

City of Arvada

City Council Agenda

SEPTEMBER 20, 2021
CITY COUNCIL CHAMBERS
Regular Business

Councilmembers:

Marc Williams, Mayor
Dot Miller, Mayor Pro-Tem
Bob Fifer, At large
Nancy Ford, District 1
David Jones, District 4
John Marriott, District 3
Lauren Simpson, District 2

Staff Members Usually Present:

Mark Deven, City Manager
Lorie Gillis, Deputy City Manager
Rachel Morris, City Attorney
Don Wick, Director of Public Works
Sharon Israel, Director of Utilities
Ryan Stachelski, Dir. of Community & Economic Development
Bryan Archer, Director of Finance
Rob Smetana, Manager of City Planning & Development
Ben Irwin, Chief Communications Manager
Kristen Rush, City Clerk

Info: 720-898-7550

THIRD FLOOR CONFERENCE ROOM EXECUTIVE SESSION 5:00 P.M.

Instructions to Negotiators, Pursuant to CRS 24-6-402(4)(e) Relating to Compensation

CITY COUNCIL MEETING – CITY COUNCIL CHAMBERS 6:00 PM

1. Call to Order - 6:00 PM
2. Moment of Reflection and Pledge of Allegiance - Councilmember Ford
3. Roll Call of Councilmembers
4. Approval of Minutes - None
5. Recognitions and Communications
 - A. Proclamation for Source Water Protection Week - Presented by Councilmember Jones
6. Presentations - None
7. Public Comment on Issues not Scheduled on Agenda - Three Minute Limit
8. New Business

- A. Consent Agenda - None
- B. Resolutions - None
- C. Ordinances (First Reading)
 - 1. CB21-030 An Ordinance Repealing, Retitling, And Reenacting Section 2-31, Compensation of Councilmembers and The Mayor, of Article II, City Council, of Chapter 2, Administration, of the Arvada City Code
 - 2. CB21-031 An Ordinance Authorizing an Additional Appropriation to the Community Development Fund for Fiscal Year 2021
- 9. Other
- 10. Public Hearings - 6:15 PM - None
- 11. Workshop
 - A. Water and Sewer Infrastructure Funding
- 12. Public Comment - Five Minute Limit
- 13. Reports from City Council
 - A. Council Committee Reports
- 14. Reports from City Manager
 - A. Review of Future Workshops and Presentations
- 15. Reports from City Attorney
- 16. Adjournment



REPORT TO CITY COUNCIL

AGENDA ITEM
5.A.

TO: THE HONORABLE CITY COUNCIL

DATE: September 20, 2021

SUBJECT: Proclamation for Source Water Protection Week - Presented by Councilmember Jones

Report in Brief

City Council will act on a Proclamation designating that September 26th to October 2nd, 2021 be proclaimed as Source Water Protection Week in Arvada. A representative from the Arvada Sustainability Advisory Committee will be present to accept the Proclamation.

Prepared by:

Chris Koch, CCO Admin

Reviewed by:

Toni Riebschlager, Law Office Administrator 9/7/2021

Approved by:

Rachel Morris, City Attorney 9/8/2021

Lorie Gillis, Deputy City Manager 9/8/2021

Mark Deven, City Manager 9/9/2021

Enclosure, exhibits & attachments required to support the report

WHEREAS, the health, prosperity, and quality of life of Arvada’s residents and communities depend on a reliable supply of safe, high quality drinking water;

WHEREAS, protecting our drinking water is essential to preserve our own health and economy and that of future generations;

WHEREAS, we strive to build opportunities and work together to ensure clean, safe source water for all;

WHEREAS, Arvada residents are encouraged to recognize this precious resource and help conserve the watersheds that are the source of our water, protect our shared water resources from pollution, practice water conservation, become involved in local water issues, and plan to protect water for future community health and economic vitality;

NOW, THEREFORE, BE IT PROCLAIMED by the Mayor and City Council of the City of Arvada, Colorado that September 26th to October 2nd, 2021 be proclaimed as SOURCE WATER PROTECTION WEEK in Arvada and urge all Arvadans to join in supporting this observance.

Dated this 20th day of September, 2021.

Marc Williams, Mayor

Dot Miller, Mayor Pro Tem

Bob Fifer, Councilmember

Nancy Ford, Councilmember

David Jones, Councilmember

John Marriott, Councilmember

Lauren Simpson, Councilmember



REPORT TO CITY COUNCIL ORDINANCE FIRST READING

AGENDA ITEM
8.C.1.

TO: THE HONORABLE CITY COUNCIL

DATE: September 20, 2021

SUBJECT: CB21-030 An Ordinance Repealing, Retitling, And Reenacting Section 2-31, Compensation of Councilmembers and The Mayor, of Article II, City Council, of Chapter 2, Administration, of the Arvada City Code (Public Hearing to be set for October 4, 2021 at 6:15 p.m.)

Report in Brief

This ordinance provides that beginning in January of 2024, members of the City Council, including the Mayor and the Mayor Pro Tem, will receive a pay increase. This ordinance also provides that beginning in January of 2025, pay increases for members of the City Council, including the Mayor and the Mayor Pro Tem, will be aligned with those of the Executive Job family, if any, as published in the City's pay plan for that year. No current member of the City Council will benefit from any such increase in pay.

The Arvada team recommends that the City Council approve CB21-030, An Ordinance Repealing, Retitling, and Reenacting Section 2-31, Compensation of Councilmembers and the Mayor, of Article II, City Council, of Chapter 2, Administration, of the Arvada City Code.

Financial Impact

The financial impact will be built into the next 10-year model, starting with the year 2024. Currently, the estimated market rate adjustment increase for the Executive Job Family is budgeted at 2%. The estimated annual cost of this increase in 2024 will be \$2,040 with a total estimated cost to the model of \$59,400. There is sufficient funding in the model for this change.

Background

Arvada's City Charter provides that members of the City Council be compensated as set forth by ordinance. Members of City Council spend a great deal of time interacting with constituents, preparing for and attending City Council meetings and workshops, and serving as Council-appointed representatives to other governmental or quasi-governmental boards and commissions. City Council plays a critical role in assessing competing public interests and in developing the policies that form the basis for the day-to-day work of the City. Compensation for members of City Council should be appropriate to the amount of time and effort they spend performing their duties.

Discussion

The recommended action to align the City Council's compensation to the Executive Job Family will allow for annual market rate adjustments, if any, to a council member's compensation. Linking the potential annual compensation increase to the Executive Job Family makes sense as the City Council guides and directs the actions of the City team through their legislative actions that are implemented by the City Manager, City Attorney and Presiding Municipal Court Judge, who are the City Council's appointees. In association with the direction provided by the Council's legislative actions, the Council appointees implement such actions through their direction to the Deputy City Manager, Chief of Police, Department Heads and Chief Communications Manager, who are members of the Executive Job Family. Collectively, the City Council, Council appointees and the members of the Executive Job Family act in unison to implement actions required to govern the City of Arvada.

SUBJECT: CB21-030 An Ordinance Repealing, Retitling, And Reenacting Section 2-31, Compensation of Councilmembers and The Mayor, of Article II, City Council, of Chapter 2, Administration, of the Arvada City Code (Public Hearing to be set for October 4, 2021 at 6:15 p.m.)

PAGE: 2
ITEM: 8.C.1.

Market range adjustments are determined annually in a manner that is consistent with the City's Total Compensation Philosophy. In association with the requirement to provide a competitive salary and benefits package in order to be an employer of choice in the Denver/Boulder region, annual surveys are completed for the various job families within the City's compensation program. These surveys help to determine potential changes to the City's total compensation program. Recommendations for any changes to the total compensation program are determined based on the information generated by the survey and the City's ability to fund potential increases.

Public Contact

Posting of the City Council agenda.

Commission Recommendation

N/A

Strategic Alignment

The recommended action aligns with the Organizational and Service Effectiveness Priority Area of the City Council Strategic Plan.

Alternative Courses of Action

N/A

Recommendation for Action

The Arvada team recommends that the City Council approve CB21-030, An Ordinance Repealing, Retitling, and Reenacting Section 2-31, Compensation of Councilmembers and the Mayor, of Article II, City Council, of Chapter 2, Administration, of the Arvada City Code and set the matter for a public hearing to be set for October 4, 2021 at 6:15 p.m.

Suggested Motion:

I move that CB21-030, An Ordinance Repealing, Retitling, And Reenacting Section 2-31, Compensation of Councilmembers and the Mayor, of Article II, City Council, of Chapter 2, Administration, of the Arvada City Code, be (approved on first reading, ordered published in full, and a public hearing set for October 4, 2021 at 6:15 p.m.) (rejected).

Prepared by:
Toni Riebschlager, Law Office Administrator

Reviewed by:

Approved by:

Nora Steenson, Deputy City Attorney	9/7/2021
Rachel Morris, City Attorney	9/9/2021
Lorie Gillis, Deputy City Manager	9/9/2021
Mark Deven, City Manager	9/9/2021

SUBJECT: CB21-030 An Ordinance Repealing, Retitling, And Reenacting Section 2-31, Compensation of Councilmembers and The Mayor, of Article II, City Council, of Chapter 2, Administration, of the Arvada City Code (Public Hearing to be set for October 4, 2021 at 6:15 p.m.)

PAGE: 3
ITEM: 8.C.1.

Enclosure, exhibits & attachments required to support the report

COUNCIL BILL NO. 21-030
ORDINANCE NO. _____

AN ORDINANCE REPEALING, RETITLING, AND REENACTING SECTION 2-31,
COMPENSATION OF COUNCILMEMBERS AND THE MAYOR, OF ARTICLE II, CITY
COUNCIL, OF CHAPTER 2, ADMINISTRATION, OF THE ARVADA CITY CODE

WHEREAS, a municipal corporation may fix the compensation for its employees and members of its governing board or council; and

WHEREAS, Arvada City Charter subsection 4.4 provides that the compensation of members of the City Council shall be prescribed by ordinance, and that the Mayor shall receive additional compensation; and

WHEREAS, fair compensation for elected officials facilitates transparent pay practices, and may create opportunities for an even more diverse array of individuals to serve in city government; and

WHEREAS, transparency about the compensation of elected officials is a hallmark of a well-managed and fiscally responsible government.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ARVADA, COLORADO:

Section 1. Section 2-31, Compensation of councilmembers and the mayor, of Article II, City Council, of Chapter 2, Administration, of the Arvada City Code is hereby repealed, retitled, and reenacted to read as follows:

"Sec. 2-31. Compensation paid to elected officials.

(a) Defined term. The following phrase, when use used in this section, shall have the meaning ascribed to it in this subsection:

Elected official means the mayor, mayor pro tem, or other member of the Arvada city council.

(b) Compensation. Compensation paid to elected officials shall be as follows:

COMPENSATION PAID TO ELECTED OFFICIALS		
Position	Monthly Compensation Through and Including December 31, 2023	Monthly Compensation Beginning January 1, 2024
Mayor	\$1,500.00	\$2500.00
Mayor pro tem	\$1,250.00	\$1766.67
Other members of city council	\$1,150.00	\$1666.67

Table 2-31(b)

Payment for any partial month where payment is required under this section shall be pro-rated for the number of days served in the elective position for that month, and based on the monthly compensation set forth herein.

(c) Annual increases. Beginning on January 1, 2025, and on each January 1st thereafter, each elected official's pay shall be increased (but not decreased) by the same amount as the percentage increase, if any, in the Salary Range Adjustment for the Executive Job family as published in the city's pay plan for that year.

(d) Payment process. Compensation paid to elected officials shall be payable in installments at the same time and in the same manner as compensation paid to regular city employees.

(e) Deferred Compensation. Each elected official shall be authorized to participate, at their cost, in the city sponsored 457 Deferred Compensation Plan and the Retirement Health Savings Plan. The contribution or contributions, if any, made by an elected official to either the 457 Deferred Compensation Plan or the Retirement Health Savings Plan shall be voluntary, shall be made as an authorized deduction from their respective pay, shall not be added to existing pay, and accordingly shall not be deemed additional compensation."

Section 2. Severability. If any section, paragraph, sentence, clause, or phrase of this ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity or constitutionality of the remaining portions of this ordinance. The City Council declares that would have adopted this ordinance and each part or parts thereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.

Section 3. This ordinance shall take effect five days after publication following final passage.

INTRODUCED, READ, AND ORDERED PUBLISHED this 20th day of September, 2021.

PASSED, ADOPTED, AND APPROVED this ____ day of _____, 2021.

Marc Williams, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:
Rachel A. Morris, City Attorney

By: _____

Publication Dates: September 23, 2021

~~REDLINE/STRIKETHROUGH VERSION~~

FOR INFORMATION ONLY -- NOT PART OF THE ORDINANCE

Underlined indicates new material
~~Strikethrough~~ indicates deleted material

Sec. 2-31. Compensation paid to elected officials.

(a) Defined term. The following phrase, when use used in this section, shall have the meaning ascribed to it in this subsection:

Elected official means the mayor, mayor pro tem, or other member of the Arvada city council.

(b) Compensation. Compensation paid to elected officials shall be as follows:

COMPENSATION PAID TO ELECTED OFFICIALS	
Position	Monthly Compensation
Mayor	\$1,500.00
Mayor pro tem	\$1,250.00
Other members of city council	\$1,150.00

Table 2-31(b)

Payment for any partial month where payment is required under this section shall be pro-rated for the number of days served in the elective position for that month, and based on the monthly compensation set forth herein.

(c) Annual increases. Beginning on January 1, 2024, and on each January 1st thereafter, each elected official's pay shall be increased (but not decreased) by the same amount as the percentage increase, if any, in the Salary Range Adjustment for the Executive Job family as published in the city's pay plan for that year.

(d) Payment process. Compensation paid to elected officials shall be payable in installments at the same time and in the same manner as compensation paid to regular city employees.

(e) Deferred Compensation. Each elected official shall be authorized to participate, at their cost, in the city sponsored 457 Deferred Compensation Plan and the Retirement Health Savings Plan. The contribution or contributions, if any, made by an elected official to either the 457 Deferred Compensation Plan or the Retirement Health Savings Plan shall be voluntary, shall be made as an authorized deduction from their respective pay, shall not be added to existing pay, and accordingly shall not be deemed additional compensation."



REPORT TO CITY COUNCIL ORDINANCE FIRST READING

**AGENDA ITEM
8.C.2.**

TO: THE HONORABLE CITY COUNCIL

DATE: September 20, 2021

SUBJECT: CB21-031 An Ordinance Authorizing an Additional Appropriation to the Community Development Fund for Fiscal Year 2021 (Public Hearing to be set for October 4, 2021 at 6:15 p.m.)

Report in Brief

Council action is requested on the attached ordinance authorizing additional appropriation to the 2021 Community Development Fund, Fund 9, totaling \$1,406,470. The source of these funds are from Federal COVID relief programs that have been allocated to local governments in order to assist residents in need in response to the economic impact of the pandemic.

The Arvada team recommends that CB21-031, An Ordinance Authorizing an Additional Appropriation to the Community Development Fund for Fiscal Year 2021, be approved on first reading, ordered published in full, and a public hearing date set for October 4, 2021 at 6:15 p.m.

Financial Impact

The City of Arvada received a total of \$1,406,470 in additional grants due to the COVID-19 pandemic. This included a direct payment from the United States Department of Housing and Urban Development (HUD) for a Community Development Block Grant in the amount of \$406,470 in CARES funding to assist households affected by the COVID-19 pandemic and a grant allocated by Jefferson County in the amount of \$1,000,000 to aid residents of Arvada by providing emergency rental assistance.

The initial agreement with Jefferson County included \$499,000 to be used for emergency rental assistance. The City Council approved a budget amendment on July 19, 2021 (CB21-025) to increase the Community Development Fund to authorize the expenditure of this amount in that Fund. On August 2, 2021, Arvada City Council approved an amendment to the Jefferson County agreement to increase the total amount to \$1,499,000 (R21-099). VCN is requesting a budget amendment to include the additional \$1,000,000 that was added to the amended Jefferson County agreement to the Community Development Fund budget.

Background

On September 13, 2021, Arvada City Council approved a funding agreement with the U.S. Department of Housing and Urban Development for \$406,470 in Community Development Block Grant Coronavirus funding. This funding was approved to assist with public services such as non-congregate sheltering, case management and emergency rent/mortgage assistance.

On August 2, 2021, Arvada City Council approved an intergovernmental agreement between the City of Arvada and Jefferson County Human Services totaling \$1,499,000 in emergency rental assistance funding to assist Arvada residents impacted by COVID-19. A budget amendment is necessary to include both grants into the Community Development Fund budget and therefore authorize the expenditure of these funds to meet the needs of Arvada residents for Emergency Rental Assistance.

Discussion

The City of Arvada continued to provide much needed rental assistance to the residents of Arvada, saving many from the threat of eviction and possible homelessness. While the pandemic restrictions were lifted and employers have begun hiring and bringing back employees from furlough and unemployment, residents are still struggling to pay rent and bring their income

back up to pre-pandemic levels and consistency. This program is making a significant difference in the lives of Arvada's vulnerable residents, all who have been directly impacted by the COVID pandemic, and continue to feel the economic impact.

Public Contact

Arvada residents impacted by COVID-19 seek rental assistance through emails and phone calls to the Housing team. In association with the Council's consideration of the recommended action, the Council agenda was posted.

Commission Recommendation

N/A

Strategic Alignment

Approval of this item aligns with the Vibrant Community and Neighborhoods Priority Area within the City Council Strategic Plan, as stated in the following Principle:

"Improves access to quality housing that is affordable for a broad range of income levels and provides resources, housing, and neighborhood assistance services to Arvada residents, neighborhoods, property owners, and stakeholders."

Alternative Courses of Action

N/A

Recommendation for Action

The Arvada team recommends that CB21-031, An Ordinance Authorizing an Additional Appropriation to the Community Development Fund for Fiscal Year 2021, be approved on first reading, ordered published in full, and a public hearing date set for October 4, 2021 at 6:15 p.m.

Suggested Motion:

I move that CB21-031, An Ordinance Authorizing an Additional Appropriation to the Community Development Fund for Fiscal Year 2021, be (approved on first reading, ordered published in full, and a public hearing date be set for October 4, 2021, at 6:15 p.m.) (rejected).

Prepared by:
Rosa Kougl, Executive Assistant

Reviewed by:

Approved by:

Carrie Espinosa, Manager of Housing Preservation and Resources	8/27/2021
Gordon Reusink, Director of Vibrant Community and Neighborhoods	8/27/2021
Bryan Archer, Director of Finance	9/7/2021
Gail Walker, Legal Specialist-Contracts	9/7/2021
Kylie Justus, Assistant City Attorney	9/7/2021

SUBJECT: CB21-031 An Ordinance Authorizing an Additional Appropriation to the Community Development Fund for Fiscal Year 2021 (Public Hearing to be set for October 4, 2021 at 6:15 p.m.)

PAGE: 3
ITEM: 8.C.2.

Rachel Morris, City Attorney

9/8/2021

Lorie Gillis, Deputy City Manager

9/8/2021

Mark Deven, City Manager

9/9/2021

Enclosure, exhibits & attachments required to support the report

COUNCIL BILL NO. 21-031
ORDINANCE NO. 21-

AN ORDINANCE AUTHORIZING AN ADDITIONAL APPROPRIATION TO
THE COMMUNITY DEVELOPMENT FUND FOR FISCAL YEAR 2021

WHEREAS, the City Council of the City of Arvada adopted Ordinance No. 4660 (Council Bill No. 18-043), which authorized the annual appropriation for Fiscal Year 2021; and

WHEREAS, the City Council adopted Ordinance No. 4771 (Council Bill No. 21-025), which authorized an additional appropriation to the Community Development Fund for Fiscal Year 2021; and

WHEREAS, Section 10.8(a) of the Arvada Home Rule Charter provides that City Council may make additional appropriations by Ordinance during the fiscal year for unanticipated expenditures required of the City; and

WHEREAS, the City received the following grants due to the COVID-19 pandemic:

- Jefferson County Grant in the amount of **\$1,000,000.00** to aid residents of Arvada by providing emergency rental assistance dollars; and
- Community Development Block Grant in the amount of **\$406,470.00** in CARES funding to assist households affected by the COVID-19 pandemic.

Total = \$1,406,470.00

WHEREAS, the City Council of the City of Arvada finds that an additional appropriation to the Community Development Fund, Fund 09, is necessary in order for the City to meet unanticipated expenditures of the COVID-19 grant monies described above; and

WHEREAS, the City Council of the City of Arvada further finds that such additional expenses and budgeted expenses do not exceed budgeted revenues and reserves for Fiscal Year 2021.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ARVADA, COLORADO:

Section 1. The following sums of money as may be needed or deemed necessary to defray the expenses and liabilities of the City of Arvada are hereby appropriated for the Community Development Fund for the Fiscal Year 2021.

Fund	Current Budget	New Request	Revised Budget
Community Development	\$ 1,817,627	\$ 1,406,470	3,224,097

Total	\$ 1,817,627	\$ 1,406,470	\$ 3,224,097
--------------	---------------------	---------------------	---------------------

Section 2. This Ordinance shall take effect five days after publication following final passage.

INTRODUCED, READ, AND ORDERED PUBLISHED this 20th day of September, 2021.

PASSED, ADOPTED AND APPROVED this ____ day of October, 2021.

Marc Williams, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

Rachel A. Morris, City Attorney

By: _____

Publication Dates: September 23, 2021



REPORT TO CITY COUNCIL WORKSHOP

AGENDA ITEM
11.A.

TO: THE HONORABLE CITY COUNCIL

DATE: September 20, 2021

SUBJECT: Water and Sewer Infrastructure Funding

Report in Brief

The Infrastructure Work System will be presenting recommendations for funding the City's water and wastewater infrastructure for City Council consideration. This workshop is a follow-up to the May 10, 2021 and August 23, 2021 workshops where the City team provided updates for Infrastructure Strategic Result 3 on master planning and financial needs. This update includes specific recommendations for water and sewer rates and service fees for 2022 and funding alternatives in the 10 year budget model.

Background

The City Council Strategic Plan describes the purpose of the Infrastructure Work System this way: "The community depends on a well-maintained foundation of streets, sidewalks, and water, wastewater and stormwater facilities. Planned and steady population growth requires proper maintenance of existing infrastructure and additional capacity to support a thriving community."

The Infrastructure Work System team is responsible for operations and capital planning as part of our ongoing commitment to continue to provide safe and reliable drinking water and wastewater services to our community. Recent updates to the Council regarding this work include discussion and approval of the Capital Improvement Program budget (July 2020), discussion of increases to water rates (October 12, 2020 Workshop and October 19, 2020 Council Meeting), a December 14, 2020 Water Master Plan workshop, a May 7, 2021 Water Infrastructure Update, and an August 23, 2021 Water and Sewer Infrastructure Funding workshop. This work corresponds to the 2020-2025 City Council Strategic Plan, which calls for updated master plans for water, sewer and stormwater, as well as an overall Infrastructure Master Plan and a plan for funding the master plan findings.

During the August 23, 2021 workshop, the Infrastructure and Finance teams presented funding needs and options to ensure that proper maintenance and additional capacity for the City's water and sewer infrastructure can be supported.

The funding proposal presented in the previous workshop included the following components:

In 2022, increase water rates by 3.4% and sewer rates by 2.6%. By comparison, the average annual increases for the previous 15 years, from 2006-2021, were 4.1% for water and 5.4% for sewer. The rate increase would serve to pay for increased costs of operations.

In 2022, increase bimonthly service charges for a single family home by \$4, from \$5.83 to \$9.83 for water and by \$2, from \$2.44 to \$4.44 for sewer. The additional revenue from the bimonthly service charges would serve to cash fund capital reinvestment projects identified in the master plans.

From 2023 to 2026, increase bimonthly service charges for a single family home each year by \$4 for water and \$2 for sewer, resulting in bimonthly service fees in 2026 of \$25.83 for water and \$12.44 for sewer. The additional revenue from the incremental increases will serve both to cash fund capital reinvestment projects and finance payments for long-term debt to enable the priority projects in the master plans to proceed.

During the previous workshop, the City Council asked several questions and requested additional information about service fees, rates, tap fees, and debt funding. The team is returning to follow up and present additional information and analysis for discussion.

Strategic Alignment

Review of the Water Master Plan Update aligns with the following Strategic Result and Milestone within the Infrastructure Priority Area of the City Council Strategic Plan:

By December 2023, update water, sewer, and stormwater master plans and develop an implementation plan to address all findings. By December 2023, actions including conceptual and operational changes to utilities programs necessary to implement the Master Plans are included in the 10-year CIP and performance budget.

In addition, the review of the Water Master Plan Update aligns with the following Principle stated within the Infrastructure Priority Area:

Provides the community with a safe, reliable, high-quality water supply, drainage system, and wastewater disposal services for full city build-out, as defined by the Comprehensive Plan. This includes maintaining utility rates at lowest practical levels with accurate billing that supports replacement of aging infrastructure in order to maintain robust utility systems.

Next Steps

The next step is for the City team to present an ordinance adjusting water and sewer rates and bimonthly service charges. This is proposed to be done in parallel with the 2022 budget approval process, as has been the standard in previous years.

Prepared by:

Sharon Israel, Director of Utilities

Reviewed by:

Approved by:

Sharon Israel, Director of Utilities	9/5/2021
Bryan Archer, Director of Finance	9/7/2021
Tammy Hedlund, Legal Specialist	9/7/2021
Erika Pierce, Litigation Paralegal	9/7/2021
Kelsy Sargent, Assistant City Attorney	9/7/2021
Jessica Morales, Assistant City Attorney	9/7/2021
Rachel Morris, City Attorney	9/8/2021
Lorie Gillis, Deputy City Manager	9/8/2021
Mark Deven, City Manager	9/9/2021

Enclosure, exhibits & attachments required to support the report

Water and Sewer Infrastructure Funding Workshop

Arvada City Council
September 20, 2021

Review of Agenda

- Strategic Plan Alignment
- Needs Assessment
- Funding Recommendations
- Questions from August 23 Workshop
 - What are the rules for Enterprise Funds?
 - Won't we have more funding after Gross Reservoir is paid for?
 - Be more transparent about future increases.
- Next Steps and Alternatives

Strategic Plan Alignment

City Council Strategic Plan Alignment

- ★ Vision: We Dream Big and Deliver
- ★ Mission: We are dedicated to delivering superior services to enhance the lives of everyone in our community.

This workshop is about achieving this Vision and Mission for Arvada's water and sewer infrastructure.

i Poll is full and no longer accepting responses

Imagine Arvada's Water Future



 Poll Everywhere

City Council Strategic Plan Alignment

- ★ Infrastructure Principle: Replace aging infrastructure, maintain lowest practical rates
- ★ Infrastructure Strategic Result 3:

[SR3] By 12/23 update water, sewer and stormwater master plans and develop an implementation plan to address all findings	[M3A] By 12/21 complete the Sewer and Stormwater Mas- ter Plans	COMPLETE [M3B] By 12/21 complete the Water Master Plan	[M3C] By 12/23 actions including conceptual project and operational changes to utilities programs necessary to implement the Master Plans are included in the 10-year CIP and performance budget
---	--	--	--

Needs Assessment

Utilities Level of Service Policy

Specific criteria for each area of the utility that defines the accepted level of risk and provides equity of service to all ratepayers.

1. Water Rights and Raw Water Supply
2. SCADA and Controls
3. Raw Water Infrastructure
4. Potable Water Treatment
5. Water Storage Tanks
6. Pump Stations and PRVs
7. Potable Water Pipe
8. Water Meters and Backflow Prevention
9. Collection Systems Pipe and Utility Locates
10. Lift Stations
11. Stormwater Pipe and Infrastructure
12. Stormwater Drainageways

Level of Service Example: Treatment

- Zero SDWA Primary Standards violations regardless of raw water quality.
- <1 per 6 years Tier 3 SDWA record keeping violation.
- Provide Max Day Demand under routine failure scenarios.
- Provide Average Day Demand under unlikely failure scenarios.
- Achieve & maintain Partnership for Safe Water Phase IV status by 2025.
- Establish water quality goals by 2022. Meet as established.
- Meet City Code for fluoride concentrations and addition.
- <5 Taste & Odor or Color Events per year. T&O event is defined as more than 5 calls not related to flushing or construction.
- Physical security meets industry standard with 0 incidents/year of unauthorized personnel inside the plant fence.
- Proactively meet the upcoming lead service line regulations.
- Implement 20% of Vulnerability Assessment projects, starting in 2024.

Needs - past, present, future

2001 Bond Issue: \$30.28M for partial refunding of 1994 improvements to the RWTP and AWTP, and reservoir expansion, water mains. Final payment was made Dec 2020.



Demand Projections



Figure 1. The demand projections will be foundational to future water supply and infrastructure planning and should efficiently integrate with upcoming tasks.

Infrastructure needs are affected by population growth, conservation, and climate change.

Demand planning informs the timing of improvements for water supply, storage facilities, distribution and collection systems, water treatment, revenue projections, and operations.

Contemporary techniques in demand forecasting will improve confidence in the timing of our planned improvements.

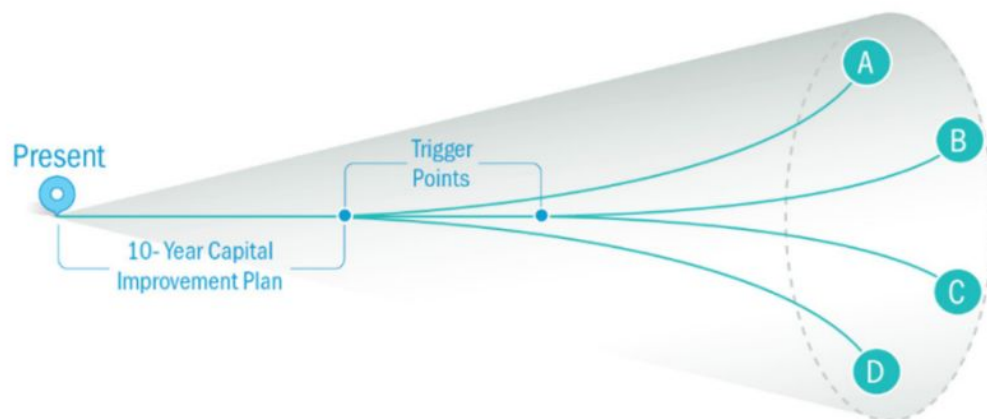


Figure 2. Scenario-based demand projections will support an adaptive planning framework that identifies a range of future conditions, a near-term capital improvement plan that is beneficial for all future conditions, and monitoring of triggers that indicate the future the City is headed towards.

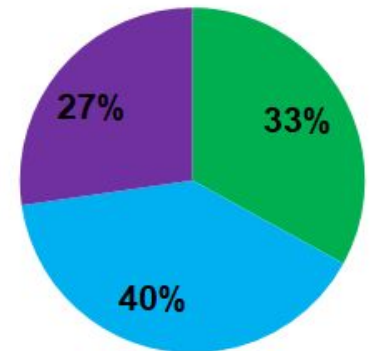
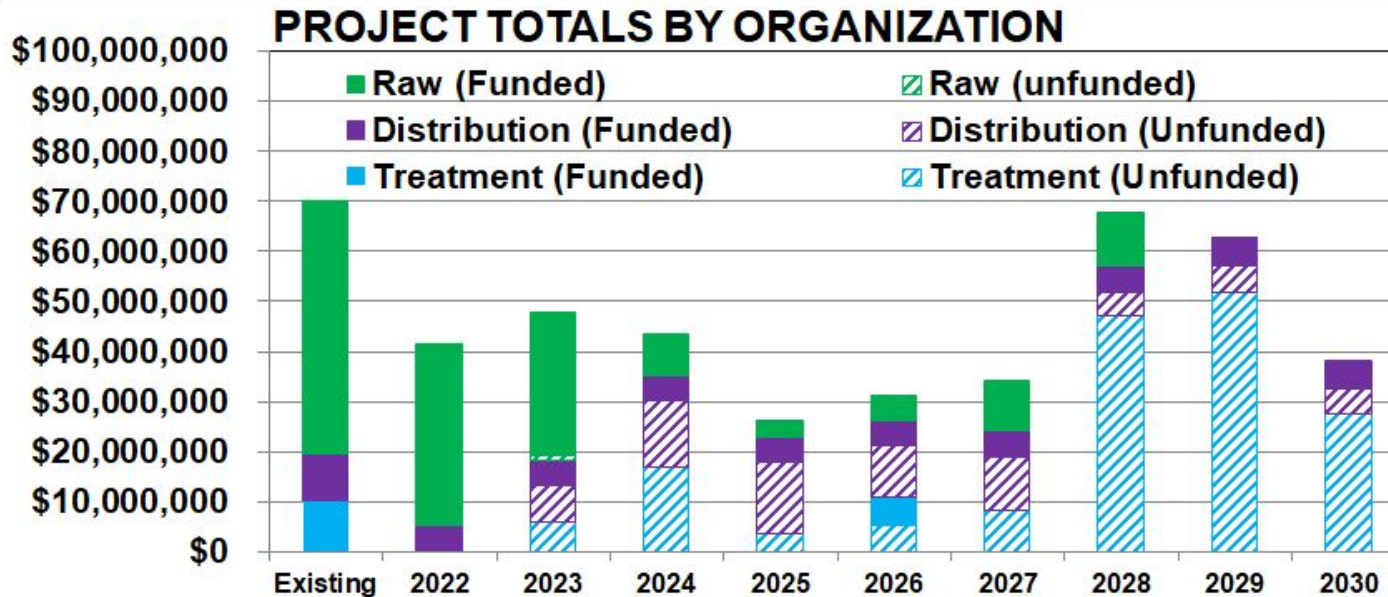
Long Term Planning Asset Database

Updated inventory of all assets that are critical to maintaining service:

- 
- System Valuation (replacement value)
 - Index of system age and condition (useful life)
 - Criticality

Prioritization of rehabilitation work

Project Handout



Funding Recommendations

Water, Wastewater & Stormwater Enterprise Funds: Annual Rates Review

Water Rates Increase = 3.4% + \$4 bimonthly \$37.83 per year \$6.30/bimonthly

Wastewater Rate Increase = 2.6% + \$2 bimonthly \$18.45 per year \$3.08/bimonthly

Total increase = \$56.31 per year \$9.38/bimonthly

2021 Comparison of Combined Water, Sewer, and Stormwater
Annual Charges for a Single Family Account



Water Enterprise Fund Budget:

3.4% Rate Increase, \$4/bimonthly service and reinvestment fee increase

2021 Operations Budget	\$27,867,000	
Salaries & Benefits Changes	\$50,000	
Denver Water Rate Increase	\$236,000	
City Support Services	\$205,000	
General Vendor Price Increases	\$130,000	
Equipment	\$180,000	
New/Upgraded Positions	\$381,000	
Capital Reinvestment Projects	<u>\$858,000</u>	**funded from fees
Total	\$2,040,000	7.3%
2022 Operating Budget	\$29,907,000	

Sewer Enterprise Fund Budget: 2.6% Rate Increase, \$2/bimonthly service and reinvestment fee increase

2021 Operations Budget **\$14,748,000**

Salaries & Benefits Changes	\$27,000	
Metro Rate Increase	\$220,000	
City Support Services	\$38,000	
General Vendor Price Increases	\$32,000	
Equipment	\$74,000	
New/Upgraded Positions	\$109,000	
Collection System Analysis	\$200,000	**Funded from fees
Excess Metro Loading Charges	<u>\$229,000</u>	**Funded from fees
Total	\$929,000	6.3%

2022 Operating Budget **\$15,677,000**

Questions from August 23 Workshop

Questions from August 23 Workshop

- ★ What are the rules for Enterprise Funds?
- ★ Won't we have more funding after Gross Reservoir is paid for?
- ★ Be more transparent about future increases.

What are the rules for Enterprise Funds?

- An enterprise fund is a separate accounting and financial reporting mechanism for which revenues and expenditures are segregated into a fund with financial statements separate from all other governmental activities.
- In Colorado, not subject to TABOR for rate/fee increases or debt issues.
- Limitations on mixing funds (e.g. general $\Leftrightarrow$ sewer or waste hauling $\Leftrightarrow$ water)
- Enables and requires Utilities programs to run “like a business” - revenues cover costs.

Won't we have more funding after Gross Reservoir is paid for?

- Project funded primarily from tap fees, which is limited and will reduce over time
- 10-year model:
 - Includes cash funding the Gross Reservoir Expansion, from balance building up since 2008.
 - There is no “final payment” for Gross Reservoir like there would be with a debt obligation
 - The modeled debt could pay for Gross Reservoir, at least partially. There is as “generational equity” benefit to this approach.

Be more transparent about future increases.

- In the 10 year model, from 2022-2026:
 - \$4/bimonthly water, \$2/bimonthly sewer each year
 - 3.4% rate water, 2.6% rate sewer
- In the 10 year model, from 2027-2030:
 - 7% rate water, 6% rate sewer
- Debt service begins 2025 in Water fund
- Short- and Long-term infrastructure communications plan in parallel

10 year water model (pg 113)

Ten-Year Financial Models
Water Fund - Table 5

	2020 Actual	2021 Revised	2022 Budget	2024 Forecast	2026 Forecast	2028 Forecast	2030 Forecast
REVENUES							
Licenses, Permits and Fees	\$ 5,837,986	\$ 4,061,295	\$ 3,907,339	\$ 5,970,858	\$ 6,180,439	\$ 5,690,982	\$ 4,650,373
Charges for Services	27,129,634	26,536,736	27,515,151	31,401,580	35,824,653	40,917,979	46,749,112
Miscellaneous	5,107,712	956,222	1,018,793	681,130	276,156	169,951	183,994
Revenue Transfer	549,238	460,390	473,752	501,690	691,249	732,432	776,122
Other Financing Sources	(373,789)	-	-	-	-	-	-
Total Revenues	\$ 38,250,781	\$ 32,014,643	\$ 32,915,035	\$ 38,555,258	\$ 42,972,497	\$ 47,511,344	\$ 52,359,601
EXPENDITURES							
Personnel	\$ 7,379,946	\$ 7,642,827	\$ 8,577,032	\$ 9,281,887	\$ 9,967,824	\$ 10,651,177	\$ 11,268,562
Services & Charges	9,120,840	9,647,770	10,057,151	10,635,500	11,267,134	11,690,426	12,131,376
Supplies & Expenses	1,440,408	1,540,820	1,840,861	1,913,669	2,024,998	2,136,438	2,252,738
Contract & Leases	548,859	3,353,454	905,028	962,200	1,023,752	1,080,876	1,141,268
Debt Service	2,247,420	-	-	-	3,900,000	3,900,000	3,900,000
Inventory	(6,439)	-	-	-	-	-	-
Capital Maintenance	4,171,664	6,030,393	4,871,873	5,110,880	5,417,300	5,742,185	6,086,653
Capital Outlay	7,967,409	49,483,866	23,556,637	7,926,912	12,642,890	6,776,358	8,811,389
Transfers	2,795,921	2,467,849	2,731,070	2,694,186	2,856,649	3,029,031	3,211,938
Other	839	6,337	6,447	6,675	6,911	7,120	7,335
Total Expenditures	\$ 35,666,867	\$ 80,173,316	\$ 52,546,099	\$ 38,531,909	\$ 49,107,458	\$ 45,013,611	\$ 48,811,259
Working Capital, Beginning	\$ 106,124,319	\$ 108,708,233	\$ 60,549,560	\$ 16,110,790	\$ 12,648,719	\$ 3,388,112	\$ 6,783,639
Working Capital, Ending	\$ 108,708,233	\$ 60,549,560	\$ 40,918,496	\$ 16,134,139	\$ 6,513,758	\$ 5,885,845	\$ 10,331,981
Working Capital Goal (25%)	\$ 6,924,865	\$ 7,672,363	\$ 7,247,366	\$ 7,651,249	\$ 9,116,142	\$ 9,559,313	\$ 9,999,968
Excess/(Deficiency)	\$ 101,783,368	\$ 52,877,197	\$ 33,671,130	\$ 8,482,889	\$ (2,602,384)	\$ (3,673,469)	\$ 332,013

10 year sewer model (pg 115)

Ten-Year Financial Models
Wastewater Fund - Table 6

	2020 Actual	2021 Revised	2022 Budget	2024 Forecast	2026 Forecast	2028 Forecast	2030 Forecast
REVENUES							
Licenses, Permits and Fees	\$ 1,169,171	\$ 396,716	\$ 396,819	\$ 397,028	\$ 397,241	\$ 397,458	\$ 397,680
Charges for Services	12,789,493	12,789,684	13,525,017	15,128,715	16,927,885	18,946,573	21,211,798
Miscellaneous	(345,066)	848,200	827,200	841,200	853,200	894,718	243,200
Revenue Transfer	-	-	-	-	-	-	-
Total Revenues	\$ 13,613,598	\$ 14,034,600	\$ 14,749,036	\$ 16,366,943	\$ 18,178,326	\$ 20,238,749	\$ 21,852,678
EXPENDITURES							
Personnel	\$ 1,551,014	\$ 1,830,831	\$ 2,006,889	\$ 2,165,665	\$ 2,320,582	\$ 2,476,382	\$ 2,616,629
Services & Charges	170,195	635,472	621,053	657,029	695,146	729,766	766,269
Supplies & Expenses	445,170	497,187	514,612	534,384	561,897	594,495	628,563
Contract & Leases	8,122,117	8,517,321	9,507,840	9,688,431	10,478,614	11,440,805	12,373,935
Capital Maintenance	580,265	3,820,910	2,561,997	853,887	905,888	961,057	1,019,585
Capital Outlay	5,834,907	3,358,705	1,239,154	582,597	618,078	655,718	3,695,652
Transfers	1,038,138	823,445	942,135	899,759	1,114,452	1,182,306	1,254,295
Other	418	-	-	-	-	-	-
Total Expenditures	\$ 17,742,223	\$ 19,483,871	\$ 17,393,680	\$ 15,381,752	\$ 16,694,657	\$ 18,040,529	\$ 22,354,928
Working Capital							
Working Capital, Beginning	\$ 12,370,684	\$ 8,242,059	\$ 2,792,788	\$ 626,127	\$ 2,516,575	\$ 5,637,995	\$ 6,565,123
Working Capital, Ending	\$ 8,242,059	\$ 2,792,788	\$ 148,144	\$ 1,611,318	\$ 4,000,244	\$ 7,836,215	\$ 6,062,873
Working Capital Goal (25% of Expenditures)							
Working Capital Goal (25% of Expenditures)	\$ 4,435,556	\$ 4,870,968	\$ 4,348,420	\$ 3,845,438	\$ 4,173,664	\$ 4,510,132	\$ 5,588,732
Excess/(Deficiency)	\$ 3,806,503	\$ (2,078,180)	\$ (4,200,276)	\$ (2,234,120)	\$ (173,420)	\$ 3,326,083	\$ 474,141

Next Steps and Alternatives

For October budget ordinances:

Option 1:

As presented and recommended by City team.

Option 2:

Keep service fees the same and increase rates to 7.3% for water and 6.3% for sewer.

Option 3:

Reprioritize and defer for the future.

City of Arvada Treatment Technical Violation Cause: 2013 Floods

Treatment Technique Violation

Name	Category	Time Period	Health Effects
Turbidity Ralston WTP	Single combine filter effluent treatment technique	September 12, 2013	Turbidity has no health effects. However, turbidity can interfere with disinfection and provide a medium for microbial growth. Turbidity may indicate the presence of disease-causing organisms. These organisms include bacteria, viruses, and parasites that can cause symptoms such as nausea, cramps, diarrhea and associated headaches.

Castle Pines Boil Water Advisory June 2021 Cause: chlorination and pump station failures

Boil water advisory issued for Castle Pines North Metro District residents

Technical issues can allow disease-causing organisms to enter the water system.

City of Englewood: Boil Water Advisory August 2021 Cause: *e. coli*

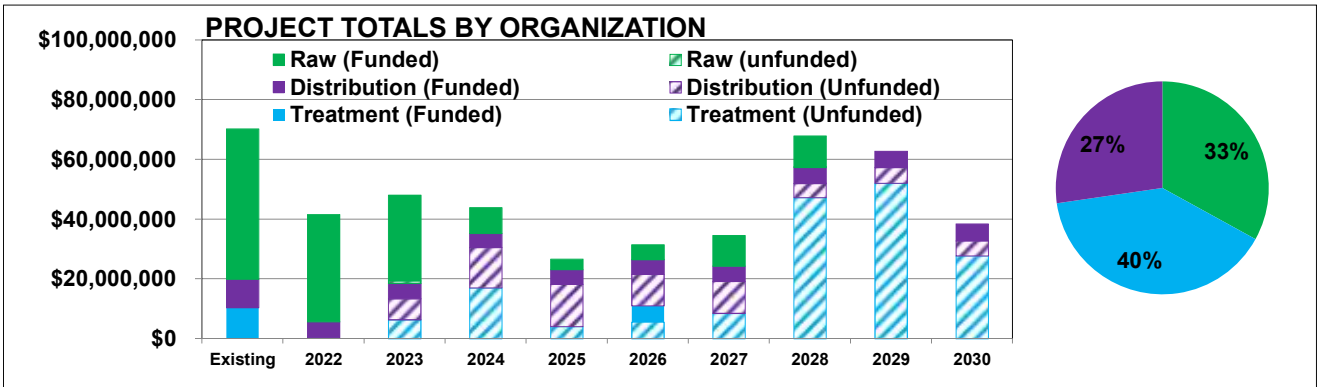
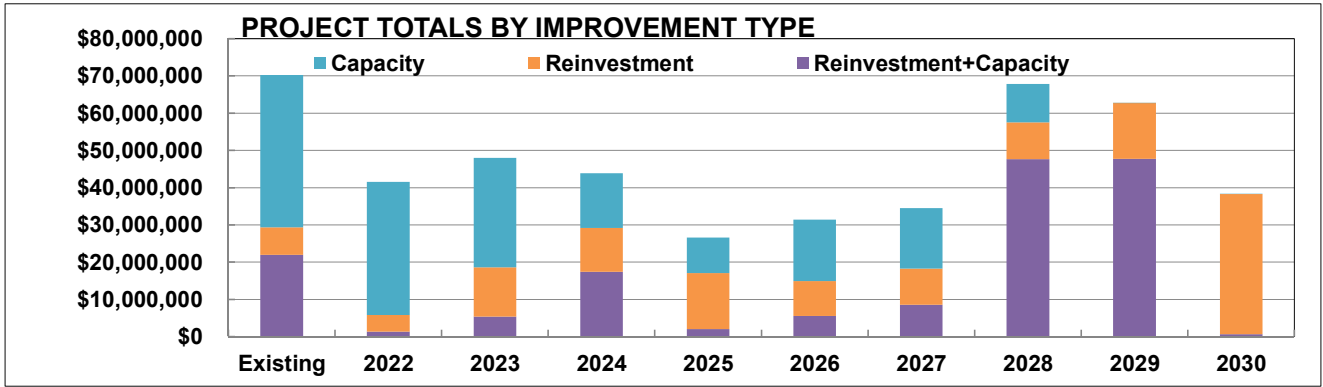


END of Water and Sewer Infrastructure Funding Workshop

September 20, 2021

	Existing	2022	2023	2024	2025	2026	2027	2028	2029	2030	Project Total	2020	2021	2022	2023	2024	2025	2026	Improvement Type
FUNDED PROJECT LIST																			
Ralston Raw Water PS/Pipeline (19WA40)	\$13,117,046										\$13,117,046								Reinvestment+Capacity
Corrosion Control / Source Water Change	\$32,610										\$32,610								Reinvestment+Capacity
Fluoride System Replacement (18WA11)	\$804,105										\$804,105								Reinvestment
Zone 5 PS Construction (18WA11)	\$3,000,000										\$3,000,000								Reinvestment+Capacity
Blunn Dam Seismic Study	\$40,000										\$40,000								Reinvestment
RWTP Parking Lot Extension	\$172,169										\$172,169								Reinvestment+Capacity
Engineering Assessment of 54" Transmission Main	\$59,347										\$59,347								Capacity
Level of Service (Internal Project)	120 hours																		Reinvestment+Capacity
Denver Water Moffat Project Participation	\$36,827,443	\$35,146,000	\$28,734,000	\$8,616,000	\$3,500,000	\$4,942,032					\$117,765,475								Capacity
Water Distribution System Upgrades (Equipment)	\$520,200	\$530,604	\$541,216	\$552,041	\$563,082	\$574,343	\$585,830	\$597,547	\$609,498	\$621,687	\$5,696,047								Reinvestment+Capacity
Water System Replacement (Operations) Program (at 1%)	\$3,830,560	\$2,745,477	\$4,063,842	\$4,185,757	\$4,311,330	\$4,440,670	\$4,573,890	\$4,711,107	\$4,852,440	\$4,998,013	\$42,713,086								Reinvestment
Hwy 93 Water Tank & Pipeline (Sleeping Indian Tank) (18WA10)	\$3,940,000										\$3,940,000								Capacity
Water System Hydraulic Model Updates and Scenario Analysis	\$80,000	\$100,000									\$180,000								Reinvestment+Capacity
Smart Meter Upgrades	\$600,000	\$1,200,000									\$1,800,000								Reinvestment
RWTP Residuals Handling	\$2,475,000										\$2,475,000								Reinvestment+Capacity
RWTP Filter Rehabilitation and Expansion	\$1,500,000										\$1,500,000								Reinvestment+Capacity
RWTP Reaction Tank Rehabilitation	\$320,000										\$320,000								Reinvestment
Long-term Planning Asset Management Database (Internal Project)	1,000 hours																		Reinvestment+Capacity
Blunn Dam Spillway Repairs	\$250,000										\$250,000								Reinvestment
Water Demand Forecasting / Demand Model Update	\$70,000										\$70,000								Capacity
RWTP Site Engineering and Reinvestment	\$250,000										\$250,000								Reinvestment
Treatment Facilities Expansion and Replacement and Siting Study	\$600,000										\$600,000								Reinvestment+Capacity
Chemical System Improvements Project	\$500,000										\$500,000								Reinvestment+Capacity
Castlegate Water Line	\$500,000										\$500,000								Reinvestment
Treatment Facilities Repair Backlog	\$458,924	\$400,000									\$858,924								Reinvestment
Raw Water Meter Upgrades (19WA30)	\$0	\$740,281									\$740,281								Reinvestment+Capacity
Arvada Reservoir Fencing		\$50,000									\$50,000								Reinvestment
NW Improvements - Leyden Rock - Upsize Quaker Alignment Pipeline		\$650,000									\$650,000								Capacity
AWTP Clarifier Rehabilitation	\$280,000										\$280,000								Reinvestment
Leyden Rock / Candelas Gore Street Alignment Interconnect			\$618,000								\$618,000								Capacity
Highway 93 Lakes New Reservoir							\$10,250,000	\$10,250,000			\$20,500,000								Capacity
Water Treatment Facilities Expansion						\$5,500,000					\$5,500,000								Capacity
SUBTOTAL FUNDED	\$70,227,404	\$41,562,362	\$33,957,058	\$13,353,798	\$8,374,412	\$15,457,045	\$15,409,720	\$15,558,653	\$5,461,937	\$5,619,701	\$224,982,089								
UNFUNDED PROJECT LIST (2021 Dollars)												2020	2021	2022	2023	2024	2025	2026	
Lead and Copper Rule Revisions Compliance			TBD								\$0								Reinvestment
RWTP Residuals Handling				\$15,525,000							\$15,525,000								Reinvestment+Capacity
RWTP Filter Rehabilitation and Expansion			\$3,600,000								\$3,600,000								Reinvestment+Capacity
Raw Water Meter Upgrades (19WA30)			\$500,000								\$500,000								Reinvestment+Capacity
AWTP Clarifier Rehabilitation			\$1,720,000								\$1,720,000								Reinvestment
Water Treatment Plant Repair Program			\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$4,000,000								Reinvestment
Smart Meter Upgrades			\$2,900,000	\$2,900,000	\$2,900,000						\$8,700,000								Reinvestment
Water System Replacement (Operations) Program (at 2% of DS piping)			\$4,063,842	\$4,185,757	\$4,311,330	\$4,440,670	\$4,573,890	\$4,711,107	\$4,852,440	\$4,998,013	\$36,137,049								Reinvestment
Water System Hydraulic Model Updates and Scenario Analysis			\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$400,000								Capacity
Water Resources Master Plan			\$250,000					\$300,000			\$550,000								Reinvestment+Capacity
RWTP Storage Tank Replacement									\$4,800,000	\$27,200,000	\$32,000,000								Reinvestment
Sliplining of 54" Transmission Main					\$950,000						\$950,000								Reinvestment
Distribution System Master Plan Update				\$250,000					\$300,000		\$550,000								Reinvestment+Capacity
Risk and Resiliency Assessment / Emergency Response Plan Updates				\$100,000					\$100,000		\$200,000								Reinvestment+Capacity
Security and Resiliency Projects			TBD								\$0								Reinvestment+Capacity
Distribution System Storage Expansion				\$6,000,000	\$6,000,000	\$6,000,000	\$6,000,000				\$24,000,000								Capacity
RWTP Roof Replacement					\$2,000,000						\$2,000,000								Reinvestment
Chemical System Improvements Project					\$1,000,000						\$1,000,000								Reinvestment+Capacity
Distribution System Storage Replacement										TBD									Reinvestment
Treatment Facilities Expansion Pilot			\$500,000	\$1,000,000	\$500,000						\$2,000,000								Reinvestment+Capacity
Treatment Facilities Expansion Design						\$5,000,000	\$8,000,000				\$13,000,000								Reinvestment+Capacity
Treatment Facilities Expansion Construction								\$46,750,000	\$46,750,000		\$93,500,000								Reinvestment+Capacity
Treatment Facilities Replacement Design										TBD									Reinvestment
SUBTOTAL UNFUNDED	\$0	\$0	\$14,083,842	\$30,510,757	\$18,211,330	\$15,990,670	\$19,123,890	\$52,311,107	\$57,352,440	\$32,748,013	\$240,332,049								
TOTAL PROJECT ESTIMATE FUNDED + UNFUNDED (2021 - 2030)	\$70,227,404	\$41,562,362	\$48,040,900	\$43,864,555	\$26,585,742	\$31,447,715	\$34,533,610	\$67,869,760	\$62,814,377	\$38,367,714	\$465,314,137								

NOTE: Blue text indicates at least a portion is included in the 2022 budget request.
ALL COST ESTIMATES ARE SHOWN IN 2021 DOLLARS.





REPORT FROM CITY COUNCIL

AGENDA ITEM
13.A.

DATE: September 20, 2021

SUBJECT: Council Committee Reports

Report in Brief

City Council members are appointed to various committees and boards as set out on the attached listing. As meetings are held, individual council members will report back to the full City Council any relevant discussions and issues that occurred.

Prepared by:
Chris Koch, CCO Admin

Reviewed by:

Approved by:

Enclosure, exhibits & attachments required to support the report

Council Member	Committee
Marc Williams	Arvada Urban Renewal Authority E-470 Authority (alternate) Jefferson Parkway Public Highway Authority Northwest Parkway Authority (Associate Member) (alternate) Urban Drainage and Flood Control District West Connect Coalition *Metro Mayors Caucus
Dot Miller	Adams County Economic Development Association Arvada Municipal Court/Judicial Committee CML Policy Committee Jefferson County Community Corrections Board (alternate) Smart City Advisory Committee
Bob Fifer	Apex Coordinating Committee Arvada Fire Protection District Coordinating Committee Arvada Transportation Committee Denver Regional Council of Governments Jefferson County R-1 Schools Coordinating Committee Jeffco Transportation Action & Advisory Group (JEFFTAAG) Smart City Advisory Committee
Nancy Ford	Arvada Center for the Arts and Humanities Arvada Sustainability Advisory Committee Arvada Visitors Center Committee (alternate) Rocky Flats Stewardship Council
David Jones	E-470 Authority (alternate) Jefferson County Community Corrections Board Jefferson County R-1 Schools Coordinating Committee Jefferson Economic Development Council (JEDC) Jefferson Parkway Public Highway Authority Northwest Parkway Authority (Associate Member) (alternate) West Connect Coalition (alternate)
John Marriott	Adams County Economic Development Association (alternate) Apex Coordinating Committee Arvada Audit Committee Arvada Economic Development Association Board Arvada Municipal Court/Judicial Committee CML Policy Committee Denver Regional Council of Governments (alternate) Jeffco Transportation Action & Advisory Group (JEFFTAAG) (alternate) Olde Town Business Improvement (BID) District Rocky Mountain Metropolitan Airport Community Noise Roundtable
Lauren Simpson	Arvada Audit Committee Arvada Fire Protection District Coordinating Committee Arvada Visitors Center Committee Smart City Advisory Committee

*Asterisked committees are not appointed by Council



REPORT TO CITY COUNCIL

AGENDA ITEM
14.A.

TO: THE HONORABLE CITY COUNCIL

DATE: September 20, 2021

SUBJECT: Review of Future Workshops and Presentations

Report in Brief

The City Manager's Office maintains a list of upcoming workshops and presentations to be scheduled for City Council meetings. During City Manager Reports, at the end of City Council business meetings, City Manager, Mark Deven, will review with City Council the tentative schedule and make any adjustments necessary.

Prepared by:
Chris Koch, CCO Admin

Reviewed by:

Approved by:

Rachel Morris, City Attorney	9/8/2021
Lorie Gillis, Deputy City Manager	9/8/2021
Mark Deven, City Manager	9/9/2021

Enclosure, exhibits & attachments required to support the report

2021 CITY COUNCIL WORKSHOPS, PRESENTATIONS AND RETREATS (TENTATIVE)

WORKSHOPS	Date	Lead
Water and Sewer Infrastructure Funding @Business Meeting	Sept 20	Utilities
Budget Presentation	Sept 27	Fin
Pay Plan	Oct 11	Fin
Sub-Area Plans	Oct 11	CED
Communications Update	Oct 25	CMO
Bond Project Update	Nov 22	PW
Water Rates – follow up to Aug 23	TBD	
	Dec 13	
2022		
Master Plan Update on Storm and Wastewater	Jan 10	PW
TBD's		
CIP Update	TBD	Finance
Council Retreat Update	TBD	CMO
Pocket Neighborhoods	TBD	
Meyers Pool	TBD	CMO
City Marketing Plan	TBD	CMO
Traffic Violation Fee	TBD	PW
Financial Scenarios for Street Maintenance Deficit/Options for Increasing Maintenance Funds Engage City Council in a discussion around the current street maintenance needs and how the City might fund them. This will include revenue enhancements, future allocations and expenditure realignments.	TBD	PW/Fin/ CMO
Fiber Master Plan The Fiber Master Plan which is also called Arvada Fiber Optic Network (AFON), was first presented to City Council 4/10/2017. City Councils had set a strategic goal to build a fiber network to enable high speed/real-time connectivity to city facilities and assets in order to enhance city operations. This workshop is intended to brief City Council as to the progress of the AFON build out. Updates are intended to cover conduit installation progress, fiber installation progress, current collocate opportunities, IGA member updates, and connections to current assets (city buildings, traffic, signals, utilities, radio, etc.).	TBD	PW
Community Survey Update The purpose of this item is to continue a discussion with Council about the Community Survey results and what the City team is doing to apply what is learned. Discussion will include an update on action plans targeting key drivers of the City's 5-star rating as well as how Worksystems are targeting specific measures.	TBD	CMO
Problem Properties	TBD	P.D.
Water Storage – Plan B (include with master plan presentation)	TBD	Utilities
Activation of Historical Assets	TBD	VCN
N.W. Arvada	TBD	CED
Body Worn Cameras	TBD	PD
Customer Service Philosophy	TBD	CMO
Ask Arvada Update	TBD	CMO
Diversity and Equity Committee	TBD	CMO
COUNCIL JOINT MEETINGS/DINNERS:		

Denver Water Board Apex Board AURA Board Arvada Center Board—Per Coop Agreement - Annually after October 1 of each year Jefferson Parkway Meeting with Jeffco and Broomfield Council Annual Retreat	May 14	
--	--------	--