregate sheltering model in 2023. Individuals with COVID-19 exposure are sheltered in motels during cold weather. The City of Arvada has provided financial assistance to assist with these efforts and will continue to do so throughout 2024.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

In January 2020, the City of Arvada hired a homeless navigator to conduct homeless outreach and connect people with much needed services. The homeless navigator completes a VI-SPDAT to access the needs and vulnerability of the person experiencing homelessness. Data entry in the Homeless Management Information System assists the Navigator with tracking the history of services for each person. By assessing their individual needs, the Navigator has created a By Name list that allows her to prioritize her services to the people who are the most vulnerable in the community. The chronically

homeless population is the priority in the City of Arvada at this time and will continue to be throughout 2023. The Homeless navigator has partnered with the Arvada Housing Authority to connect people who are chronically homeless with permanent housing. In 2022, the Navigator was able to house 39 people from internal and external referrals to permanent housing.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Through the efforts of the City of Arvada Human Services Advisory Committee, the City of Arvada provides financial support to various non-profit agencies that provide homeless prevention services and other services such as medical, employment and education. The support of these programs will continue in 2024. The Arvada Housing Authority provides permanent housing to extremely low income households throughout the community.

Discussion

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The City of Arvada completed a Housing Assessment in 2020 and is working to identify strategies to incentivize affordable housing in Arvada. In 2022, the Arvada City Council approved the creation of an Affordable Housing Advisory Committee composed of Arvada residents that will be tasked with making recommendations to the city council related to affordable housing strategies. The Committee was seated in May 2023 and began its first task of creating an Affordable Housing Strategic Plan for the City. To support this effort, the City applied for and was awarded \$100,000 from the Colorado Department of Local Affairs Planning Grant Program to hire a consultant to lead the strategic planning work. The City of Arvada updated its Land Development Code. The City of Arvada City Council Strategic Plan includes strategic goals related to housing. The Strategic Plan was amended in 2022 to include the strategic milestone of developing a homeless navigation center that will serve as a one-stop shop for offering supportive services to households experiencing homelessness or housing instability. The navigation center will also provide overnight sheltering to homeless individuals and permanent supportive housing to people in need of long term housing as well as supportive services. The City is in the process of purchasing a site to be for the future navigation center.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City updated its Land Development Code in 2020 to allow for density bonuses and streamlined application processes to encourage developers to build affordable housing in the area.

Discussion:

The City of Arvada Strategic Plan 2020-2025 addresses concerns related to barriers to affordable housing. One strategic result is to implement a tool kit of housing mix and style plans to improve access to quality housing affordable for a broad range of income levels. This includes a strategic milestone of creating a regional strategy to address homelessness and completing an affordable housing assessment including incentive options.

AP-85 Other Actions – 91.220(k)

Introduction:

This section describes a variety of other efforts that the City of Arvada will continue during the program year to address housing and community development needs.

Actions planned to address obstacles to meeting underserved needs

During 2024, CDBG will be the primary program through which underserved needs are addressed, affordable housing is created and families and persons living in poverty are served.

Actions planned to foster and maintain affordable housing

The City is involved in regional housing planning efforts and work to expand awareness and understanding of housing needs among residents and community leaders.

Actions planned to reduce lead-based paint hazards

The Single-Family Home Repairs housing rehabilitation program includes a section designed to address the issue of lead based paint as stated below regarding its compliance with applicable law and regulations: (b) Lead Hazard and Lead Based Paint Regulations: The Residential Lead Based Paint Hazard Reduction Act of 1992, or Title X Sections 1012 and 1013 of the Housing and Community Development Act of 1992, related regulations of the Environmental Protection Agency, the Occupational Health and Safety Administration, and Regulation No. 19 of the Colorado Air Quality Control Commission The actions above are intended to insure the Single-Family Home Repairs Program addresses issues regarding testing for and addressing lead based paint during housing rehabilitation. The Single-Family Home Repairs Program provides for Notice of Lead Based Paint Inspection and Risk Assessment as part of its process. In addition the costs of lead based paint mitigation are included as eligible costs for the program as stated below. 4.1 Eligible Costs Eligible costs include expenses to meet the following items. All determinations of eligible costs by the City are final. (a) Single-Family Home Repairs Minimum Design and Property Rehabilitation Standards (PRS) (Part II), lead hazard and abatement measures, related air quality and energy conservation measures, and measures, related air quality and energy conservation measures, and measures to establish a readily maintainable condition.

Actions planned to reduce the number of poverty-level families

Homelessness is on the rise in Arvada and throughout Colorado. Recent data shows that families experiencing homelessness are increasing in number faster than any other group. In our community, homelessness is increasingly affecting families with children, the underemployed, veterans and the chronically homeless. The City of Arvada strives to be a community where residents, regardless of age, mobility or income, are comfortable and safe in their homes. To have a greater impact, the City of

Arvada is seeking a qualified subrecipient to operate a single-family home rehabilitation program to benefit Arvada residents using CDBG funds to accomplish activities. This program will still offer home repair services for low and moderate-income, elderly, and disabled households for Arvada residents. Economic Growth- Over the next 5 years it is anticipated the local economy will continue to improve. As rents increase and vacancies remain low, the rental housing market will be tight and less accessible to low and moderate households looking to achieve affordable housing. In the same manner, prices may increase for single family owner occupied housing opportunities making it more difficult for low and moderate income households to achieve homeownership. The dynamic of this barrier to affordable housing cannot be altered by the City but the City will need more extensive funding from the Federal and State levels to structure opportunities to provide additional housing affordable to low and moderate income households. The City has created a homeless navigation program to address the needs of the people experiencing homelessness in the community. A homeless navigator has been hired to connect people to housing opportunities and to network with other Jefferson County municipalities and Jefferson County for a regional strategy to address homelessness.

Actions planned to develop institutional structure

The City of Arvada completed a Housing Assessment in 2020 and is working to identify strategies to incentivize affordable housing in Arvada. In 2022, the Arvada City Council approved the creation of an Affordable Housing Advisory Committee composed of Arvada residents that will be tasked with making recommendations to the city council related to affordable housing strategies. The Committee was seated in May 2023 and began its first task of creating an Affordable Housing Strategic Plan for the City. To support this effort, the City applied for and was awarded \$100,000 from the Colorado Department of Local Affairs Planning Grant Program to hire a consultant to lead the strategic planning work.

Actions planned to enhance coordination between public and private housing and social service agencies

The City would work with private non profit groups relative to supportive housing to educate such non profits on the role and policy of the City relative to the use of funds for low and moderate income housing. It is anticipated the Arvada Housing Authority will continue to provide partial funding to Beyond Home if Federal financial assistance is made available to aid their operations which would also encourage the acquisition of other resources. The City will continue to work with non profit private entities such as Habitat for Humanity, Family Tree, Inc., Beyond Home, and others to cooperate on their private proposals to provide supportive or affordable housing as applicable through transitional housing. Any targeted Housing Choice Voucher Program rental assistance coordinated with such proposals will use applicable local preferences. A primary geographic target for such proposals will be for adequate dispersion of such facilities or housing in the community to avoid concentration in the southeast portion of the City. The responsible agencies would be non profit private entities working in concert with local lenders, City of Arvada, and other applicable state jurisdictions or entities. The time required to produce housing will be reliant upon proposals made by non profit private sector groups. The City will try to

remove barriers to quality affordable housing by emphasizing that such housing under this goal should be dispersed and not concentrated. In 2024, the City will provide CDBG funds to a sub-recipient to operate a single-family home rehabilitation program for Arvada residents. In past years, some low-moderate income homeowners have withdrawn from the rehabilitation program because they could not take on bank loans the City has used in the past. To assist low-moderate income homeowners overcome financial barriers to maintaining quality-housing stock, 2024 CDBG funds can cover all eligible costs for rehabilitation projects. The forthcoming housing strategy will identify other areas for enhanced coordination as well.

Discussion:

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	50,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	50,000

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%



REPORT TO CITY COUNCIL RESOLUTION

AGENDA ITEM
10.C.

TO: THE HONORABLE CITY COUNCIL

DATE: December 4, 2023

SUBJECT: R23-113, A Resolution Authorizing the Expenditure of City of Arvada Human Services Funding Pool Funds for 2024

Report in Brief

The Arvada Human Services Advisory Committee has submitted a recommendation to the Arvada City Council for the expenditure of \$260,000 in budgeted funds (\$185,000 from the City funds and \$75,000 from the Community Development Block Grant) for a variety of programs determined to provide human services to populations in need by qualified non-profit organizations. These human services may be direct services, information and referrals, or the coordination of other services which assist low and moderate income households. The funding will be distributed through the awarding of grants, which are executed by the City Manager and a representative of each of the organizations designated to receive funds.

The Arvada team recommends City Council approve R23-113, A Resolution Authorizing the Expenditure of City of Arvada Human Services Funding Pool Funds for 2024.

Financial Impact

This year there were 23 applications requesting a total of \$544,120. The total amount being made available for distribution is \$260,000: \$185,000 from City funds and \$75,000 from CDBG funds.

Background

An outreach campaign was initiated in August to inform the public and interested agencies about the availability and application process for City funding support for qualified programs or services for low and moderate income households. As in previous years, the Human Services Advisory Committee received the grant requests in September. Committee members had approximately three weeks to review the applications individually based on the criteria established for the process. Their individual rankings were submitted on the City's online grant management platform. The criteria used in ranking comprises a point system that looks at identified need, budget reasonableness, benefit to Arvada and its citizens, leveraging of other funds, agency experience, duplication of services, collaboration with other agencies, measurable outcomes, alignment with city strategic priorities and program sustainability. The Committee met on September 25, 2023 to review the rankings and related information and came to a consensus on the applicants to recommend funding and the amounts. Every applicant recommended for funding had to be a qualified non-profit entity and propose a program or service that primarily benefited low and moderate income households.

Discussion

The 2024 Human Services Funding application cycle had 23 applicants with a request total of \$544,120. Of the 23 applicants, 12 were recommended by the Human Services Advisory Committee for funding. The resolution would authorize the expenditure of Human Services funding as follows for those 12 applicants:

\$20,000 to Carin' Clinic for Primary Health Care for Low-income Children

\$40,000 to Community Table for Emergency Food Assistance

\$15,000 to Jefferson Center for Mental Health for Mental Health and Substance Use Treatment Services for Indigent and Low-

Income Arvada Residents

\$20,000 to Hope House Colorado for Hope House Free Self Sufficiency Programs for Teen Moms

\$20,000 to BeyondHome for BeyondHome Self-Sufficiency Program

\$20,000 to Seniors' Resource Center, Inc. for SRC: Providing Services to Support the City of Arvada's Older Adults' Wellbeing and Independence

\$28,000 to The Action Center for Rental Assistance for Low or Moderate-income Arvada Households

\$25,000 to Community Table for Assistance Programs

\$12,000 to Volunteers of America Colorado for Meals on Wheels (MOW)

\$15,000 to Family Tree, Inc. for Family Tree Homelessness Program

\$20,000 to Ralston House for Ralston House Child Advocacy Center

\$25,000 to Mission Arvada of The Rising Church for Case Management: Housing Placement and Ongoing Housing Support

Of the 23 applicants, 11 were not recommended for funding: A Precious Child, Archway Communities, Audio Information Network of Colorado, Benefits in Action, Brothers Redevelopment, Inc., CASA of Jefferson and Gilpin Counties, Food Bank of the Rockies, Growing Home Inc., Outdoor Lab Foundation, Project Angel Heart, Special Olympics Colorado

The 2024 Human Services Funding application cycle had six more applications than 2023 and almost a \$240,000 increase in the total funding request, while Human Services funding remained at \$260,000. With the increased competitiveness of this year's cycle, the Advisory Committee prioritized their decisions on the overall application score, alignment with the City Council Strategy, service duplication, and the number of Arvada residents served.

Public Contact

The agencies which applied for funds will be notified of their approved funding amounts regarding the funding recommendations approved by City Council.

Commission Recommendation

The Committee met as a group on September 25, 2023 to discuss their individual evaluations and make funding recommendations. Members of the Human Services Advisory Committee will present their recommendations to City Council at the meeting.

Strategic Alignment

The recommended action facilitates the allocation of resources that will support community and human services programs. Therefore, this action aligns with the Vibrant Community and Neighborhoods Priority Area of the City Council Strategic Plan, specifically the following Principle:

Improves access to quality housing that is affordable to a broad range of income levels and provides resources, housing, and neighborhood assistance services for Arvada residents, neighborhoods, property owners, and stakeholders.

Alternative Courses of Action

N/A

Recommendation for Action

The Arvada team recommends City Council approve R23-113, A Resolution Authorizing the Expenditure of City of Arvada Human Services Funding Pool Funds for 2024.

Suggested Motion:

I move that R23-113, A Resolution Authorizing the Expenditure of City of Arvada Human Services Funding Pool Funds for 2024, be (approved) (rejected).

Prepared by:

Nicholas Ashmore, Community Development Block Grant Coordinator

Reviewed by:

Approved by:

Jessica Garner, Director of Community and Economic Development 11/14/2023

Gail Walker, Legal Specialist-Contracts 11/15/2023

Kylie Justus, Assistant City Attorney 11/15/2023

Rachel Morris, City Attorney 11/16/2023

Linda Haley, Deputy City Manager 11/16/2023

Lorie Gillis, City Manager 11/17/2023

Enclosure, exhibits & attachments required to support the report

RESOLUTION NO. R23-113

A RESOLUTION AUTHORIZING THE EXPENDITURE OF CITY OF ARVADA HUMAN SERVICES FUNDING POOL FUNDS FOR 2024

WHEREAS, Arvada Human Services Advisory Committee has submitted a recommendation to the Arvada City Council for the expenditure of \$260,000 in budgeted funds (\$185,000 from the City funds and \$75,000 from the Community Development Block Grant) for a variety of programs determined to provide human services to populations in need by qualified non-profit organizations; and

WHEREAS, the City Council reviewed the recommendations of the Arvada Human Services Advisory Committee for the allocation of the funding pool monies and approves the recommendations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ARVADA, COLORADO, AS FOLLOWS:

- Section 1. The City Council for the City of Arvada hereby authorizes the expenditure of Human Services Funding Pool monies as follows:
- \$20,000 to Carin' Clinic for Primary Health Care for Low-income Children
 - \$40,000 to Community Table for Emergency Food Assistance
 - \$15,000 to Jefferson Center for Mental Health for Mental Health and Substance Use Treatment Services for Indigent and Low-Income Arvada Residents
 - \$20,000 to Hope House Colorado for Hope House Free Self Sufficiency Programs for Teen Moms
 - \$20,000 to BeyondHome for BeyondHome Self-Sufficiency Program
 - \$20,000 to Seniors' Resource Center, Inc. for SRC: Providing Services to Support the City of Arvada's Older Adults' Wellbeing and Independence
 - \$28,000 to The Action Center for Rental Assistance for Low or Moderate-income Arvada Households
 - \$25,000 to Community Table for Assistance Programs
 - \$12,000 to Volunteers of America Colorado for Meals on Wheels (MOW)
 - \$15,000 to Family Tree, Inc. for Family Tree Homelessness Program
 - \$20,000 to Ralston House for Ralston House Child Advocacy Center
 - \$25,000 to Mission Arvada of The Rising Church for Case Management: Housing Placement and Ongoing Housing Support

- Section 2. This resolution shall be effective upon its approval by the City Council.

APPROVED AND ADOPTED this 4th day of December, 2023.

Lauren Simpson, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:
Rachel A. Morris, City Attorney

By: _____

Organization Name	2023 Award	Amount Requested	2024 Grant Recommended
Carin' Clinic	\$20,000	\$30,000	\$20,000
Arvada Community Food Bank, Inc. dba Community Table	\$40,000	\$50,000	\$40,000
Jefferson Center for Mental Health	\$15,000	\$26,620	\$15,000
Hope House Colorado	\$20,000	\$22,500	\$20,000
BeyondHome	\$20,000	\$35,000	\$20,000
Seniors' Resource Center, Inc .	\$0	\$20,000	\$20,000
The Action Center	\$28,000	\$30,000	\$28,000
Arvada Community Food Bank, Inc. dba Community Table	\$25,000	\$30,000	\$25,000
Volunteers of America Colorado	\$12,000	\$12,000	\$12,000
Family Tree, Inc.	\$15,000	\$15,000	\$15,000
Ralston House	\$20,000	\$25,000	\$20,000
Mission Arvada of The Rising Church	\$0	\$35,000	\$25,000
Food Bank of the Rockies	\$0	\$15,000	
Outdoor Lab Foundation	\$2,000	\$15,000	
Special Olympics Colorado	\$0	\$10,000	
CASA of Jefferson and Gilpin Counties	\$8,000	\$8,000	
Project Angel Heart	\$17,000	\$30,000	
A Precious Child	\$8,000	\$20,000	
Archway Communities	\$0	\$50,000	
Benefits in Action	\$0	\$25,000	
Audio Information Network of Colorado	\$5,000	\$10,000	
Growing Home Inc.	\$0	\$10,000	
Brothers Redevelopment, Inc.	\$0	\$20,000	
Total	\$255,000	\$544,120	\$260,000
		2024 Award Cap	\$260,000
		Difference	\$0

Organization

A Precious Child

Archway Communities

Audio Information Network of Colorado

Benefits in Action

Brothers Redevelopment, Inc.

CASA of Jefferson and Gilpin Counties

Food Bank of the Rockies

Growing Home Inc.

Outdoor Lab Foundation

Project Angel Heart

Special Olympics Colorado

Committee Decline Reasoning

Low overall score, service duplication

Low overall score, high cost per client

Low overall score, low city council alignment score

Low overall score, low city council alignment score

Low overall score, low city council alignment score

Cost per client, unclear measurable outcomes

Service duplication, extensive funding sources

Low overall score, low city council alignment score, unclear on number of Arvadans served

Low city council alignment score

Low overall score, service duplication

Low city council alignment score, extensive funding sources



REPORT TO CITY COUNCIL

AGENDA ITEM
13.A.

TO: THE HONORABLE CITY COUNCIL

DATE: December 4, 2023

SUBJECT: Review of Future Workshops and Presentations

Report in Brief

The City Manager's Office maintains a list of upcoming workshops and presentations to be scheduled for City Council meetings. During City Manager Reports, at the end of City Council business meetings, City Manager, Lorie Gillis, will review with City Council the tentative schedule and make any adjustments necessary.

Prepared by:
Chris Koch, CCO Admin

Reviewed by:

Approved by:

Rachel Morris, City Attorney 11/15/2023

Lorie Gillis, City Manager 11/17/2023

Enclosure, exhibits & attachments required to support the report

2023/2024 CITY COUNCIL WORKSHOPS, STUDY SESSIONS, PRESENTATIONS AND RETREATS (TENTATIVE)

WORKSHOPS	Date	Lead
Bond Project Update Public Works will provide the City Council with an update on the bond projects for streets and utilities. There are two street projects. The first project is Ralston Road Phase 2 (Yukon Street to Garrison Street). The second project is W. 72nd Avenue (Swadley Court to Kipling Street). The utility bonds were issued in December 2022 and an update on the spending plan for each fund will be presented.	Dec 11	PW
Infrastructure Annual Report	Dec 11	Utilities/PW
Community Survey @Business meeting	Dec 18	CMO
2024		
City Budget and Financial Resilience @Business meeting	Jan 8	Fin
Financial Resiliency Recommendations Provide City Council an update on the OSE's SR9: By 12/2024 based on long-term financial projections and updated master plans, develop financial resiliency recommendations to ensure adequate and ongoing investment in city infrastructure and core services. This workshop will present the summary of long range unfunded needs by work systems. Next Steps will be [M9B] By 12/2023 develop a city-wide consolidated level of service summary. [M9C] By 12/2023 prepare an exhaustive list of funding source opportunities for closing identified infrastructure and core service funding gaps.	Jan 8	Fin
Fiscal Policy @Business meeting	Jan 22	Fin
Comp Plan and Land Use/Development Review	Jan 29	CED
Affordable Housing @Business meeting	Feb 5	
Traffic Engineering @Business meeting	Feb 12	PW
Police Staffing @Business meeting	Mar 4	CMO
Traffic Calming @Business meeting	Mar 4	PW
Canceled	Mar 11	
DEI @Business Meeting	Mar 18	CMO
Strategic Plan	Mar 25	CMO
Quarterly Bond Projects Update	Mar 25	PW
Pavement Management @Business Meeting	Apr 1	PW
Utility Financial Strategy/Utility Master Planning	Apr 8	Utilities
Utilities Master Plan Implementation on Projects	Apr 8	Utilities
Sustainability @Business meeting The Arvada Sustainability Division will provide the City Council with an overview of division projects since the inception of the program in January 2023. The workshop will highlight achievements from 2023 and provide a vision for the future of Arvada Sustainability, with a focus on upcoming city-wide sustainability and climate action planning efforts.	May 6	VCN
Park Maintenance Standards	Apr 22	VCN
Waste Hauling Fees	May 13	Utilities
Quarterly Bond Projects Update	Jun 10	PW
	July 8	
Water, Wastewater & Stormwater 2025 Rates/Fees	July 22	Utilities
	Aug 12	
Water, Wastewater & Stormwater 2025 Rates/Fees	Aug 26	Utilities
Quarterly Bond Projects Updates	Sept 23	PW
Final Water, Wastewater & Stormwater 2025 Rates/Fees	Sept 23	Utilities

Transportation System Plan	Oct 14	PW
Updated ADA Transition Plan	Oct 28	PW
	Nov 11	
	Dec 9	
PRESENTATIONS		
STUDY SESSIONS		
BID and Chamber funding	TBD	
WORKSHOP TBD's		
Right of Way Acquisition @Business meeting	TBD	CED
Flood Plain Management	TBD	
Water Infrastructure for Fire Protection	TBD	Utilities
Smart Meters Update	TBD	Utilities
Capital Campaign Update and strategy discussion	TBD	CMO/Fin
Community Engagement	TBD	CMO
Fleet Electrification	TBD	Utilities
Pre-Sentencing/One Small Step	TBD	Courts
Meyers Pool Provide City Council an update on the VCN's SR3: By 12/2025 develop a maintenance and reinvestment plan to ensure a sustainable, resilient and beautiful community of parks, trails, open space and medians in alignment with our diverse, changing and growing community and VCN's SR3 Milestone [M3H] By 7/2024 replace Meyer's Pool with a new 50 meter natatorium.	TBD	CMO
Financial Scenarios for Street Maintenance Deficit/Options for Increasing Maintenance Funds Engage City Council in a discussion around the current street maintenance needs and how the City might fund them. This will include revenue enhancements, future allocations and expenditure realignments.	TBD	PW/Fin/ CMO
Fiber Master Plan The Fiber Master Plan which is also called Arvada Fiber Optic Network (AFON), was first presented to City Council 4/10/2017. City Councils had set a strategic goal to build a fiber network to enable high speed/real-time connectivity to city facilities and assets in order to enhance city operations. This workshop is intended to brief City Council as to the progress of the AFON build out. Updates are intended to cover conduit installation progress, fiber installation progress, current co-locate opportunities, IGA member updates, and connections to current assets (city buildings, traffic, signals, utilities, radio, etc.).	TBD	PW
Problem Properties	TBD	P.D.
Activation of Historical Assets	TBD	VCN
Customer Service Philosophy	TBD	CMO
Ask Arvada Update	TBD	CMO
COUNCIL JOINT MEETINGS/DINNERS:		
Denver Water Board Apex Board AURA Board Arvada Center Board–Per Coop Agreement - Annually after October 1 of each year Jefferson Parkway Meeting with Jeffco and Broomfield Council Annual Retreat		

