



SUMMARY MINUTES OF PLANNING COMMISSION ACTION HELD
MAY 18, 2021

Planning Commission meeting minutes are not an exact transcript and represent key points and the basis of discussion.

1. **CALLED MEETING TO ORDER**— By T.O. Owens at 6:15 P.M.

2. **PLEDGE OF ALLEGIANCE**

3. **OATH OF OFFICE**

Swearing in of Commissioner Tim Knapp

4. **ROLL CALL OF MEMBERS**

Those present: T.O. Owens, Michael P. Griffith, Andrew Gay, Patricia Connell, Doug Magee, Steve Hannan, Tim Knapp

THOSE ABSENT

None

ALSO PRESENT: Rob Smetana, City Planning Manager; Emily Grogg, Sr. Ass't. City Attorney; Josie Suk, Manager of Dev. Systems and Administrative Services; Stephanie Wallace, Recording Secretary/Administrative Specialist

5. **APPROVAL OF MINUTES** – April 20, 2021. The minutes stand approved.

6. **GENERAL BUSINESS**

None.

7. **REPORTS**

None.

8. **PUBLIC COMMENT ON ISSUES NOT SCHEDULED ON AGENDA**

None.

9. **PUBLIC HEARINGS**

Comprehensive Plan Amendment 15812 West 64th Avenue, Generally Located at 15812 West 64th Avenue and an Annexation 15812 West 64th Avenue.

Mr. Owens stated there was an error when publishing and Staff has requested that we continue

this case to the June 8, 2021 meeting. He asked for clarification on what happened from Ms. Grogg.

Ms. Grogg explained Staff had an error in the notice, where we did not include specific language about the rezoning. So for caution, to make sure that anyone who would have questions or concerns about the rezoning. Staff felt it was best to move this case where it could be heard in its entirety and the proper noticing will be published. She stated it does not affect the City Council date, so the applicant was agreeable to this change.

Mr. Owens commented that being the case, then the Chair will entertain a motion for continuation.

MOTION:

It was moved by Mr. Magee, that the Comprehensive Plan Amendment for 15812 West 64th Avenue, generally located at 15812 West 64th avenue be continued to the Planning Commission meeting on June 8 2021 at 6:15pm.

DISCUSSION OF MOTION:

None

The following votes were cast on the motion:

Those voting Yes: Owens, Griffith, Gay, Connell, Magee, Hannan, Knapp

Those voting No: None

Those absent: None

The motion carried 7-0.

Mr. Owens explained that the motion carried.

Mr. Owens asked for a motion.

MOTION:

It was moved by Mr. Magee, that the Annexation for 15812 West 64th avenue, generally located at 15812 West 64th Avenue be continued to the Planning Commission meeting on June 8 2021 at 6:15pm.

DISCUSSION OF MOTION:

None

The following votes were cast on the motion:

Those voting Yes: Owens, Griffith, Gay, Connell, Magee, Hannan, Knapp

Those voting No: None

Those absent: None

The motion carried 7-0.

Mr. Owens explained that the motion carried.

10. **OTHER ITEMS**

There was discussion from the Commission and Staff on when in person Public Hearing meetings will resume. It was decided that the first meeting in August as being our first meeting back in chambers with everybody.

Mr. Owens asked is there any thought of the City maybe alternating one meeting a month in person and one meeting a month virtually.

Mr. Smetana stated not at this time. We want to be consistent with the process, so the public is aware.

Ms. Suk stated the City is working on an alternate option for virtual attendance, especially by the public.

Mr. Magee asked if there are still social distance requirements.

Mr. Smetana responded as of yesterday there are no restrictions on number of in person and there are no restrictions on distance. At this point the City's policy is, we can have as many people as allowed by the fire code. He stated essentially the City is following the Governor's latest public health order and Jefferson County, which also says that masks are optional.

Mr. Smetana asked what the availability is of the Planning Commission for the July 6th meeting, since that is after the 4th of July holiday weekend.

There was discussion from the Commission that if the meeting is virtual, then there would be a quorum. However, they would like for Staff to monitor the cases to see if we need to have a meeting. Staff explained the cutoff for the July 6th meeting is June 7th at that point we will know if there will be cases for that meeting.

10. **ADJOURNED** at 6:29 P.M.

Patricia Connell
Patricia Connell, Secretary

T.O. Owens
T.O. Owens, Chair

Stephanie Wallace
Stephanie Wallace, Recording Secretary