



SUMMARY OF MINUTES OF THE MEETING OF THE ARVADA CITY COUNCIL HELD JANUARY 23, 2023

1. Call to Order - 6:00 p.m.

This Arvada City Council meeting was a hybrid meeting using webinar technology. Mayor Williams, Councilmember Marriott, Councilmember Fifer, Councilmember Moorman, Councilmember Simpson and Councilmember Smith were all present in chambers. Mayor Pro Tem Jones was present via Zoom.

Members of the public were given notice with instructions on how to participate with public comment.

2. Moment of Reflection and Pledge of Allegiance

3. Roll Call of Councilmembers

Those Present: Mayor Marc Williams, Mayor Pro Tem David Jones, Councilmember Bob Fifer, Councilmember John Marriott, Councilmember Randy Moorman, Councilmember Lauren Simpson, Councilmember Lisa Smith.

Also Present: Lorie Gillis, City Manager, Rachel Morris, City Attorney; Linda Haley, Deputy City Manager; Don Wick, Deputy City Manager, Bryan Archer, Director of Finance; Ryan Stachelski, Director of Community and Economic Development; Rachael Kuroiwa, Director of Communications and Engagement and Kristen Rush, City Clerk.

4. Approval of Minutes – January 9, 2023 City Council Meeting

The minutes stand approved.

5. Recognition and Communication – none

6. Presentations - none

7. Public Comment –

- A. Cameron DeCoster, Arvada resident, congratulated Cub Scout Troop 667 for all of their accomplishments and thanked council for letting them attend this meeting.
- B. Melissa Norris, Arvada resident, addressed council regarding the DEI Consultant.
- C. Renee Nelson and Jeff Cannon, representing the Arvada Harvest Festival Committee, thanked council for their support for the Harvest Festival this year.
- D. Taylor Jarnagin, Arvada resident, addressed council regarding the DEI Consultant.

8. New Business

- A. Consent Agenda –
 - 1. R23-010 A Resolution Adopting the City of Arvada's 2023 Legislative Agenda
 - 2. R23-011 A Resolution Authorizing a Construction Contract Agreement by and between the City of Arvada and Insituform Technologies, LLC, for the 2022 Trenchless Sewer Main Replacement Project, in an Amount not to Exceed \$1,261,241.00, Project No. 22-SR-02

Councilmember Marriott moved that R23-010, A Resolution Adopting the City of Arvada's 2023 Legislative Agenda R23-011, A Resolution Authorizing a Construction Contract Agreement by and between the City of Arvada and Insituform Technologies, LLC, for the 2022 Trenchless Sewer Main Replacement Project, in an Amount not to Exceed \$1,261,241.00, Project No. 22-SR-02, be approved.

The following votes were cast on the Motion:

Those voting Yes: Williams, Jones, Fifer, Marriott, Moorman, Simpson, Smith
The Motion was Approved

- B. Resolutions –
 - 1. R23-012 A Resolution Authorizing an Employment Agreement Between the City of Arvada and AnnMarie Spain Appointing Her as a Municipal Court Relief Judge

Lorie Gillis, City Manager, reviewed this resolution with council.

Councilmember Simpson moved that R23-012, A Resolution Authorizing an Employment Agreement Between the City of Arvada and AnnMarie Spain Appointing Her as a Municipal Court Relief Judge, be approved.

The following votes were cast on the Motion:

Those voting Yes: Williams, Jones, Fifer, Marriott, Moorman, Simpson, Smith
The Motion was Approved

A. Swearing-in of AnnMarie Spain

Judge Kurtz swore in AnnMarie Spain as a Relief Judge

- 2. R23-013 A Resolution Authorizing an Employment Agreement Between the City of Arvada and Barbara S. Henk Appointing Her as a Municipal Court Relief Judge

Lorie Gillis, City Manager, reviewed this resolution with council.

Councilmember Simpson moved that R23-013, A Resolution Authorizing an Employment Agreement Between the City of Arvada and Barbara S. Henk Appointing Her as a Municipal Court Relief Judge, be approved.

A. 2023-3289 Swearing-in of Barbara S. Henk

Judge Kurtz swore in Barbara Henk as a Relief Judge

C. Ordinances (First Reading) -

1. CB23-002 An Ordinance Annexing Certain Land into the City of Arvada, Colorado, Sabell Filing 3, a Parcel of Land Located West of Urban Street and South of West 58TH Avenue in the County of Jefferson and State of Colorado (Public Hearing to be set for February 6, 2023 at 6:15 p.m.)
2. CB23-003 An Ordinance Rezoning Certain Land Within the City of Arvada, Sabell Filing 3, from Jefferson County A-2 (Agricultural) to City of Arvada PUD (Planned Development), and Amending the Official Zoning Maps of the City of Arvada, Colorado, Parcel of Land West of Urban Street and South of West 58th Avenue (Public Hearing to be set for February 6, 2023 at 6:15 p.m.)
3. CB23-004 An Ordinance Rezoning Certain Land Within the City of Arvada, Ralston Gardens, from RN-7.5 (Residential Neighborhood 7,500) to MX-N (Mixed-Use Neighborhood), and Amending the Official Zoning Maps of the City of Arvada, Colorado, Parcel of Land Located at the Southeast Corner of Ralston Road and Garrison Street, Formerly Known as 5790 Garrison Street (Public Hearing to be set for February 6, 2023 at 6:15 p.m.)

Mayor Pro Tem Jones moved that CB23-002, An Ordinance Annexing Certain Land into the City of Arvada, Colorado, Sabell Filing 3, a Parcel of Land Located West of Urban Street and South of West 58TH Avenue in the County of Jefferson and State of Colorado; CB23-003, An Ordinance Rezoning Certain Land Within the City of Arvada, Sabell Filing 3, from Jefferson County A-2 (Agricultural) to City of Arvada PUD (Planned Development), and Amending the Official Zoning Maps of the City of Arvada, Colorado, Parcel of Land West of Urban Street and South of West 58th Avenue; CB23-004, An Ordinance Rezoning Certain Land Within the City of Arvada, Ralston Gardens, from RN-7.5 (Residential Neighborhood 7,500) to MX-N (Mixed-Use Neighborhood), and Amending the Official Zoning Maps of the City of Arvada, Colorado, Parcel of Land Located at the Southeast Corner of Ralston Road and Garrison Street, Formerly Known as 5790 Garrison Street, be approved on first reading, ordered published in full and a public hearing set for February 6, 2023 at 6:15 p.m.

The following votes were cast on the Motion:

Those voting Yes: Williams, Jones, Fifer, Marriott, Moorman, Simpson, Smith
The Motion was Approved

9. Other - None

10. Public Hearings –

- A. CB23-001, An Ordinance Amending Section 30-4 of the Arvada City Code Pertaining to Council Districts (Ordinance No. 4834)

Mayor Williams opened the public hearing on CB23-001.

Lorie Gillis, City Manager, reviewed this ordinance with council.

No one wishing to speak for or against, the public hearing was closed.

Councilmember Moorman moved that CB23-001, An Ordinance Amending Section 30-4 of the Arvada City Code Pertaining to Council Districts, be approved on final reading, numbered 4834 and ordered published by title only and that Option A be adopted as the City's official election boundary.

The following votes were cast on the Motion:

Those voting Yes: Williams, Jones, Fifer, Marriott, Moorman, Simpson, Smith

The Motion was Approved

11. Workshop

A. DEI Consultant Presentation - Assessment of City Services

After a comprehensive Request for Proposal (RFP) process in 2021, the City decided to continue its journey to find a qualified consultant who can help the City improve and prioritize diversity, equity and inclusion in our services for all Arvada residents.

The City Council conducted two study sessions on DEI, one on May 10, 2022 and a second one on August 11, 2022. At the August 11 Study Session, the Council directed the City team to pursue an external consultant who will focus DEI efforts internally to help the City team enhance our services.

Using City Council's feedback and guidance from their study sessions, the City team determined a clearer direction focusing on internal operations with new objectives and specific results to achieve. The City has prioritized this work in our updated and approved June 2022 City Council Strategic Plan and it is specifically stated in our Organizational and Service Effectiveness goals: By 12/2023, establish systems and structures to embed enhanced levels of sustainability, accessibility, equity and safety in our services and operations.

The Scope of Work (SOW) for the new Request For Proposal (RFP) process included the following:

- Equity audit of services: A more formalized and structured review of City services using metrics and done by an outside, neutral group with experience;
- Language tools and translation: Applications, services, and other means to provide City services to residents and guests who do not speak English as a first language;
- Public messaging and events: Supporting communities to varying degrees in order to promote diverse backgrounds through public communications and supporting/sponsoring events;
- Relationship building with targeted groups: Examples include reaching out to community leaders of specific racial/ethnic/religious groups as well as comprehensive and interactive community meetings to discuss DEI to get residents' input;
- Reviewing/changing policies: This entails a thorough review of City policies and rules either with an external expert or with internal team members using their best judgment;
- Incorporating DEI into the budget-both revenues and expenditures: Examples include hiring staff and/or prioritizing projects with an equity component.

The City launched a new RFP process to find a DEI consultant in September 2022. After a competitive presentation and interview process with City team members from across the organization, the City team was unanimous in its decision to select MGT of America. The City team officially signed a contract with MGT of America on December 23, 2022.

MGT of America is a national consulting firm with a track record of successful DEI work with municipal governments. MGT's headquarters are in Florida with offices locally in Denver. The City's two main consultants, Dr. Lamont Browne and Lara Opheim, live in the Denver-metro area.

Dr. Browne and City team members will provide City Council an overview of their project plan which launches in early January and will be completed by the end-of-year 2023.

Next Steps: The city team will keep the City Council informed as the project progresses.

12. Public Comment - Five Minute Limit –

- A. Amy Traven, Arvada resident, addressed council regarding the new DEI Consultant.
- B. John Olson, Arvada resident, addressed council regarding gun legislation.

13. City Council Reports – none

14. City Manager Reports –

Lorie Gillis, City Manager, discussed the upcoming Board and Commission Interviews.

15. City Attorney Reports – none

16. Adjournment at 7:45 p.m.

Marc Williams, Mayor

SEAL:

Kristen R. Rush, City Clerk